

BERKELEY PUBLIC SCHOOLS
Meeting Location: 2020 Bonar Street, Berkeley CA 94702
Phone: (510) 644-8764

BOARD OF EDUCATION – MEETING AGENDA

Wednesday, May 14, 2014

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at [510-644-6206](tel:510-644-6206)

El Distrito Escolar Unificado de Berkeley tiene la intención de proporcionar adaptaciones especiales en conformidad con el *Americans with Disabilities Act of 1990* (Ley de Americanos con Discapacidades de 1990). Si usted desea una adaptación especial, por favor comuníquese con el personal de la Oficina del Superintendente 48 horas antes de la reunión al [510-644-6206](tel:510-644-6206).

BOARD OF EDUCATION

Josh Daniels, President
Judy Appel, Vice President
Karen Hemphill, Director
Beatriz Leyva-Cutler, Director / Clerk
Julie Sinai, Director
Shira Wolkenfeld, Student Director

STAFF

Donald E. Evans, Ed.D., Superintendent/Secretary
Javetta Cleveland, Deputy Superintendent
Neil Smith, Asst. Supt., Educational Services
Delia Ruiz, Asst. Supt., Human Resources
Jana Jandra, Board Recorder

BOARD OF EDUCATION MEETING AGENDA

The Presiding Officer will call the meeting to order at 5:30 p.m. and begin Open Session at 7:30 p.m.

Closed Session

The Board may recess into Closed Session before or after the public meeting under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the Closed Session agenda, before Closed Session.

1. Public Employee Discipline/Dismissal/Release/Evaluation
 - a. Classified Suspension
2. Public Employment/Appointment
 - a. Appointment of Director of Schools
 - b. Appointment of Director of Special Projects and Programs
 - c. Interim Director, Special Education
 - d. Principal, Berkeley Arts Magnet
3. Collective Bargaining
 - a. UBA Negotiations
 - b. BCCE Negotiations
 - c. Local 21 Negotiations
4. Liability Claims
 - a. Workers Compensation Claim

CLOSED SESSION PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in by 5:30 p.m. will be given priority.** Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **15 minutes with a 3-minute limit per speaker per topic** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

OPEN SESSION

Roll Call

Approve Agenda of May 14, 2014

Read Mission and Meeting Overview

Closed Session Report

OPEN SESSION PUBLIC TESTIMONY (1st opportunity)

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in by 7:15 p.m. will be given priority.**

Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **30 minutes with a 3-minute limit per speaker per topic** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

Union Comments: Representatives from each union are given the opportunity to address the Board on any issue, 5 minutes per union. (Order rotates).

_____ BFT
_____ BCCE
_____ Local 21
_____ UBA

Committee Comments: Representatives from District committees that include members of the public are given the opportunity to address the Board on any issue. 5 minutes per committee.

_____ BSEP Program & Oversight Committee
_____ Measure I Construction Bond Oversight Committee
_____ Measure H Oversight Committee
_____ Parent Advisory Committee
_____ District EL Advisory Committee
_____ PTA Council
_____ Audit Committee

Board Member and Superintendent Comments: Board members and the Superintendent are given the opportunity to address any issue.

CONSENT CALENDAR - approval requested

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1	Facilities Plan Update	36
2	Consideration of <i>Temas</i> , a Textbook for the AP and Higher Level IB Spanish Courses	53

ACTION ITEMS – approval requested

1	Recommendation for Allocation of BSEP Class Size Reduction Funds in FY 2014-15 (20 min.)	54
2	Recommendation for Allocation of BSEP Library Funds in FY 2014-15 (10 min.)	62
3	Recommendation for Allocation of BSEP Music/VAPA Funds in FY 2014-15 (20 min.)	70
4	Approval of Annual Declaration of Need for Fully Qualified Educators	78

DISCUSSION ITEM

1	Draft of Local Control and Accountability (10 min. pres., 60 min. disc.)	82
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OPEN SESSION Public Testimony (2nd opportunity). Persons wishing to address the Board should fill out a green speaker card. **Cards turned in for the earlier open session public testimony will be given priority.** Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **15 minutes with a 3-minute limit per speaker per topic** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President

Extended Board Member and Superintendent Comments. Board members and the Superintendent are given the opportunity to address any issue.

Adjournment

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

BOARD MEMBER INFORMATION

	Office Hours Dates & Times	Office Hours Location	Priority (Primary)	Priority (Secondary)
Beatriz Leyva-Cutler (BL) beatrizleyva-cutler@berkeley.net 510-644-6550	2nd Thursday 4:00p-6:00p	Casa Latina (1801 San Pablo Ave.)	Family Engagement	Common Core State Standards
Josh Daniels (JD) joshdaniels@berkeley.net 510-213-8683	3rd Saturday – 4-19 1:00pm-3:00pm	Café Espresso Roma (2960 College Ave.)	Planning for Next BSEP Measure	Local Control & Accountability Plan
Judy Appel (JA) judyappel@berkeley.net 510-644-6550	4th Saturday-4-26 10:00am-12:00pm	Café Leila (1724 San Pablo Ave.)	Common Core State Standards	Family Engagement
Julie Sinai (JS) juliesinai@berkeley.net 510-644-6550	Monthly (see website for details)	Monthly (see website for details)	2020 Vision	Planning for Next BSEP Measure
Karen Hemphill (KH) karenhemphill@comcast.net 510-644-6550	2nd Saturday 10:00am-11:30am	Café Leila (1724 San Pablo Ave.)	Local Control & Accountability Plan	2020 Vision
Shira Wolkenfeld (SW) shirawolkenfeld@students.berkeley.net 510-644-6550	N/A	N/A	Student Engagement	N/A

We, the members of the Berkeley School Board, encourage members of the public to contact us and share your ideas, thoughts, and concerns regarding our schools. You can contact us individuals via email or phone as detailed above and/or you can attend any of the office hours detailed above. You can also email the entire School Board directly at BoardofEd@berkeley.net .

Nosotros, los miembros de la Mesa Directiva de Berkeley, animamos a los miembros del público a comunicarse con nosotros y compartir sus ideas, pensamientos y preocupaciones con respecto a nuestras escuelas. Puede comunicarse con nosotros individuos vía correo electrónico o teléfono, indicados más arriba, y / o puede asistir a cualquiera de las horas de oficina detalladas arriba. También puede enviar un correo electrónico directamente a toda la Mesa Directiva a BoardofEd@berkeley.net

BOARD MEMBER COMMITTEE ASSIGNMENTS

To identify school board members by their initials, please see the "Board Member Information" page.

	#	BL	JD	JA	JS	KH	LM	SW
2x2 (deborahturner@berkeley.net)	2			X	X			
Audit (geraldinemorgan@berkeley.net)	2		X		X			
Berkeley Alliance (pharrison-small@berkeleyalliance.org)	1				X			
BSEP P&O (natashaberry@berkeley.net)	2		X		X			
BSEP Renewal Planning Workgroup (natashaberry@berkeley.net)	2		X		X			
BTSA michellesinclair@berkeley.net	1	X						
Cesar Chavez Commemorative Workgroup (charitydamarto@berkeley.net)	1	X						
Construction Bond Oversight Committee (chanitastevenson@berkeley.net)	1					X		
District EL Advisory Committee/EL Parent Advisory Committee (charitydamarto@berkeley.net)	1	X						
Measure H/Maintenance Oversight Committee (lewjones@berkeley.net)	1					X		
Next District Strategic Plan Workgroup (donaldevans@berkeley.net)	2	X		X				
Parent Advisory Committee (neilsmith@berkeley.net)	2			X		X		
Policy Committee (deborahturner@berkeley.net)	2			X		X		
Project Labor Agreement Workgroup (lewjones@berkeley.net)	1					X		
PTA Council (president@berkeleypta.org)	1		X					
Student Attendance Review Board (SARB) (susancraig@berkeley.net)	1	X						
Supt Budget Advisory Committee (SBAC) (jaynitschke@berkeley.net)	3			X			X	X
TOTALS	26	5	4	5	5	5	1	1

BOARD MEMBER SCHOOL SITE LIAISON ASSIGNMENTS

To identify school board members by their initials, please see the "Board Member Information" page.

	#	BL	JD	JA	JS	KH	LM	SW
Berkeley Adult School (burr Guthrie@berkeley.net)	1			X				
Berkeley Arts Magnet (kristin collins@berkeley.net)	1				X			
Berkeley High School (pasquale scuderi@berkeley.net)	4			X	X	X		X
Berkeley Technology Academy (sheila quintana@berkeley.net)	2		X				X	
Child Development Centers (maria carriedo@berkeley.net)	1	X						
Cragmont (evelyn bradley@berkeley.net)	1		X					
Emerson (susan hodge@berkeley.net)	1		X					
Independent Study (edith smiley@berkeley.net)	1					X		
Jefferson (maggie riddle@berkeley.net)	1					X		
John Muir (audrey amos@berkeley.net)	1				X			
King (janet levenson@berkeley.net)	2	X		X				
LeConte (veronica cavalerio@berkeley.net)	1	X						
Longfellow (pats adler@berkeley.net)	2				X			X
Malcolm X (alex hunt@berkeley.net)	1			X				
Oxford (beth rhine@berkeley.net)	1			X				
Rosa Parks (paco furlan@berkeley.net)	1	X						
Thousand Oaks (jennifer corn@berkeley.net)	1	X						
Washington (mel stenger@berkeley.net)	1					X		
Willard (debbie dean@berkeley.net)	2		X				X	
TOTALS	26	5	4	5	4	4	2	2

2014 BUSD School Board Calendar
Regular Meeting Dates & Anticipated Topics

January	12 Orientation	15 LCAP	29 Student Outcomes
February	12 Student & Family Engagement	19 Curriculum & Course Access	
March	5 [Open]	12 Facility & Fiscal Assets	26 Operations
April	9 LCAP	23 Student Outcomes	30 LCAP
May	14 Student & Family Engagement	21 LCAP	
June	4 Curriculum & Course Access	11 LCAP/Budget	25 LCAP/Budget
July			
August	20 Facility & Fiscal Assets		
September	10 Student Outcomes	17 Student & Family Engagement	
October	1 [Open]	8 Curriculum & Course Access	22 Operations
November	5 Facility & Fiscal Assets	19 LCAP	
December	10 Operations		

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Donald Evans, Ed.D., Superintendent
DATE: May 14, 2014
SUBJECT: Resolution in Honor of Student Director LaJayah Moore

BACKGROUND INFORMATION

Student Director LaJayah Moore, who has served on the Board of Education for the 2013-14 school year, is being recognized as Berkeley Technology Academy's first Student Director.

POLICY/CODE

None

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve Resolution.

Berkeley Unified School District Board of Education

RESOLUTION IN HONOR OF STUDENT DIRECTOR LAJAYAH MOORE

WHEREAS, LaJayah Moore was selected to be Berkeley Technology Academy first Student Director on the Board of Education;

WHEREAS, LaJayah Moore joined the Board of Education in August 2013;

WHEREAS, LaJayah Moore has been a strong, articulate, well-prepared advocate for BTA students. She sought out the opinions of her peers to ensure that she understood their concerns, and she clearly and consistently expressed her concerns and opinions and those of the students she represented;

WHEREAS, LaJayah Moore has demonstrated a high level of compassion and empathy for the other BTA students while courageously and successfully handling her own challenges in her life;

WHEREAS, LaJayah Moore served the students and citizens of the Berkeley Unified School District with dedication, integrity and conviction; and

WHEREAS, LaJayah Moore has established a high bar for future BTA Student Directors to emulate and follow,

NOW, THEREFORE, BE IT RESOLVED that on this 14th day of May, 2014, the members of the Board of Education and the Superintendent of the Berkeley Unified School District give sincere thanks and commendation to LaJayah Moore for her outstanding service as the first BTA Student Director and wish her well in her future college career and life.

