

Berkeley Unified School District
2020 Bonar Street, Technology Lab, Room 126
Berkeley, CA 94702

Personnel Commission

Timothy Carter, Chairperson Ann Aoyagi, Vice-Chairperson Dan F. Lee, Commissioner
Randy Perez, Secretary

Meeting Agenda

February 13, 2014 4:30pm

1. **Call to Order** **Chairperson Carter**
2. **Roll Call & Establishment of Quorum** **Secretary Perez**
3. **Public Comments (15 minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Carter**
5. **Approval of Minutes**
 - a) Approve Meeting Minutes for the following dates:
 - i. December 5, 2013 p. 3 - 5
 - ii. January 9, 2014 p. 6 - 8
6. **Consent Items**

Ratification of Eligibility Lists

 - a) Food Service Assistant p. 9
 - b) Instructional Assistant, Special Education, Attendant p. 10
 - c) Maintenance Technician p. 11
 - d) Manager, General Services p. 12
 - e) Program Coordinator p. 13
7. **Conference Items** **Chairperson Carter**

This item is presented for discussion and action, and may have been reviewed at a previous meeting.

 - a) Request to extend eligibility on Food Service Satellite Operator eligibility list p. 14
 - b) Request to approve IT (bilingual Spanish) at LeConte Elementary p. 15
8. **Information Items** **Secretary Perez**
 - a) Examinations administered in the month of January p. 16
 - b) New Hires/New Assignments processed in the month of January p. 16
 - c) 2012 – 2013 Personnel Commission Annual Report (Attachment A)
9. **Reports**
 - a) Union **Union Representatives**
 - b) Commissioners Reports **Commissioners**
 - c) Personnel Director **Secretary Perez**
 - I. Classification and Compensation Study
 - II. Update on Neogov

10. Public Comments (15 minute limit)

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11. Next Meeting

Follow up items for next Personnel Commission Meeting

12. Adjournment