

Personnel Commission Special Meeting Minutes

October 29, 2013 4:30PM

1. Call to Order

The meeting was called to order at 4:30pm.

2. Roll Call & Establishment of Quorum

Chairperson Aoyagi, Vice-Chairperson Carter and Commissioner Lee were present and a quorum was established.

3. Public Comments (15 minute limit)

Steve Collins, Local 21, commented that there was a lack of communication to members of Local 21 and that many members of Local 21 are disappointed in the results of the Classification and Compensation study. He stated that many of the job descriptions are "boiler-plate" and simplistic. Mr. Collins also expressed concern that the language being used in the job descriptions did not come from the PIQ forms submitted by Local 21 members.

Paula Phillips, President, BCCE, expressed concern that the Personnel Commission had not met with the consultant and that the District seemed to be exerting too much control over the Classification and Compensation Study. She also relayed BCCE concern about the frequent venue changes for the Personnel Commission meetings.

4. Approval & Adoption of Agenda

No vote was taken.

5. Conference Items

A public hearing will be conducted to hear appeals by employees regarding the results of the classification study. The following is the list of the employees who appealed their classification:

- i) Rodney Lewis, Custodian II
- ii) Tiffany Williams, Clerical Assistant III
- iii) Maura Blanco and Maria Romo, Secretary
- iv) Soon Hwang, Senior Budget Analyst, Confidential
- v) Bernadette Cormier, Transportation Manager
- vi) Francisco Martinez, Student Assignment Project Manager

6. Public Comments (15 minute limit)

Bernadette Cormier, Transportation Manager, commented that many of the job descriptions for the managers and supervisors needed to have their language reviewed and updated to reflect the true duties that are being performed.

7. Next Meeting

The Commission will have Classification and Compensation appeals hearing on October 30, 2013 and the next regular meeting is scheduled for November 7, 2013 at 4:30pm

8. Adjournment

Meeting adjourned at 6:58pm

Respectfully Submitted,

Randy Perez
Secretary to the Personnel Commission

Approved,

Ann Aoyagi
Personnel Commission Chairperson

Date

Date