Josh Daniels, President
Board of Education

Beatriz Leyva-Cutler, Clerk
Board of Education

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: May 14, 2014
SUBJECT: Overnight Field Trip Requests

BACKGROUND INFORMATION

The following overnight field trip requests are being made:

Petaluma Adobe Historic State Park, Petaluma, CA, May 20-21, 2014

Approve participation of 26 fourth grade students, one teacher and twelve other adults from Cragmont Elementary School on a two-day, one-night field trip to Petaluma Adobe Historic State Park and Sonoma Mission. The group will depart Cragmont Elementary School at 9:30 a.m. on Tuesday, May 20, and return at 2:30 p.m. on Wednesday, May 21, 2014. Students will participate in a living history program, experiencing examples of life and activities from the California Rancho Period. BUSD will provide transportation. Students will sleep in supervised, gender specific areas in the Fandango Room. The \$1,300 cost for this trip is being paid from a BPSF grant and parent donations. No student will be denied access based on inability to pay. Requested by Evelyn Bradley, Cragmont Principal.

King Middle School, AVID Retreat, May 30 –May 31, 2014

Approve participation of 36 eighth grade AVID students, two teachers and two other adults from Martin Luther King Jr. Middle School for an overnight event in the King gymnasium. The event is an end of year celebration for this year's eighth grade AVID students. The event begins at 7:00 p.m. on Friday, May 30, and ends at 7:00 a.m. on Saturday, May 31, 2014. Students will sleep in the gymnasium, chaperoned and separated by gender. Parents are responsible for transportation to and from the event. Food for the event will be provided by parent donations, and no additional costs will be incurred. Requested by Janet Levenson, King Principal.

POLICY/CODE

Education Code 35330
Board Policy 6153

FISCAL IMPACT

As indicated above.

STAFF RECOMMENDATION

Approve the overnight field trips consistent with the District Policies and instructional programs.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed. D., Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: May 14, 2014
SUBJECT: Approval of Contracts/Purchase Orders for Services
Contracts

BACKGROUND INFORMATION

The District contracts with consultants or independent contractors who can provide valuable and necessary specialized services not normally required on a continuing basis. The following contract services are requested. Expenditures are within budget.

1. Ratification of contract to Cogent Communications, Inc, to provide District-wide broadband internet services for the 2014SY. The cost will not exceed \$26,400. To be paid from General Fund Budget. Requested by Jay Nitschke.
2. UC Regents for rental of the William Randolph Hearst Greek Theater for Berkeley High School graduation ceremonies on June 13, 2014. The cost will not exceed \$40,838. To be paid from General Fund offset by ticket sale revenue of \$45,000. Requested by Pasquale Scuderi.
3. ITS Inspection, Inc. to inspect the site improvement project for John Muir (\$7,000) and Emerson (\$7,000). The cost will not exceed \$14,000. To be paid from Measure AA. Requested by Lew Jones.
4. Pool Scene, Inc. to provide installation of a District owned ultraviolet system at the Berkeley High School pool. The cost will not exceed \$20,000. To be paid from Measure AA. Requested by Lew Jones.
5. Dinelli Plumbing to provide backflow devices at Berkeley High School. The cost will not exceed \$27,000. To be paid from Measure AA. Requested by Lew Jones.
6. JP Graphics to produce 2014/15 Nutrition Services Lunch Menu Calendars. The cost will not exceed \$10,581. To be paid from Cafeteria Fund. Requested by Marni Posey.
7. Bay Area Community Resources to provide mental health consultation and staff and students support at Jefferson Elementary for the 2014SY. The cost will not exceed \$17,000.

To be paid from Restricted Donations and General Fund.
Requested by Maggie Riddle.

8. Increase in contract, PO 140976, to Child Therapy Institute of Marin to provide counseling and mental health support at Berkeley Arts Magnet School for the 2014 SY. The Board approved \$35,000 on August 21, 2013. The additional contract amount will increase the cost by \$5,000 for a total amount of \$40,000. To be paid from Restricted Donations. Requested by Susan Craig.
9. Increase in contract, PO 141138, to Knorr Systems to provide pool maintenance and service for Berkeley High School for the 2014 SY. The Board approved \$10,000 on November 13, 2013. The additional contract amount will increase the cost by \$10,000 for a total amount of \$20,000. To be paid from General Fund. Requested by Greg Williams.

POLICY/CODE

Public Contract Code: 20111

Board Policy 3310

STAFF RECOMMENDATION

Approve the contracts with Consultants or Independent Contractors as submitted.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: May 14, 2014
SUBJECT: Acceptance of Gifts/Donations

BACKGROUND INFORMATION

The Board may accept and utilize on behalf of the District any bequests or gifts of money or property for a purpose deemed to be suited by the Board. The following donations have been presented to the District:

1. Thousand Oaks PTA donated \$7,500 to pay for teachers to provide afterschool interventions for struggling students at Thousand Oaks School.
2. LeConte PTA donated \$2,823 to pay for Sierra Outdoor School's 4th grade field trip to for LeConte School.
3. Martin Luther King Jr. PTA donated \$12,849.45 to partially fund the Writer Coach Connection, a student activities director, technology support, noon supervision, lifeguards and substitutes for professional development and \$411.48 to cover the cost of a 3 day substitute during a play production for a total donation of \$13,260.93 for King Middle School.
4. Wells Fargo Foundation Educational Matching Gift Program donated \$954.45 to be utilized as needed for Rosa Parks School.
5. LifeTouch donated \$2,156.24 to be utilized as needed for King Middle School.
6. Samuel Jensen Augustine donated \$1,748 through the Pacific Gas & Electric Company/Employee Giving campaign to be utilized as needed for LeConte School.
7. Adobe Matching employee grant donated \$400 to be utilized as needed for Washington School.
8. Frank C. Martin donated \$546.01 to reimburse the District for the purchase of physical education supplies with funds from Berkeley Public Education Fund Grant for King Middle School.
9. Walt Disney Company Foundation donated \$5,000 to be utilized as needed for Washington School.

10. Alan Kalmanoff & Candice Wong donated \$250 and Angelica Chavez donated \$50 for a total donation of \$300 to be utilized as needed for John Muir School.
11. Berkeley Public Schools Fund donated \$991.38 to purchase Chrome books for three homeless students for the Berkeley Unified McKinney-Vento program.

BOARD POLICY

BP 3290

FISCAL IMPACT

The District received a total \$35,680.01 in donations.

STAFF RECOMMENDATION

Accept the donations to the District and request staff to extend letters of appreciation.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed. D., Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: May 14, 2014
SUBJECT: Approval to Declare Surplus Property

BACKGROUND INFORMATION

The following item has been identified to be in a condition considered unacceptable for current District operations and has been retired at the end of its useful service to the District.

Description

1998 Chevrolet Cheyenne 3500 Crew Cab Fleet#125

The residual value of the vehicle is not yet determined but may potentially exceed \$2,500. California Education Code requires that any District surplus item that has a value of \$2,500 must be sold to the highest bidder. Staff requests that the Board declare this item surplus and approve disposal by public auction.

POLICY/CODE

Ed Code 17545-17555
Board Policy 3270

FISCAL IMPACT

There will be no disposal cost to the District. The District would receive cash for the sale of the surplus item.

STAFF RECOMMENDATION

Declare item listed above surplus and authorize disposal in accordance with California Education Code.

BERKELEY UNIFIED SCHOOL DISTRICT

To: Donald Evans, Ed.D., Superintendent
From: A. Kay Altizer, Executive Director, Special Education
Date: May 14, 2014
Subject: Authorization of Increase to the Contract for Speech Pathology Group for 2013-2014 School Year

BACKGROUND INFORMATION

The District provides speech and language therapy services for students who require speech therapy as part of their individual educational plans (IEPs). The District contracts with California Department of Education (CDE) certified nonpublic agencies for staff positions that cannot be filled through the District's hiring process. The following agency will provide staffing services. When the District is able to hire staff during the school year, there is a notification process specified in the master Contract for reducing contracted service providers. 2.0 FTE positions are vacant due to one midyear release and one medical leave.

Agency	FTE	Estimated Total Cost
Speech Pathology Group School Year	2.0	\$ 167,500.00

POLICY/CODE

Education Code 56363, 49423.5
Public Contract Code 20111
Board Policy 3310

FISCAL IMPACT

\$167,500.00 from Special Education Budget

STAFF RECOMMENDATION

Approve the 2013-14 Increase to the Contract for Speech Pathology Group.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed. D., Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: May 14, 2014
SUBJECT: Approval of Contract with Dell Computers

BACKGROUND INFORMATION

The Berkeley Adult School needs to upgrade its standardized testing lab as mandated by the Workforce Investment Act grant to conform to CDE Adult School testing requirements. Therefore, new computers are required for a new computer lab to support ESL and ABE/ASE students with third party software for language acquisition. The current computers for three PC labs that serve CTE classes and the teacher computer workstations for instruction are outdated and need to be upgraded with consistent configurations. The Berkeley Adult School labs and computers are also used to support BUSD professional staff development.

A total of 195 new computers are needed for a cost of \$213,894 which exceeds threshold requiring formal bidding. However, there are piggybackable contracts that provide a legal alternative to formal bidding for these types of purchases. Staff has exercised due diligence in evaluation of the options available which meet all legal requirements. The contract WN99ABZ is based on the WSCA B27160 contract awarded by the Western States Contract Alliance including an additional discount by Dell Computers. This contract provides the best overall value for the District.

POLICY/CODE

Public Contract Code: 20110 – 20118.4
Board Policy 3310

FISCAL IMPACT

A total of \$213,894 provided by Federal Grant Workforce Investment Act, Title II Adult Education and Family Literacy Act and English Literacy and Civics Education Programs.

STAFF RECOMMENDATION

Approve the contract with Dell Computer in the amount of \$213,894.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Lew Jones, Director of Facilities
DATE: May 14, 2014
SUBJECT: Approve a Contract with Stronger Building Services to Re-Roof
Rosa Parks School

BACKGROUND INFORMATION

On January 15, 2014, the Board approved a project to re-roof Rosa Parks School. On April 9, 2014, six qualified bids were received. Staff is recommending that the project be awarded to the lowest bidder.

The project is approximately \$75,000 under budget.

POLICY/CODE

Public Contract Code 20110 – 20118

FISCAL IMPACT

Cost to be paid from the Measure AA Bond.

STAFF RECOMMENDATION

Approve Stronger Building Services to re-roof Rosa Parks for a total of \$659,000.

BERKELEY UNIFIED SCHOOL DISTRICT

RESOLUTION No. 14-045

Authorization to Award Contract for Rosa Parks Roof Project 821.1401

WHEREAS, in accordance with Uniform Public Construction Cost Accounting procedures, bids were solicited for Rosa Parks Roof Project 821.1401. Bids were opened on April 9, 2014 at 2:00pm, and the following 6 bids were received and deemed qualified:

CONTRACTOR	Base Bid	Unit Price 1	Unit Price 2	Unit Price 3	Unit Price 4
Stronger Building Service	659,000.00	4.00	10.00	12.00	30.00
State Roofing	659,055.00	2.50	4.50	14.30	48.00
Andys Roofing Co	696,600.00	4.75	13.00	19.00	30.00
Best Contracting	740,666.00	2.80	8.00	11.50	17.50
Pioneer Contractors	801,000.00	4.50	9.00	15.00	17.00
Petersen Dean	804,000.00	3.50	8.00	8.00	12.00

WHEREAS, Stronger Building Service is the lowest bidder and is deemed to be responsive, responsible and qualified to complete the work according to the specifications in project number 821.1401 documents;

NOW, THEREFORE, BE IT RESOLVED that the bid of Stronger Building Service, for the Base Bid in the amount of \$659,000 be accepted; and the Deputy Superintendent and/or Purchasing Agent of this Board are hereby authorized to enter into a contract with said bidder for said amount in accordance with law.

