

**Berkeley Unified School District**

2020 Bonar Street, Technology Lab, Room 126  
Berkeley, CA 94702

**Personnel Commission**

**Timothy Carter, Chairperson    Ann Aoyagi, Vice-Chairperson    Dan F. Lee, Commissioner**  
**Randy Perez, Secretary**

**Meeting Agenda**

March 6, 2014 4:30 pm

- 1. **Call to Order** **Chairperson Carter**
- 2. **Roll Call & Establishment of Quorum** **Secretary Perez**
- 3. **Closed Session – Beginning at 4:30 pm** **Chairperson Carter**  
**Public Employee Discipline; California Government Code § 54957 (1 Matter)**  
 The Personnel Commission will meet in closed session to discuss the request for an appeal hearing for a classified employee.
- 4. **Public Comments (15 minute limit)** **Public**  
 This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
- 5. **Approval & Adoption of Agenda** **Chairperson Carter**
- 6. **Approval of Minutes**  
 a) Approve Meeting Minutes for the following meeting dates:  
     i. February 5, 2014 p. 3  
     ii. February 13, 2014 p. 4 – 6
- 7. **Consent Items**  
 Ratification of Eligibility Lists  
 a) Assessment Technician p. 7  
 b) Maintenance Engineer p. 8  
 c) Senior Records Clerk p. 9  
 d) Vehicle and Equipment Mechanic p. 10
- 8. **Conference Items** **Chairperson Carter**  
 This item is presented for discussion and action, and may have been reviewed at a previous meeting.  
 a) Request to place two new hires in the Vehicle and Equipment Mechanic classification on an advanced salary step placement p. 11  
 b) Request to place potential new hires in the Maintenance Engineer classification on an advanced salary step placement p. 12
- 9. **Information Items** **Secretary Perez**  
 a) Examinations administered in the month of February p. 13  
 b) New Hires/New Assignments processed in the month of February p. 13
- 10. **Reports**  
 a) Union **Union Representatives**  
 b) Commissioners Reports **Commissioners**

***(Personnel Commission, March 6, 2014 Meeting Agenda - Continued)***

c) Personnel Director

**Secretary Perez**

I. Classification and Compensation Study

II. Update on Neogov

**11. Public Comments (15 minute limit)**

**Public**

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**12. Next Meeting**

Follow up items for next Personnel Commission Meeting

**13. Adjournment**