

# Personnel Commission Meeting Minutes

October 24, 2013 1:00PM

## **1. Call to Order**

The meeting was called to order at 1:05pm.

## **2. Roll Call & Establishment of Quorum**

Chairperson Aoyagi, Vice-Chairperson Carter and Commissioner Lee were present and a quorum was established.

## **3. Public Comments (15 minute limit)**

No public comments were presented.

## **4. Approval & Adoption of Agenda**

Approved, 3-0.

## **5. Conference Items**

- i) The Commission discussed approving the advanced salary placement of a candidate on the Vehicle & Equipment Mechanic eligibility list due to the difficulty in recruiting for and retaining qualified employees for said position. Secretary Perez requested the Commission approve offering placement of step 4 for Mr. Velasco, a qualified applicant currently on the Vehicle & Equipment Mechanic eligibility list. Bernadette Cormier, Transportation Manager and Tim Mull, Transportation Field Supervisor both spoke in support of offering the advanced placement for Mr. Velasco.

Approved, 3-0

- ii) The Commission discussed approving the recruitment of Interpreter for the Deaf at step 5 of the salary schedule due to difficulty in recruiting for this position. Secretary Perez and Anthony Langford, Personnel Coordinator, presented information indicating a major discrepancy in what the District is offering compared to related positions in other California school districts. The Commission agreed to recruit at step 5 as a temporary measure until the completion of the Classification and Compensation Study process.

Approved, 3-0

## **6. Public Comments (15 minute limit)**

No public comments were presented.

## **7. Next Meeting**

The Commission will have Classification and Compensation appeals hearings on October 29, 2013 and October 30, 2013 with the next regular meeting scheduled on November 7, 2013 at 4:30pm

## **8. Adjournment**

Meeting adjourned at 1:35pm

Respectfully Submitted,

\_\_\_\_\_  
Randy Perez  
Secretary to the Personnel Commission

Approved,

\_\_\_\_\_  
Ann Aoyagi  
Personnel Commission Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date