PASSED AND ADOPTED by the Board of Education of the Berkeley Unified School District this 14th day of May, 2014.

AYES:

NOES:

ABSENT:

ABSTAIN:

Beatriz Leyva-Cutler
Clerk, Board of Education
Berkeley Unified School District

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D, Superintendent
FROM: Lew Jones, Director of Facilities
DATE: May 14, 2014
SUBJECT: Approve a Contract With American Asphalt Repair and Paving Company To Repair the Willard Basketball Courts and the Rosa Park Track

BACKGROUND INFORMATION

The repair and upgrade of the Rosa Parks track and the Willard basketball courts is a part of the yearly maintenance plan. The project was advertised and bids were due on April 29, 2014. Staff is recommending that the project be awarded to the lowest bidder.

Only one bid was received. However, the bid is almost \$20,000 less than the estimate.

POLICY/CODE

Public Contract Code 20110 – 20118

FISCAL IMPACT

Cost to be paid from the Measure H Special Tax.

STAFF RECOMMENDATION

Approve a Contract with American Asphalt Repair and Paving Company to repair the Willard basketball court and Rosa Park track for a total of \$48,000.

BERKELEY UNIFIED SCHOOL DISTRICT

RESOLUTION No. 14-046

Authorization to Award Contract for Willard and Rosa Parks Slurry Project 901.1405

WHEREAS, in accordance with Uniform Public Construction Cost Accounting procedures, bids were solicited for Willard and Rosa Parks Slurry Project 901.1405. Bids were opened on April 29, 2014 at 3:00pm, and the following 1 bid was received and deemed qualified:

CONTRACTOR	Base Bid
American Asphalt Repair and Resurfacing Co. Inc.	\$48,000

WHEREAS, American Asphalt Repair and Resurfacing Co. Inc is the lowest bidder and is deemed to be responsive, responsible and qualified to complete the work according to the specifications in project number 901.1405 documents;

NOW, THEREFORE, BE IT RESOLVED that the bid of American Asphalt Repair and Resurfacing Co. Inc, for the Base Bid in the amount of \$48,000 be accepted; and the Deputy Superintendent and/or Purchasing Agent of this Board are hereby authorized to enter into a contract with said bidder for said amount in accordance with law.

PASSED AND ADOPTED by the Board of Education of the Berkeley Unified School District this 14th day of May, 2014.

AYES:

NOES:

ABSENT:

ABSTAIN:

Beatriz Leyva-Cutler
Clerk, Board of Education
Berkeley Unified School District

Public Contract Code: 20111
Board Policy: 3310

BERKELEY UNIFIED SCHOOL DISTRICT

Minutes, Regular Meeting

OFFICIAL MINUTES

Wednesday, April 23, 2014
Berkeley Unified School District
2020 Bonar Street
Berkeley CA 94702

Roll Call 7:30pm

Members Present:

Josh Daniels, President
Judy Appel, Vice-President
Beatriz Leyva-Cutler, Director
Julie Sinai, Director
Karen Hemphill, Director
Shira Wolkenfeld, Student Director

Administration: Donald E. Evans, Ed.D., Superintendent
Javetta Cleveland, Deputy Superintendent
Neil Smith, Assistant Superintendent, Educational
Services
Delia Ruiz, Assistant Superintendent, Human
Resources

The closed session meeting was called to order at 6:02 pm.

Closed Session Public Comment:

Three BCCE members spoke.

Report Closed Session Actions

- 1) Anticipated Litigation
- 2) Collective Bargaining with UBA
- 3) Property Liability Claim: The Board gave direction to staff

The open session meeting was called to order at 7:40 pm.

Reading of Mission and Meeting Overview

APPROVAL OF REGULAR AGENDA

A-3 moved to consent

Item D-2 will move to the top of the agenda followed by A1, A-2 and D-1

Daniels/Leyva-Cutler and approved on a vote of 5-0

President Daniels: Yes
Vice-President Appel: Yes
Director Hemphill: Absent
Director Leyva-Cutler: Yes
Director Sinai: Yes
Student Director Wolkenfeld: Yes

Public Comment

Seven people addressed the Board.

D-1: Classification and Compensation Study (1)

D-2: Berkeley High School Annual Student Data Report (2)

Non agenda items: Funding for IB Coordinator at BHS (5)

UNION REPORT

Paula Phillips, BCCE President

Matt Meyer, BFT member

Committee Comments

None

Board Members' Reports

Highlights:

- Director Leyva-Cutler participated in a School Board training at Alameda County. They reviewed LCAP samples during the training.
- Director Leyva-Cutler attended the Newark Unified School Board meeting to make public comment about the sweeping of BUSD's BTSA funding. The Board is waiting for a response from the Newark Board.
- The Center for Cities and Schools at UC Berkeley has been working with BHS Green Academy students to develop a Local Control and Accountability Plan
- Director Sinai spoke in support of raising the minimum wage in Berkeley. The City Council has placed a proposed raise in minimum wage on their next meeting agenda.
- Director Hemphill thanked Principal Scuderi for attending the last Parents of Children of African Decent (PCAD) meeting.
- Director Hemphill will be on the interview panel for Assistant Superintendent of Education Services.
- Director Appel visited the three middle schools this week. She was inspired by the work being done in Mr. Anderson's AVID class at King Middle School
- Director Appel attended the 2X2 meeting with the City of Berkeley as well at the Superintendent's Budget Advisory Committee

- The BHS Prom was a safe and successful event.
- BHS students took the Smart Balanced Assessment test this week

Superintendent's Report

- Attended the In Dulci Jubilo poetry and essay celebration
- Thanked the students who attended the LCAP Community Forum
- Two of our schools (Berkeley Arts Magnet and Malcom X) were nominated for a national award from Welcoming Schools.

APPROVE CONSENT CALENDAR

A-3 moved to consent

Wolkenfeld/Daniels and approved unanimously 6-0

President Daniels: Yes

Vice-President Appel: Yes

Director Hemphill: Yes

Director Leyva-Cutler: Yes

Director Sinai: Yes

Student Director Wolkenfeld: Yes

INFORMATION ITEMS

1. P-2 School Average Daily Attendance
2. Receive *Chemistry* textbook for a First Reading for Adoption Consideration

ACTION ITEM

1. Approval of Contract with Bay Construction, Incorporated, to Replace Portables at two sites (Washington and BAM)

Daniels/Hemphill and approved unanimously 5-0-1

President Daniels: Yes

Vice-President Appel: Yes

Director Hemphill: Yes

Director Leyva-Cutler: Yes

Director Sinai: Abstained

Student Director Wolkenfeld: Yes

2. Approval of tentative agreement with Berkeley Federation of Teachers for Successor Agreement for 2013-15

Daniels/Sinai and approved unanimously 6-0

President Daniels: Yes

Vice-President Appel: Yes

Director Hemphill: Yes

Director Leyva-Cutler: Yes

Director Sinai: Yes
Student Director Wolkenfeld: Yes

3. Approval of Public Disclosure of Collective Bargaining Agreement-
AB 1200

Moved to Consent

DISCUSSION ITEMS

1. Classification and Compensation Study
2. Berkeley High School Annual Student Data Report

Motion to extend the meeting till 11:12 pm

Daniels/Sinai and approved unanimously 6-0

President Daniels: Yes
Vice-President Appel: Yes
Director Hemphill: Yes
Director Leyva-Cutler: Yes
Director Sinai: Yes
Student Director Wolkenfeld: Yes

EXTENDED PUBLIC TESTIMONY

None

EXTENDED BOARD COMMENTS

None

President Daniels adjourned the meeting at 11:12 pm.

Beatriz Leyva-Cutler, Clerk
Board of Education

BERKELEY UNIFIED SCHOOL DISTRICT

Minutes, Board Study Session

OFFICIAL MINUTES

Wednesday, April 30, 2014
Berkeley Unified School District
2020 Bonar Street
Berkeley CA 94702

Roll Call 7:30pm

Members Present:

Josh Daniels, President
Judy Appel, Vice-President
Beatriz Leyva-Cutler, Director
Julie Sinai, Director
Karen Hemphill, Director
Shira Wolkenfeld, Student Director

Administration: Donald E. Evans, Ed.D., Superintendent
Javetta Cleveland, Deputy Superintendent
Neil Smith, Assistant Superintendent, Educational Services
Delia Ruiz, Assistant Superintendent, Human Resources

The closed session meeting was called to order at 6:02 pm.

Report Closed Session Actions

- 1) Public Employment/Appointment: Pasquale Scuderi was appointed to the position of Assistant Superintendent, Educational Services. Approved on a vote of 5-0

President Daniels: Yes
Vice-President Appel: Yes
Director Hemphill: Absent
Director Leyva-Cutler: Yes
Director Sinai: Yes

- 2) Collective Bargaining Update with UBA and BCCE

The open session meeting was called to order at 7:35 pm.

APPROVAL OF REGULAR AGENDA

Appel/Leyva-Cutler and approved on a vote of 5-0

President Daniels: Yes
Vice-President Appel: Yes

Director Hemphill: Absent
Director Leyva-Cutler: Yes
Director Sinai: Yes
Student Director Wolkenfeld: Yes

Public Testimony

Fourteen people addressed the Board.

- (12) LCAP
- (2) Use of rat poison by BUSD

UNION REPORT

None

Committee Comments

None

Board Members' Reports

Highlights:

- President Daniels appointed Alejandra Leon to the Youth Commission
- The 2020 Design Team will be hosting an event on May 28th. They will present an update on the 2020 Vision and view the movie *First Generation*.
- Director Hemphill would like to have CTE opportunities in all of the small learning communities at BHS.
- Director Hemphill recommended that BUSD develop a policy around eliminating the using rat poison.
- Director Leyva-Cutler is in support of bringing a Chicano-Latino Studies program to BHS.

Superintendent's Report

- Thanked his staff for all of their work on the LCAP

APPROVE CONSENT CALENDAR

Wolkenfeld/Leyva-Cutler and approved unanimously 6-0

President Daniels: Yes
Vice-President Appel: Yes
Director Hemphill: Yes
Director Leyva-Cutler: Yes
Director Sinai: Yes
Student Director Wolkenfeld: Yes

DISCUSSION ITEMS

1. Study Session on the Proposed Local Control and Accountability Plan

EXTENDED PUBLIC TESTIMONY

None

EXTENDED BOARD COMMENTS

None

President Daniels adjourned the meeting back into closed session at 10:43 pm. Closed session adjourned at 11:00 pm.

Beatriz Leyva-Cutler, Clerk
Board of Education

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Delia Ruiz, Assistant Superintendent, Human Resources
DATE: May 14, 2014
SUBJECT: Elimination/Reduction and Addition of Specified Classified Positions in the Garden and Cooking Program

BACKGROUND INFORMATION

Funding for The Network for a Healthy California (NFHC), formerly California Nutrition Network (CNN), for the District's Garden and Cooking Program ended September 30, 2013, and the program is operating on a limited budget. On March 26, 2014 the Board of Education approved a plan for re-envisioning the program. Due to refocus of the work and lack of funds, classified positions in the District need to be eliminated or reduced and others added. The Board will be allocating funds and participating school sites will also be allocating site funds to continue a revised baseline gardening program. Site funding has not yet been finalized for the 2014-15 fiscal year, and sites may add garden and cooking positions according to the approved revised program. The FTE for positions to be eliminated/reduced is 10.195. The FTE for positions to be added is 5.080. **Thus, the total reduction/elimination is 5.115 FTE.** The specific positions are detailed in the attached resolution.

In light of Education Code requirements, it is necessary for the Board to set forth and act on these eliminations/reductions of classified positions so that each employee affected can be timely notified as prescribed by law and the collective bargaining agreements.

We regret the hardship this notification process places on employees and the uncertainty of their future employment status. The employees immediately impacted have been notified of this potential employment action.

DISTRICT GOAL: V A: Efficient Use of Resources

POLICY/CODE

Education Code sections 45101, 45114, 45117, 45298, 45308

FISCAL IMPACT

Reduction in employee costs

STAFF RECOMMENDATION

Approve resolution.

**BOARD OF EDUCATION OF THE
BERKELEY UNIFIED SCHOOL DISTRICT
COUNTY OF ALAMEDA, STATE OF CALIFORNIA**

In the Matter of the Elimination))	RESOLUTION NO. 14-039:
or Reduction and Addition of))	RESOLUTION TO LAY OFF
Positions in the Classified Service))	CLASSIFIED EMPLOYEES

WHEREAS, due to lack of work and/or lack of funds in the Berkeley Unified School District, the Board of Education hereby finds it necessary and in the best interest of the District to eliminate/reduce the full-time equivalent (FTE) of the classified services as specified below:

THEREFORE, BE IT RESOLVED that as of the close of business **July 31, 2014**, the classified positions set forth below shall be reduced or discontinued to the extent herein set forth.

POSITION	SITE	FTE TO ELIMINATE/ REDUCE	FUNDING
INSTRUCTIONAL SPECIALIST - COOKING	EMERSON	0.250	GF
INSTRUCTIONAL SPECIALIST - COOKING	J MUIR	0.360	GF & BSEP
INSTRUCTIONAL SPECIALIST - COOKING	LE CONTE	0.730	GF & PTA
INSTRUCTIONAL SPECIALIST - COOKING	ROSA PARKS	0.205	GF
INSTRUCTIONAL SPECIALIST - COOKING	THOUSAND OAKS	0.500	GF & PTA
INSTRUCTIONAL SPECIALIST - COOKING	WASHINGTON	0.270	GF & PTA
INSTRUCTIONAL SPECIALIST - COOKING	JEFFERSON	0.350	GF
INSTRUCTIONAL SPECIALIST - COOKING	BERKELY ARTS MAGNET	0.410	GF
INSTRUCTIONAL SPECIALIST - COOKING	WILLARD	0.750	GF, BSEP & PTA
INSTRUCTIONAL SPECIALIST - COOKING	LONGFELLOW	0.350	GF
INSTRUCTIONAL SPECIALIST - GARDEN	EMERSON	0.250	GF

INSTRUCTIONAL SPECIALIST - GARDEN	J MUIR	0.350	GF
INSTRUCTIONAL SPECIALIST - GARDEN	LE CONTE	0.730	BSEP & PTA
INSTRUCTIONAL SPECIALIST - GARDEN	MALCOLM X	0.700	GF & PTA
INSTRUCTIONAL SPECIALIST - GARDEN	ROSA PARKS	0.250	GF
INSTRUCTIONAL SPECIALIST - COOKING	THOUSAND OAKS	0.230	PTA
INSTRUCTIONAL SPECIALIST - GARDEN	WASHINGTON	0.350	GF
INSTRUCTIONAL SPECIALIST - GARDEN	CRAGMONT	0.410	GF
INSTRUCTIONAL SPECIALIST - GARDEN	OXFORD	0.300	GF
INSTRUCTIONAL SPECIALIST - COOKING	ECE	0.500	GF
INSTRUCTIONAL SPECIALIST - GARDEN	WILLARD	0.750	GF, PTA & BSEP
INSTRUCTIONAL SPECIALIST - GARDEN	B-TECH	0.300	GF
INSTRUCTIONAL SPECIALIST - GARDEN	BERKELEY HIGH	0.400	GF
PROGRAM COORDINATOR	CENTRAL OFFICE	0.500	City of Berkeley Grant

10.195

BE IT FURTHER RESOLVED that as of the **August 1, 2014**, the classified positions set forth below shall be added to the extent herein set forth.

POSITION	SITE	ADD FTE	MONTHS	FUNDING
INSTRUCTIONAL SPECIALIST - GARDEN	EMERSON	0.270	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	J MUIR	0.250	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	LE CONTE	0.310	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	MALCOLM X	0.450	10	GF & SITE
INSTRUCTIONAL	ROSA PARKS	0.370	10	GF & SITE

SPECIALIST - GARDEN				
INSTRUCTIONAL SPECIALIST - GARDEN	THOUSAND OAKS	0.400	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	WASHINGTON	0.400	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	CRAGMONT	0.350	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	JEFFERSON	0.330	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	BERKELEY ARTS MAGNET	0.360	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	OXFORD	0.270	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	ECE	0.310	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	WILLARD	0.230	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	LONGFELLOW	0.210	10	GF & SITE
INSTRUCTIONAL SPECIALIST - GARDEN	B-TECH	0.170	10	GF & SITE
PRORAM COORDINATOR	CENTRAL OFFICE	0.400	12	GF & ALTIMONT GRANT

5.080

BE IT FINALLY RESOLVED that the Superintendent or his designee is authorized and directed to give notices of layoff to all affected employees not later than 60 days prior to the effective date of the lay-off as set forth above.

The foregoing Resolution was **passed** and **adopted** at a meeting of the Board of Education on **May 14, 2014** by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Clerk, Board of Education

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Josh Daniels, President and Julie Sinai, Director, Board of Education
DATE: May 14, 2014
SUBJECT: Resolution in Support of Alameda County's Measure AA

BACKGROUND INFORMATION

Funding sources for Alameda County's healthcare programs are diminishing. This reduction in funding impacts those residents who most urgently need these services.

The existing Essential Health Care Services Tax expires on June 30, 2019 unless an extension is approved by the voters of Alameda County. The approved extension would continue the levy of a special one-half of one percent transactions and use tax for essential health care services.

Berkeley Unified School District students and their families benefit from the services made possible by this extension.

POLICY/CODE

None

FISCAL IMPACT

None

BOARD MEMBERS'RECOMMENDATION

Approve Resolution in Support of Measure AA

Berkeley Unified School District Board of Education

RESOLUTION SUPPORTING ALAMEDA COUNTY'S MEASURE AA

WHEREAS, Alameda County continues to face diminished federal and state sources of health care funding that affects its ability to provide for the critical and urgent medical needs of low-income and insured adults, children, families, and seniors of Alameda County;

WHEREAS, the existing Essential Health Care Services Tax will expire on June 30, 2019 unless the voters of Alameda County do not approve an extension of the termination date;

WHEREAS, the Alameda County Board of Supervisors has deemed it necessary and essential to place Measure AA on the June 2014 ballot, which would continue the levy a special one-half of one percent transactions and use tax for essential health care services;

WHEREAS, the students, employees, families, and the community of BUSD benefit from the existing Essential Health Care Services Tax and will continue to benefit from Measure AA if it is approved.

NOW, THEREFORE BE IT RESOLVED, that the Board of Director hereby offers its fully support of Measure AA and strongly urges its passage.

Josh Daniels, President
Board of Education

Beatriz Leyva-Cutler, Clerk
Board of Education

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D, Superintendent
FROM: Lew Jones, Director of Facilities
DATE: May 14, 2014
SUBJECT: Facilities Plan Update

BACKGROUND INFORMATION

This report is an update of the Facilities Construction Plan approved by the Board on March 12, 2014. Data in this report are current as of May 1, 2014. This report includes updates of all active construction projects. Maintenance projects are detailed in the Maintenance Quarterly Reports.

ELEMENTARY SCHOOLS

Emerson

<u>Project Type:</u>	<u>Grounds Improvement</u>
Date Approved by Board:	March 13, 2013
Funding Source:	Measure AA
Public Process:	Two Community meetings and three Site Committee Meetings were held. The site was involved in architect selection.
Schematic Approval Date:	January 15, 2014
Design Team:	Miller Company
Project Manager:	Turner
General Contractor:	Redwood Engineering
Current Project Budget:	\$452,000
Adjustment to Budget:	\$27,000. There was a \$6,000 inflation adjustment on January 15, 2014 and a \$21,000 increase on April 23, 2014.
Schedule:	Fall 2013 Approve project manager and designer Winter 2013/14 Design finalize Spring 2014 Bid and award Summer 2014 Construction
Status:	Construction
Issues:	None
Completion Date:	October 2014
Changes since last report:	The project was bid and the Board awarded the bid. The submittals for the play structure were submitted and approved.
Lessons learned:	In the future, the District may want to carve out some of the allocation to cover needed exterior infrastructure improvements.

LeConte

<u>Project Type:</u>	<u>Modernization</u>
Date Approved by Board:	January 15, 2014
Funding Source:	Measure I
Public Process:	Three Site Committee Meetings are planned. The site was involved in architect selection.
Schematic Approval Date:	June 2014
Design Team:	WLC Architects
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$1,611,000
Adjustment to Budget:	None.
Schedule:	Spring 2014 Approve project manager and designer Fall 2014 Design finalized Spring 2015 Bid and award Summer 2015 Construction
Status:	Design
Issues:	None
Completion Date:	October 2015
Changes since last report:	Two Site Committee Meetings were held. The postcard announcing the project was mailed.
Lessons learned:	None.

John Muir

<u>Project Type:</u>	<u>Grounds Improvement</u>
Date Approved by Board:	March 13, 2013
Funding Source:	Measure AA
Public Process:	Two Community meetings and three Site Committee Meetings were held. The site was involved in architect selection.
Schematic Approval Date:	January 15, 2014
Design Team:	Carducci
Project Manager:	Turner
General Contractor:	Redwood Engineering
Current Project Budget:	\$496,000
Adjustment to Budget:	\$71,000. There was a \$6,000 inflation adjustment on January 15, 2014 and a \$65,000 increase on April 23, 2014.
Schedule:	Fall 2013 Approve project manager and designer Winter 2013/14 Design finalize Spring 2014 Bid and award

Status:	Summer 2014 Construction
Issues:	Construction
Completion Date:	None
Changes since last report:	October 2014
	The project was bid and the Board awarded the project. The submittals for the play structure were submitted and approved.
Lessons learned:	In the future, the District may want to carve out some of the allocation to cover needed exterior infrastructure improvements.

<u>Project Type:</u>	<u>Modernization</u>
Date Approved by Board:	January 15, 2014
Funding Source:	Measure I
Public Process:	Three Site Committee Meetings are planned. The site was involved in architect selection.
Schematic Approval Date:	June 2014
Design Team:	Baker Vilar Architects
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$2,061,000
Adjustment to Budget:	None
Schedule:	Spring 2014 Approve project manager and designer Fall 2014 Design finalize Spring 2015 Bid and award Summer 2015 Construction

Status:	Design
Issues:	None
Completion Date:	October 2015
Changes since last report:	Two Site Committee Meetings were held. The postcard announcing the project was mailed.
Lessons learned:	None

Malcolm X and Longfellow

<u>Project Type:</u>	<u>Painting, Flooring, and Stucco Replacement</u>
Date Approved by Board:	March 12, 2014
Funding Source:	Measure I
Public Process:	None Planned
Schematic Approval Date:	None Planned
Design Team:	WLC Architects
Project Manager:	Van Pelt

General Contractor:	To Be Determined
Current Project Budget:	\$1,925,000
Adjustment to Budget:	None
Schedule:	Spring 2014 Approve project manager and architect Fall 2014 Finalize design Spring 2015 Bid and award Summer 2015 Construction
Status:	Pre-Design
Issues:	None
Completion Date:	October 2015
Changes since last report:	The Board approved the project manager and the architect.
Lessons learned:	None

Cragmont

<u>Project Type:</u>	<u>Roof and Solar</u>
Date Approved by Board:	March 12, 2014
Funding Source:	Measure I
Public Process:	None Planned
Schematic Approval Date:	None Planned
Design Team:	HY Architects
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$1,521,000
Adjustment to Budget:	None
Schedule:	Spring 2014 Approve project manager and architect Fall 2014 Finalize design Spring 2015 Bid and award Summer 2015 Construction
Status:	Pre-Design
Issues:	None
Completion Date:	October 2015
Changes since last report:	The Board approved the project manager and the architect.
Lessons learned:	None

Washington and BAM

<u>Project Type:</u>	<u>Portable Replacement</u>
Date Approved by Board:	January 9, 2013
Funding Source:	Measure AA
Public Process:	Five Site Committee meetings at Washington

and four at BAM. Two Community Meetings at Washington and one at BAM. In addition, there were several informational meetings at Washington.

Schematic Approval Date: September 11, 2013
Design Team: HKIT Architects
Project Manager: Van Pelt
General Contractor: Bay Construction
Current Project Budget: \$2,661,000
Adjustment to Budget: \$113,000. There was an increase of \$145,000 to add sinks on September 11, 2013, a decrease of \$70,000 because the King project was removed from the plan (and that money was reserved for the planned demolition) and an increase of \$38,000 on April 23, 2014.

Schedule: Winter 2012/13 Approve project manager and architect
Fall 2013 Complete Schematic design
Winter 2013/2014 Finalize design
Spring 2014 Bid and award
Summer 2014 Construction

Status: Construction
Issues: Reconfiguration of portables, particularly at Washington and an interest in a more permanent solution to the street closure at Washington. The Board decided to consider the matter in September rather than June, which makes the schedule very tight.

Completion Date: October 2014
Changes since last report: The BAM garden Notice to Proceed was sent. The Board awarded the portable bid on April 23, 2014.

Lessons learned: Better outreach efforts may have minimized concerns.

Jefferson

Project Type: Expand Classes/Modernize.
Date Approved by Board: April 27, 2011
Funding Source: Measure I
Public Process: Seven Site Committee meetings and four Community Meetings were held. The site was involved in architect selection.

Schematic Approval Date: March 7, 2012

Design Team:	WLC Architects
Project Manager:	Turner
General Contractor:	BHM
Current Project Budget:	\$9,983,000
Adjustment to Budget:	\$2,747,000. Increased allocation and inflation adjustment on January 11, 2012 (\$472,000), approval for structural review (\$80,000) on September 12, 2012, approval of structural upgrade on October 24, 2012 (\$1,400,000), inflation adjustment on January 9, 2013 (\$184,000) and increase when the bids was awarded on May 8, 2013 (\$611,000).
Schedule:	Summer 2011 Architect Hired Winter 2011/12 Board approval of schematic design Fall 2012 Project submitted to DSA Winter 2012/13 DSA approval, project bid Late Spring 2013 Construction begins
Status:	Construction
Issues:	Project started slowly due to competing pressures at the school.
Completion Date:	October 2014
Changes since last report:	The administration/library building was punched and is now open. The soft demolition and abatement of the old office is underway. In the classroom building, the glazing is now 100% complete, the exterior plaster is complete, the drywall is complete and the casework and low voltage installation is underway.
Lessons Learned:	There has been some concern about outreach efforts. Regular updates may help alleviate this concern.

Rosa Parks

<u>Project Type:</u>	<u>Re-Roof</u>
Date Approved by Board:	January 15, 2014
Funding Source:	Measure AA
Public Process:	None Planned
Schematic Approval Date:	None Planned
Design Team:	Skyline Engineering
Project Manager:	Turner
General Contractor:	Stronger Building Services
Current Project Budget:	\$853,000
Adjustment to Budget:	(\$75,000) approved on April 23, 2014.

Schedule:	Winter 2014 Approve project manager and designer Spring 2014 Bid and award Summer 2014 Construction
Status:	Award
Issues:	None
Completion Date:	October 2014
Changes since last report:	Bids were received and the Board is being asked to award to the low bidder at this Board Meeting.
Lessons learned:	None

MIDDLE SCHOOLS

King

Project Type:	<u>Modernization of the Gymnasium</u>
Date Approved by Board:	January 15, 2014
Funding Source:	Measure I
Public Process:	Three Site Committee Meetings are planned.
Schematic Approval Date:	June 2014
Design Team:	Baker Vilar Architects
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$1,654,000
Adjustment to Budget:	None.
Schedule:	Spring 2014 Approve project manager and designer Fall 2014 Design finalize Spring 2015 Bid and award Summer 2015 Construction
Status:	Design
Issues:	None
Completion Date:	October 2015
Changes since last report:	Two Site Committee Meetings were held. The postcard announcing the project was mailed.
Lessons learned:	None.

Longfellow

Project Type:	<u>New Cafeteria</u>
Date Approved by Board:	January 9, 2013
Funding Source:	Measure I
Public Process:	There have been seven Site Committee meetings and two Community meetings.
Schematic Approval Date:	June 26, 2013
Design Team:	HKIT

Project Manager:	Turner
General Contractor:	To Be Determined
Current Project Budget:	\$5,276,000
Adjustment to Budget:	Inflation adjustment of \$74,000 on January 15, 2014.
Schedule:	Spring 2013 Architect and project manager hired Summer 2013 schematic design Spring 2014 Project submitted to DSA Fall 2014 DSA approval, project bid Winter 2014/2015 Construction to begin
Status:	Permit
Issues:	Making the street crossing safer will be an issue. Coordination with the garden program is an issue.
Completion Date:	January 2016
Changes since last report:	Utility coordination is underway. We are projecting late May/early June for a re-submittal to DSA.
Lessons Learned:	To Be Determined

Willard

Project Type:	Grounds Improvement
Date Approved by Board:	March 13, 2013
Funding Source:	Measure I
Public Process:	Two Community meetings and three Site Committee Meetings were held. The site was involved in architect selection.
Schematic Approval Date:	January 15, 2014
Design Team:	Carducci
Project Manager:	Turner
General Contractor:	Redwood Engineering
Current Project Budget:	\$270,000
Adjustment to Budget:	(\$155,000). \$6,000 inflation adjustment on January 15, 2014 and \$161,000 decrease on April 23, 2014.
Schedule:	Fall 2013 Approve project manager and designer Winter 2013/14 Design finalize Spring 2014 Bid and award Summer 2014 Construction
Status:	Construction
Issues:	None
Completion Date:	October 2014

Changes since last report:	The project was bid and the Board awarded the bid.
Lessons learned:	None
<u>Project Type:</u>	<u>Modernization</u>
Date Approved by Board:	January 15, 2014
Funding Source:	Measure I
Public Process:	Three Site Committee Meetings and one Community Meeting are planned. The site was involved in architect selection.
Schematic Approval Date:	June 2014
Design Team:	Baker Vilar
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$4,131,000
Adjustment to Budget:	None
Schedule:	Spring 2014 Approve project manager and designer Fall 2014 Design finalize Spring 2015 Bid and award Summer 2015 Construction
Status:	Design
Issues:	None
Completion Date:	October 2015
Changes since last report:	Two Site Committee Meetings were held. The postcard announcing the project was mailed.
Lessons learned:	None

HIGH SCHOOLS

BERKELEY HIGH

<u>Project Type:</u>	<u>New Building and Grounds</u>
Date Approved by Board:	Construction Phase 2 September 5, 2007, Design Phase 3 January 9, 2008, Construction Phase 3 April 27, 2011
Funding Source:	Measure AA and Measure I
Public Process:	Five Site Committee Meetings, one Community meeting and Board approval (shared with stadium project). Site Committee involved in architect selection. Earlier meetings were held in developing the master plan.
Schematic Approval Date:	August 20, 2008
Design Team:	Baker Vilar Architects
Project Manager:	Van Pelt

General Contractor:	Alten Construction
Current Project Budget:	\$31,585,000, includes \$1,134,000 in Measure AA
Adjustment to Budget:	\$28,084,000. Inflation adjustment of \$280,000 on January 9, 2008, adding design of Phase 3 of \$2,800,000 on January 9, 2008, inflation adjustment of \$302,000 on January 14, 2009, inflation and slight scope adjustment of \$918,000 on January 13, 2010, approval of Measure I construction phase and inflation adjustment of \$28,433,000 on April 27, 2011, inflation adjustment of \$351,000 on January 11, 2012, adjustment to decrease the budget by \$5,000,000 on April 11, 2012.
Schedule:	Late Fall 2007 Architect Hired for Phase 2 Late Spring 2008 Architect hired for Phase 3 Early Spring 2009 and Summer 2010 Project submitted to DSA Winter 2010/11 DSA approval, project bid Late Spring 2012 Construction begins
Status:	Construction
Issues:	Coordination with Phase 1, combining the two phases into one project, portable removal and other logistical challenges.
Completion Date:	November 2014
Changes since last report:	The portion of the Donahue Gym has been removed and the footings have been dug for the boiler room. The fencing around the softball field is 90% complete.
Lessons Learned:	Site communication on identifying and removing stored material was problematic.
<u>Project Type:</u>	<u>Science Labs</u>
Date Approved by Board:	April 27, 2011
Funding Source:	Measure I
Public Process:	There have been two Site Committee meetings.
Schematic Approval Date:	June 27, 2012
Design Team:	HMC Architects
Project Manager:	Van Pelt
General Contractor:	Vila Construction
Current Project Budget:	\$897,000
Adjustment to Budget:	(\$30,000). Inflation increase on January 11, 2012 (\$9,000), reducing the project to two

	classrooms on October 24, 2012 (\$236,000), inflation allocation on January 9, 2013) (\$15,000), increase for fire sprinklers on September 11, 2013 (\$109,000), inflation adjustment on January 15, 2014 (\$12,000), and an increase for the award on April 9, 2014 (\$45,000).
Schedule:	Spring 2012 Architect and project manager hired Spring 2012 schematic design Fall 2012 Project submitted to DSA Spring 2013 DSA approval, project bid Summer 2013 Construction begins.
Status:	Construction
Issues:	DSA's new interpretation that fire sprinklers are required delayed construction.
Completion Date:	September 2014.
Changes since last report:	The Notice of Award was sent to the contractor.
Lessons Learned:	Better communication between the High School and the Superintendent may have permitted the third classroom to be approved.
<u>Project Type:</u>	<u>Solar and Modernization of Donahue Gym</u>
Date Approved by Board:	January 15, 2014
Funding Source:	Measure I
Public Process:	Three Site Committee Meetings are planned. The site was involved in architect selection.
Schematic Approval Date:	June 2014
Design Team:	WLC Architects
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$2,064,000
Adjustment to Budget:	None
Schedule:	Spring 2014 Approve project manager and designer Fall 2014 Design finalize Spring 2015 Bid and award Summer 2015 Construction
Status:	Design
Issues:	None
Completion Date:	October 2015
Changes since last report:	Two Site Committee Meetings were held. The postcard announcing the project was mailed.

Lessons learned: None

Project Type: Pool UV Filter

Date Approved by Board: March 12, 2014

Funding Source: Measure AA

Public Process: None Planned

Schematic Approval Date: None Planned

Design Team: To Be Determined

Project Manager: BUSD

General Contractor: To Be Determined

Current Project Budget: \$130,000

Adjustment to Budget: None.

Schedule: Spring 2014 Approve engineer and filter company
Summer 2014 Install and test equipment

Status: Design

Issues: None

Completion Date: August 2014

Changes since last report: The preliminary engineering for the new filter has been completed.

Lessons learned: None

B-Tech

Project Type: Science Lab and Modernization

Date Approved by Board: January 9, 2013

Funding Source: Measure I

Public Process: There were several Site Committee meetings.

Schematic Approval Date: June 12, 2013

Design Team: WLC Architects

Project Manager: Van Pelt

General Contractor: GEICO Incorporated

Current Project Budget: \$810,000

Adjustment to Budget: \$103,000. Added funds to cover the estimate on September 11, 2013 (\$48,000). Added funds to cover the Public address system (\$44,000) and to add for inflation (\$11,000) on January 15, 2014.

Schedule: Spring 2013 Architect and project manager hired

Summer 2013 schematic design

Fall 2013 Project submitted to DSA

Spring 2014 DSA approval, project bid

Summer 2014 Construction begins.

Status:	Construction
Issues:	None
Completion Date:	October 2014
Changes since last report:	The Board approved the low bidder. The Notice of Award has been sent out.
Lessons Learned:	None

OTHER SITES

Hopkins Pre-School

<u>Project Type:</u>	<u>Modernization</u>
Date Approved by Board:	April 27, 2011
Funding Source:	Measure AA
Public Process:	There have been several Site Committee meetings and one Community meeting.
Schematic Approval Date:	June 27, 2012
Design Team:	HKIT Architects
Project Manager:	Turner
General Contractor:	Sausal
Current Project Budget:	\$1,722,000
Adjustment to Budget:	\$580,000. Inflation increase on January 11, 2012 (\$12,000), increase to add fire alarm on April 11, 2012 (\$54,000), project scope increased on June 27, 2012 (\$525,000), inflation adjustment on January 9, 2013 (\$35,000), release of some contingencies on September 11, 2013 (\$46,000) and on October 23, 2014 (\$38,000).
Schedule:	Spring 2012 Architect and project manager hired Spring 2012 schematic design Fall 2012 Project submitted to DSA Spring 2013 DSA approval, project bid Summer 2013 Construction to begin
Status:	Punch List
Issues:	The scope was adjusted to account for code and programmatic issues.
Completion Date:	May 2014
Changes since last report:	No change.
Lessons Learned:	To Be Determined

King and Franklin Pre-School

<u>Project Type:</u>	<u>Addition</u>
Date Approved by Board:	January 9, 2013

Funding Source:	Measure I
Public Process:	There were three Site Committee meetings and two Community meetings.
Schematic Approval Date:	June 26, 2013
Design Team:	WLC Architects
Project Manager:	Turner
General Contractor:	To Be Determined
Current Project Budget:	\$2,969,000
Adjustment to Budget:	(\$132,000). Inflation adjustment on January 15, 2014 (\$43,000) and decrease after the bid award on April 23, 2014 (\$175,000).
Schedule:	Spring 2013 Architect and project manager hired Summer 2013 schematic design Late Fall 2013 Project submitted to DSA Spring 2014 DSA approval, project bid Summer 2014 Construction to begin
Status:	Construction
Issues:	No decision has been made of which spaces will be used for transitional kindergarten and which will be used for pre-school.
Completion Date:	October 2014
Changes since last report:	The pre-construction meeting and the first PLA meeting was held. The contractor mobilized at both sites and the demolition is done at both sites.
Lessons Learned:	To Be Determined

West Campus

<u>Project Type:</u>	<u>Board Room</u>
Date Approved by Board:	August 20, 2008
Funding Source:	Measure AA
Public Process:	Two Site Committee Meetings, one Community Meeting, approval by BUSD Board, approval by Design Review (City), approval by Zoning (City). Earlier Community Meetings were held on earlier project scopes.
Schematic Approval Date:	No one date.
Design Team:	Baker Vilar Architects
Project Manager:	Turner
General Contractor:	D.L. Falk
Current Project Budget:	\$3,307,000
Adjustment to Budget:	\$2,957,000. Significant scope adjustment,

including adding City into project (\$1,258,000) on September 22, 2010, inflation adjustment (\$142,000) on April 27, 2011, recognition that the City will not partner and inflation adjustment on January 11, 2012 (\$241,000), inflation adjustment and to account for a re-estimated project on January 9, 2013 (\$750,000), and an increase of \$593,000 at bid to increase the scope of work and also to account for inflation from January 1, 2013 and a decrease of \$27,000 on April 23, 2014.

Schedule: Early Spring 2010 Architect Hired
Late Spring 2011 Project submitted to DSA
Summer 2012 Revised Plan Submitted to DSA
Fall 2012 Construction begins

Status: Punch List

Issues: None

Completion Date: May 2014

Changes since last report: The rails and doors at the dais were installed.
The mechanical punch list has been generated.
The contractor is resolving other punch list items.

Lessons Learned: Earlier formal City approval to participate in the project would have saved time and some money.

Project Type: Charter School With CTE Possibilities

Date Approved by Board: April 27, 2011

Funding Source: Measure AA

Public Process: Three Site Committee Meetings and Two Community Meetings. Site Committee participated in architect selection.

Schematic Approval Date: December 14, 2011

Design Team: Beverly Prior/HMC Architects

Project Manager: Turner

General Contractor: D.L. Falk

Current Project Budget: \$7,609,000

Adjustment to Budget: \$2,608,000. Budget was increased by \$1,000,000 on August 31, 2011 because an additional building was added when initial programming was completed and increased on January 11, 2012 to add seismically strengthening a wall and for inflation adjustment, library demolition added to the

project (\$762,000) and the budget was adjusted to add one roof and to account for a low estimate by the architect in August 2011 (\$950,000), inflation adjustment on January 9, 2013 (\$154,000), final lower bid adjustment (\$258,000).

Schedule: Summer 2011 Architect Hired
Summer 2012 Project submitted to DSA
Fall 2012 DSA approval, project bid
Winter 2012/13 Construction begins

Status: Punch List

Issues: There has been some discussion of equivalent facilities. There is some concern that the current plan calls for continued use of the District's three classrooms in the administration building.

Completion Date: May 2014

Changes since last report: The contractor is completing the punch list. The elevator failed inspection and we are addressing the inspector's issues. We could not perform the asphalt work over spring break because of inclement weather. The asphalt work has not been re-scheduled at this time.

Lessons Learned: To Be Determined

Multiple Sites

Project Type:	Public Address and Camera Project
Date Approved by Board:	March 12, 2014
Funding Source:	Measure AA
Public Process:	None Planned
Schematic Approval Date:	None Planned
Design Team:	WLC Architects
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$775,000 +\$537,000 = \$1,312,000
Adjustment to Budget:	None
Schedule:	Spring 2014 Approve project manager and architect Fall 2014 Finalize design Spring 2015 Bid and award Summer 2015 Construction
Status:	Design
Issues:	None

Completion Date:	October 2015
Changes since last report:	The Board approved the architect.
Lessons learned:	None

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: May 14, 2014
SUBJECT: Consideration of *Temas*, a Textbook for the AP and Higher Level IB Spanish Courses

BACKGROUND INFORMATION

Temas, by Parthena Dragget, Cole Conlin, Max Ehram, and Elizabeth Milan and published by Vista Higher Learning, has been selected as the foundational text for the Advanced Placement Spanish course and the Higher Level International Baccalaureate Spanish course. The content is designed to improve students' proficiency in Spanish language and culture by preparing students to use Spanish in realistic, contemporary settings. The text focuses on the development of language structures through the following six thematic units: Families and Communities, Science and Technology, Beauty and Aesthetics, Contemporary Life, Global Challenges, and Personal and Public Identities. The goal is to enable students to become bilingual and biliterate.

The book has been reviewed by the staff of the World Languages Department at Berkeley High School who found it to be a text that will align to school wide expectations in strengthening students' use of Academic Language and implementing Constructing Meaning and Constructive Response. The adoption of a single text for the AP and Higher Level IB Spanish courses will foster greater collaboration among teachers and allow them to standardize the content in both courses. With the adoption of this text, teachers will be able to create common benchmarks and increase pupil achievement outcomes.

The book is being presented to the Board for consideration, and a copy is available for review in the Superintendent's Conference Room. The book will be presented at the next Board meeting for adoption.

POLICY/CODE

Board Policy 6161.1
Ed Code 60400 et al

FISCAL IMPACT

\$13,400 for 140 textbooks

STAFF RECOMMENDATION

Accept *Temas*, a textbook for the AP and Higher Level IB Spanish courses, for adoption consideration.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Donald Evans, Ed.D., Superintendent, and Neil Smith, Assistant Superintendent for Educational Services
DATE: May 14, 2014
SUBJECT: Recommendation for Allocation of BSEP Class Size Reduction Funds in FY 2014-15

BACKGROUND INFORMATION

In compliance with *The Berkeley Public Schools Educational Excellence Act of 2006* (BSEP/Measure A), the BSEP Planning and Oversight Committee develops annual recommendations in conjunction with District staff for the allocation of funds for each Purpose of the Measure.

The following recommendation is for the allocation of funds for the Purpose of Class Size Reduction, Expanded Course Offerings, Counseling Services and Program Support in accordance with BSEP Measure A, Section 3A:

Reducing Class Sizes at all K-12 schools, expanding course offerings at all secondary schools, and providing counseling services at each of the District's middle schools.

The goals for the class sizes to be achieved with these revenues are District-wide Average Class Sizes of 26:1 for the elementary schools grades K-5, 28:1 for the secondary schools, and 18:1 for continuation high school and other secondary opportunity programs. Average class sizes in the K-3 grades shall be reduced to 20:1 as long as state class size reduction funds are provided for that purpose at a level not less than currently funded by the State.

After resultant class sizes meet the goals stated above, additional teachers may be added first to allow for expanded course offerings and then for program support in schools in so far as the funds permit.

This recommendation was presented to the BSEP Planning and Oversight Committee on February 25, 2014 and adopted by the Committee on April 8, 2014.

Program Summary

Class Size Reduction Staffing in the 2014-15 School Year

This recommendation is based on the following assumptions:

- Staffing enrollment of K-12 students is projected at 9,408.
- Total average compensation (includes salary and employer paid fringe benefits) of classroom teachers is projected at \$92,200, an increase of \$6,100 per FTE over the prior year projection.

- BSEP revenue for the CSR fund in FY 2014-2015 is projected at \$16,023,555 with a net allocation, after 7.22% indirect costs, of **\$14,944,558.**
- General Fund revenue is projected based on the Governor's budget of January 2014.

The class size reduction is achieved with General Fund monies being used to establish a ratio of 34:1 for the K-5 grades and 36:1 in grades 6-12, and BSEP CSR funds used to reduce the pupil-teacher ratios to the lower class sizes.

According to the BSEP measure, average class sizes in the K-3 grades shall be reduced to 20:1 as long as State Class Size Reduction funds are provided for that purpose at a level not less than currently funded by the State. Under the new Local Control Funding Formula, funding for the K-3 Class Size Reduction Program has changed; the CSR target is now 24:1, with funding allocated to that purpose at \$1.9 million for BUSD, rather than the \$2.6 million previously awarded for the 20:1 ratio. However, the difference of \$700,000 is provided to the District in its base funding, and may be used to continue class size reduction at a lower than 24:1 level. For this year, the funding will be used for that purpose.

The staffing formula used for secondary schools in FY 2014-15 is that defined in the BSEP Measure, section 6.B: student enrollment x 6 class periods per day/per student, divided by 5 teaching periods, divided by average class size objective of 28:1.

This calculation results in a total of **442.84** Full Time Equivalent (FTE) classroom teachers projected to be necessary to staff the K-12 classrooms at the ratios listed above, of which BSEP would fund **135.66** FTE teachers (including the associated preparation time for BSEP funded teachers), an increase of **4.13 FTE** over the previous year's plan.

To meet these targeted class size reduction goals, the expense to the BSEP Class Size Reduction fund in 2014-15 is projected to be **\$13,135,600**, an increase of \$1,209,700 over the 2013-14. This figure includes the FTE compensation, substitute compensation, as well as "direct support," which is operational and other costs associated with opening and maintaining additional classrooms. The attached "Teacher Template" details this recommendation. (Attachment A)

It should be noted that enrollment projections are reviewed both prior to presentation of the budget to the Board for adoption in June, and again in early September after the actual enrollment has stabilized. The actual expense for the BSEP transfer to the General Fund for classroom teachers is calculated at the close of the Fiscal Year.

Discretionary Expenditures: Expanded Course Offerings, Counseling Services and Program Support

After the class size goals are achieved, the BSEP Measure stipulates that BSEP CSR funds may be used for “expanded course offerings (ECO),” counseling services at each of the District’s middle schools, and “program support.”

The increased cost of the teacher transfer and the need to maintain appropriate reserves means that amount of funding remaining for discretionary expenditures is smaller than in previous years. For 2014-15, it is recommended to continue the expenditures for expanded course offerings and middle school counseling, in keeping with the priorities of the BSEP measure and the needs of students. The expanded course offerings offer a wide variety of options for students, from AP augmentation classes, which give access to AP coursework for students who might not otherwise have such access, to science labs, yearbook and music classes. Middle school counseling provides social-emotional and academic support to our students at a crucial point in their development.

In the area of Program Support, it is recommended to continue funding 3.3 FTE for elementary literacy coaches and 1.8 FTE teachers for 3/4 and 4/5 combination classes at the TWI schools. However, in order to maintain the CSR resource through the life of the measure, it is necessary to make some reductions to program support funding. In the past, BSEP funding has reduced class sizes in Math 7, algebra and geometry, but this will be discontinued for 2014-15, a necessary savings of 5.4 FTE for the CSR fund. Staff will request Board approval to fund middle school math class size of 24:1 from BSEP grant funds.

The BSEP-funded RtI2 program continues to function as a comprehensive way of tailoring education to meet all students’ needs, using data to make decisions about student learning. In the prior academic year, the cost of 5.5 FTE of the 11 FTE originally proposed for BSEP funding were shifted to the General Fund for Special Education. For 2014-15, it is proposed to maintain the split of funding 5.5 FTE through BSEP and 5.5 FTE through the General Fund.

Following is the summarized recommendation for the expenditure of BSEP CSR funds for Counseling Services, ECO classes and Program Support in FY 2014-15.

Counseling Services at each Middle School

- **4.8 FTE counselors** at the middle schools, that is, 1.2 FTE at Longfellow, 1.2 FTE at Willard, and 2.4 at King. This is the same allocation as in FY 2013-14.

Projected expense: \$458,800

Expanded Course Offerings (ECO)

- **6.4 FTE classroom teachers** for ECO classes at Berkeley High School
- **1.6 FTE classroom teachers** for ECO classes at the Middle Schools

Projected expense: \$774,640

Program Support

The recommendation is to fund **10.6** FTE Program Support teachers in the next school year as follows:

- **3.3 FTE elementary school Literacy Coaches/Teachers;** (.3 FTE for each elementary school).
- **1.8 FTE elementary school teachers** for a .5 FTE allocation (plus .10 FTE prep time for each teacher) to each of three schools: Cragmont, LeConte and Rosa Parks to provide grade-specific time for students in 3/4 or 4/5 combination classes.
- **2.75 FTE RTI² teachers** for the 11 elementary schools (.25 FTE at each elementary school).
- **2.75 FTE RTI² teachers** for the three middle schools (.75 FTE for Longfellow, .75 FTE for Willard, and 1.25 FTE at King)

Projected expense: \$996,300

BUDGET SUMMARY

With a COLA of 0.86% producing a small increase in revenue, and an increase of 4.13 FTE in classroom teachers coupled with higher salary costs, the deficit spending trend in the CSR budget has accelerated.

Mitigations include:

- A shift of the costs of 5.5 FTE for RTI² to Special Education
- Elimination of the 5.4 FTE for math class size reduction in middle school and high school.
- A potential one-time offset at closing from the General Fund, reducing about \$200,000 of the costs of salary increases in order to yield a positive fund balance for the BSEP CSR resource.

Nonetheless, further reductions in program expenditures are likely to be necessary for subsequent years in order to maintain a fund balance for the remainder of the Measure, as can be seen in the BSEP CSR Multi Year Projection (Attachment B).

In summary, the recommendation for the expenditure of the BSEP Class Size Reduction monies in FY 2014-15 is:

Revenue Allocation

\$16,023,555

Projected Expenditures

Interfund Transfer to General Fund

Classroom Teachers

\$12,507,400

Illness Substitutes

238,800

Direct Support

389,400

Expanded Course Offerings (8.0 FTE)

774,640

Middle School Counseling (4.80 FTE)

458,800

Program Support (10.60 FTE)

996,300

Indirect Costs

1,109,378

Total Expenditure Budget

\$16,474,718

Net Change to Fund Balance

\$(451,163)

Projected Beginning Fund Balance

\$489,315

Net Change to Fund Balance

\$(451,163)

Projected Ending Fund Balance

\$38,152

POLICY/CODE

Berkeley Public Schools Educational Excellence Act of 2006 (Para. 3A, Measure A of 2006).

FISCAL IMPACT

Expenditure of \$16,474,718 from BSEP Class Reduction Funds

STAFF RECOMMENDATION

Approve the recommendation for the allocation of BSEP Class Size Reduction Funds in FY 2014-15 (BSEP Measure A Resource 0841).

BSEP CSR Multi Year Projections
Based on CSR Recommendations for FY 2014-15

V2014-04-09

2.0% one bonus and 1.5% salary increase for FY 2013-14 and 2.0% ongoing FY 2014-15	Unaudited				
	Actuals FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
COLA - Revenues Only (A)	0.0165	0.01565	0.0086	0.022	0.024
Step Increase for teachers	0.0100	0.0100	0.0100	0.0100	0.0100
Indirect Cost	0.0639	0.0673	0.0722	0.0722	0.0722
Revenue					
Revenue Allocation	\$ 15,489,704	\$ 15,734,186	\$ 16,023,555	\$ 16,023,555	\$ 16,376,073
Prior Year Revenue		\$ 133,537			
COLA				\$ 352,518.21	\$ 393,025.76
Total Revenue	\$ 15,489,704	\$ 15,867,723	\$ 16,023,555	\$ 16,376,073	\$ 16,769,099
Expenditures					
Staffing Enrollment		9309	9408	9408	9408
Transfer to General Fund for Classroom Teachers:					
- Classroom Teachers	11,729,105	11,711,600	12,507,400	12,632,474	12,758,799
2.0% one bonus and 1.5% salary increase for FY 2013-14 and 2.0% ongoing FY 2014-15		409,900			
- Illness Substitutes	231,080	225,800	238,800	241,188	243,600
- Direct Support	376,324	381,100	389,400	393,294	397,227
Expanded Course Offerings (8.0 FTE)	841,361	751,760	774,640	782,386	790,210
Certificated Counselors (4.8 FTE)	479,201	444,000	458,800	463,388	468,022
Program Support (21.9, 21.50 & 10.6 FTE)	1,291,368	1,914,200	996,300	1,006,263	1,016,326
Reduction in RTI (5.5 FTE)		(485,100)			
2.0% one bonus and 1.5% salary increase for FY 2013-14 and 2.0% ongoing FY 2014-15		99,800			
One-Time Contribution from GF for negotiated salary increases (if needed)		(200,000)			
Indirect Costs @ 6.39%, 6.73% & 7.22%	955,205	1,027,157	1,109,378	1,120,471	1,131,676
Total Expenditure Budget	\$ 15,903,644	\$ 16,280,217	\$ 16,474,718	\$ 16,639,465	\$ 16,805,859
Net Change to Fund Balance	\$ (413,941)	\$ (412,494)	\$ (451,163)	\$ (263,392)	\$ (36,760)
Projected Beginning Fund Balance	\$ 1,315,750	\$ 901,809	\$ 489,315	\$ 38,152	\$ (225,239)
Projected Ending Fund Balance	\$ 901,809	\$ 489,315	\$ 38,152	\$ (225,239)	\$ (261,999)

A) Cost of Living Adjustments (COLAs) are included in revenue projections. COLAs for fiscal year 2014-15 through 2016-17 are projected and may not materialize.

BERKELEY UNIFIED SCHOOL DISTRICT

CLASS SIZE REDUCTION FTE PLANNING DOCUMENT

FY 2014-15 Proposal with Raises in Average Calculation v 2014-04-08 w/o Math

GRADE LEVEL	STAFFING ENROLLMENT BY GRADE	GENERAL FUND * CLASS SIZE FTE	Meas. A CSR FTE	Meas. A Necessary FTE	Meas. A CSR FTE
ELEMENTARY SCHOOL	STUDENTS	34 :1	20 :1		
TK and Kindergarten	788	23.18	16.22	0.60	
Grade 1	755	22.21	15.54		
- Release Time		0.89	0.62		
Grade 2	741	21.79	15.26		
- Release Time		0.87	0.61		
Grade 3	730	21.47	15.03		
- Release Time		0.86	0.60		
1-3 Adjustments				-1.35	
		34 :1	26 :1		
Grade 4	664	19.53	6.01		
- Release Time **		3.91	1.20		
Grade 5	712	20.94	6.44		
- Release Time **		4.19	1.29		
4-5 Adjustments				2.50	
K-5 TOTAL		139.84	78.82	1.74	80.56
Grade K-5 Special Day Class	13	0.38	0.34	0.00	0.34
Release time Special Day Class		0.08	0.07		0.07
MIDDLE SCHOOL		36 :1	28 :1		
Grade 6	730	20.28	5.79		
- Release Time		4.06	1.16		
Grade 6 Necessary Adjustments				1.12	
		36 :1	28 :1		
Grade 7	703	23.43	6.70		
Grade 8	640	21.33	6.10		
Grade 7-8 Adjustments				0.64	
6-8 TOTAL		69.10	19.75	1.75	21.50
Grade 6-8 Special Day Class	6	0.21	0.19		0.19
Release time Special Day Class		0.04	0.04		0.04
HIGH SCHOOL ***		36 :1	28 :1		
Grade 9	683	22.77	6.51		
Grade 10	703	23.44	6.70		
Grade 11	704	23.47	6.71		
Grade 12	630	21.02	6.00		25.92
		36 :1	18 :1		
Grade 9-12 Special Day Class	55	1.83	1.84		1.84
B-Tech	150	5.00	5.00		5.00
Grade 9-12 Adjustments				0.19	0.19
TOTAL 9-12		97.53	32.76	0.19	32.95
TOTALS					
Elementary School	4,403	129.50	74.84	1.74	80.97
- Release Time		10.80	4.39	0.00	
Middle School	2,079	65.25	18.78	1.75	21.73
- Release Time		4.10	1.20	0.00	
High School	2,926	97.53	32.76	0.19	32.95
	9,408	307.18	131.97	3.69	135.66

BERKELEY UNIFIED SCHOOL DISTRICT
CLASS SIZE REDUCTION FTE PLANNING DOCUMENT
FY 2014-15 Proposal with Raises in Average Calculation v 2014-04-08 w/o Math

BSEP/MEAS A PROJECTED EXPENSE FOR CSR

FTE Ave Compensation	92,200	\$12,167,600	\$339,800	\$12,507,400
Sub Ave Compensation	\$1,760	\$232,300	\$6,500	\$238,800
Direct Support	\$2,870	\$378,800	\$10,600	\$389,400
Preliminary Measure A Transfer	96,830	\$12,778,700	\$356,900	\$13,135,600

* State K-3 CSR Revenue \$2.7 million (projected)

** Two fifths of General Fund release time is for music paid from the BSEP Measure A VAPA Budget

*** Based on Average Enrollment

	<u>FTE</u>	<u>2013-14 Budget</u>
FTE based on CSR Formula	131.97	\$12,778,700
Necessary FTE to achieve class size ratios	3.69	356,900
Transfer from BSEP to GF for CSR	135.66	\$13,135,600
Discretionary		
Expanded Course Offerings - BHS and Middle Schools (including Subs and Direct Support)	8.00	774,640
Middle School Counseling Services	4.80	458,800
Program Support	10.60	996,300
Total Discretionary	23.40	\$2,229,740
Total projected BSEP/Measure A expense	159.06	\$ 15,365,340
Indirect Costs @ 7.22%		\$ 1,109,378
TOTAL EXPENDITURE BUDGET		\$ 16,474,718

Middle School Counseling Services:			
Willard	1.2 FTE	1.2	114,700
Longfellow	1.2 FTE	1.2	114,700
King	2.4 FTE	2.4	229,400
Total Counselors		4.8	458,800

Program Support			
Literacy Coaches	3.3 FTE	3.3	323,100
Willard (M.S. Math)		0	-
Longfellow (M.S. Math)		0	-
King (M.S. Math)		0	-
3/4/5 Combos	1.8 FTE	1.8	166,000
Rtl2 teachers K-5	2.75 FTE	2.75	253,600
Rtl2 teachers 6-8	2.75 FTE	2.75	253,600
Total Program Support		10.6	996,300

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services, and
Becca Todd, District Library Coordinator
DATE: May 14, 2014
RE: Recommendation for Expenditures in 2014-15 from the Library
portion of the *Berkeley Public Schools Educational Excellence Act of
2006* (BSEP)

BACKGROUND INFORMATION:

The *Berkeley Schools Educational Excellence Act of 2006* allocates 7.25% of the available revenues annually:

“to provide student access to quality school libraries which shall be maintained by providing library staff to operate the District’s K-12 school and other specialized libraries, and by allocating revenues for books, materials, services and equipment for the school libraries.”

This recommendation was presented to the BSEP Planning and Oversight Committee on April 15, 2014 and adopted by the Committee on April 22, 2014.

Program Objectives

Our library program aims to foster curiosity, creativity and critical thinking. Our focus is to provide a wide range of print and digital books, online resources and integrated programming to address every student’s academic and independent reading needs. We work with classroom teachers and families to deepen reading engagement, build digital literacy and digital citizenship, and improve student achievement for each and every student.

Program Summary

BSEP monies fund the library staffing and resources throughout the Berkeley school system. Recognizing the integral role school libraries play in our children’s education, the Berkeley Public Schools Educational Excellence Act of 2006 continues the successful stabilization of library staffing which began with Measure B of 2004. This improves the level of service and support in each of our school libraries with updated collections and ongoing professional development in current library and information literacy practices.

Early Childhood Education Libraries

From their earliest ages, our students benefit from a print-rich and story-filled environment. Our preschools have lending libraries from which students borrow a book every week to take home as part of the Book Bag Program. BSEP site funds provide funding for preschool library staff, while BSEP Library funding provides the materials. We augment the lending library through author studies, special guest read-aloud days and family literacy fiestas in our

preschools, coordinated in conjunction with the Early Childhood Education Department.

Elementary Libraries

Our elementary students find a welcoming environment in the library, developing a culture of reading in a place where they can pursue their own interests in addition to fulfilling class assignments. Most classes visit their school site library on a weekly basis; depending on the school schedule, students may also drop in before or after school, at recess, or for special projects. The students are introduced to quality children's literature through read-alouds and booktalks, are guided to develop computer skills using the online library catalog and digital resources, and learn beginning research skills with library staff and classroom teacher collaboration.

Secondary Libraries

Our secondary students move into flexibly scheduled project-based library visits coordinated between the classroom teacher and the Teacher Librarian in alignment with the curriculum. Substantial print collections are augmented with vetted online databases, utilizing both school site and the public library resources. Students may also come to the library to work on a specific assignment with a pass from their classroom teacher. There are very active programs during the lunch break(s), including book clubs, art projects, and homework help, in addition to reading. At the middle schools, the libraries are open for 20 minutes before classes begin, and the high school library is open for a full hour before and after school for student use.

School Community Space

Our libraries often serve as a school community space for special events such as author visits, tutoring, geography bees, after school staff meetings and programs. Our school library resources belong to the entire school community and as such are a great equalizer both in terms of access to books and access to computers.

BUDGET RECOMMENDATIONS FOR LIBRARIES FY 2014-2015

During this past year, under the leadership of the District Library Coordinator, the "Friends of the BUSD Libraries" committee met bimonthly to discuss and support BUSD's library program. The committee includes teachers, parents, BUSD and City of Berkeley library staff, community members, and former P&O and BUSD Board members, and is always open to new members. See sites.google.com/site/friendsofbusdlibraries.

The following recommendation is for the allocation of funds for the Purpose of Libraries in accordance with BSEP/Measure A.

Library Staffing**\$1,474,750**

The staffing model shown below, with 12.86 FTE classified staff and 7.1 FTE certificated staff, follows the same basic structure as the previous year:

• Elementary TSA Teacher Librarian	0.5 FTE
• Elementary Library Media Technicians	9.4 FTE
• Middle School Teacher Librarians	3.0 FTE
• Middle School Library Media Technicians	1.86 FTE
• BHS Teacher Librarians	2.0 FTE
• BHS Library Media Technician	0.8 FTE
• B-Tech Teacher Librarian	0.6 FTE
• District-wide Central Media Library Technician	0.8 FTE
• District Library Coordinator	1.0 FTE

Teacher Librarians**6.1 FTE**

Teacher Librarians (TL) are multidisciplinary educators, dually credentialed with a California Teaching Credential and a Teacher Librarian Credential. They provide lessons in information literacy, the research process, and digital citizenship, collaborate with classroom teachers on curricular units, offer guidance in reading selections and reading promotions, and manage their library's acquisitions and circulation.

The Elementary TSA Teacher Librarian is the only TL dedicated to the elementary libraries. Working with the Library Media Technicians and with classroom teachers and literacy coaches, the TL develops lessons and resources aligned with the Common Core State Standards (CCSS), and often models their use in instruction. The TSA TL is also focused on collection development at the elementary level, strengthening our resources in print, ebooks and audiobooks.

At the secondary level, a full-time Teacher Librarian serves each middle school, two full-time Teacher Librarians serve Berkeley High School, and a 0.6 FTE Teacher Librarian serves at B-Tech. In addition to full library instructional and management responsibilities as noted above, they oversee the management of the site's textbook collection.

Library Media Technicians**12.86 FTE**

Our Library Media Technicians (LMTechs) are highly skilled paraprofessionals who provide students and staff with the library resources they seek.

At the elementary level, the LMTechs are responsible for managing the circulation and reshelving of all materials (1000 to 2000 per month at each site). They provide weekly class visits, complete with read-alouds, booktalks,

typing club opportunities and guidance in using the online catalog, as well as offering drop-in access during recess time when school schedules permit. Five LMTechs work at 0.8 FTE at the five smaller elementary schools, while six LMTechs at the larger schools work at 0.9 FTE.

At the Middle School level, the LMTechs assist the Teacher Librarian with much of the resource management, including textbooks. Longfellow and Willard continue to be served by a 0.53 LMTech position, working with a full-time Teacher Librarian, while King Middle School continues to have a 0.8 FTE LMTech position, working alongside the full-time Teacher Librarian.

At the high school level, the 0.8 FTE LMTech position is an 11 month, rather than 10 month position, and manages the entire textbook collection for the BHS campus. When the textbook crunch has abated, the LMTech resumes duties in the library.

At the Central Media Library, half of the 0.8 FTE LMTech's time is spent at the large elementary sites providing additional support, and half is spent managing and circulating the central collection of Systematic ELD Kits, science probes, DVDs and even some enduring VHS tapes (gasp!).

District Library Coordinator

1.0 FTE

The District Library Coordinator administers the annual library plan for the district, overseeing staffing, collection development, technology upgrades and professional development throughout the school library system. Through on-site visits, monthly meetings and periodic workshops, the District Library Coordinator guides the school level library staff in staying abreast of library and information literacy trends, and integrates districtwide initiatives into the library program. The District Library Coordinator also has a leadership role facilitating the Instructional Technology team (aka DigiTech) in collaboration with the Technology Director.

Hourly Extra Duty	\$16,000
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Summer Extended Day Library Program - \$6,000

The BEARS Summer School Library program will continue in the summer of 2014, with a Library Media Technician at both BEARS/EDC summer school sites (this year LeConte and Malcolm X) for fifteen hours per week at each site for four weeks of summer school and two weeks of the BEARS-only program thereafter. This is 3 hours per week per site more than last year. The Library Media Technicians provide library visits, book circulation and special projects for the BEARS/EDC students and staff. This summer program supports our focus on literacy, and yields strong results by mitigating the common "summer slide".

School Year Preparation - \$7,000

Two extra duty days at the start of the school year for the Library Media Technicians allows them to be participants in the whole school initiatives that are developed during the staff meetings prior to the first day of school, enabling them to better tailor their library collections and programs to the needs at each school site.

Library Media Technician Substitutes - \$3,000

With this small fund we are able to train and provide substitutes for elementary Library Media Technicians. Otherwise Library services are suspended when an elementary Library Media Technician is absent.

Professional Development	\$8,000
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The 2014-15 school year will usher in an unprecedented national library focus in the Bay Area. Both the Association of Library Services to Children (ALSC) National Conference and the California School Library Association (CSLA) Centennial Conference are happening nearby, in Oakland and South San Francisco. Participating in these workshops and conferences strengthens instructional and managerial skills and helps library staff stay abreast of developing instructional and library technologies. Professional Development monies pay for registration fees, and for substitutes if the workshops fall during the school day. Other workshops can include: San Mateo County Office of Education Library Staff Summer Training Program; American Library Association (ALA) annual conference; Computer Using Educators (CUE) regional workshops; Association of Children's Librarians (ACL) Spring Institute; San Francisco Public Library workshops.

Collection and Resource Development	\$165,900
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School Library Collections - \$149,500

BUSD libraries provide print and digital resources for a broad range of reading levels and interests. The titles are selected to be in alignment with curriculum content and library standards, promoting students' access to the materials they need for reports and research. In addition, our collections are geared to stimulating students' selections for free reading and pursuing individual interests. Library books can range from \$11-\$30 in cost, with nonfiction titles such as those required for the Common Core State Standards tending toward the higher end of the range. The allotment of \$15 per pupil is reduced by \$1 from last year's formula.

Bilingual, TWI and Transitional Kindergarten Collections - \$6,400

An additional allotment for the Bilingual and TWI libraries is needed to augment materials for students at our Bilingual and TWI schools who are studying core curriculum and pursuing free reading in Spanish. Four new Transitional Kindergarten classes are being added at Jefferson, LeConte and

Malcolm (2), which will be supported with additional funding for preschool-age appropriate library materials.

Interactive ebooks and audiobooks - \$10,000

Our libraries' audio and digital book collections are growing and continue to benefit from a dedicated allocation. This allocation will broaden the development of these sections in our library collections.

Information Literacy and Access
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\$26,100

Library and Textbook Management System - \$18,200

Our libraries use the Destiny Library and Textbook Management System from Follet. The online catalog is accessible from any networked computer or mobile device at school, at home or on the road, and supports our ebook collections on the embedded Follett Shelf. Students and staff can view their own accounts, and our library staff uses it to manage patrons, materials and circulation. The annual license renewal fee includes technical support for all 16 school sites, the Central Media Library and the Music Library.

World Book, and TeachingBooks, Online Webpages - \$7,900

The Library Department provides online reference resources for students and their families through subscriptions to World Book Online and TeachingBooks.net. These digital resources, which are available to the entire PreK-12 student body and their families, have yearly subscription fees for access and maintenance. Linked on every school library website, they offer high quality vetted information that ensures a stable stepping stone along the path of information seeking projects. Additional subscription databases are carried by Berkeley High School for the secondary schools as part of their collection.

Additionally, BUSD Library Services maintains a web page of central services for staff and families at berkeley.net/library-services which provides links for home access to our electronic resources. The School Libraries web page links to each of the individual school sites at berkeley.net/school-libraries. All of the library collections of the K-12 schools and the Central Media Library are searchable online. Each of those libraries maintains virtual library web pages guiding students to additional resources appropriate for their studies.

District Library Services

\$30,000

Technology Upgrades - \$25,000

Each library has student computer workstations and instructional technology equipment such as an LCD projector, projection cart, screen, and speakers. An ongoing cycle of maintenance and upgrade of this network of computers and other equipment is needed to keep our libraries responsive to patrons' needs, and is coordinated in conjunction with the Technology Department.

Library Services Office - \$5,000

The District Library Coordinator's office can most efficiently handle ongoing needs such as preparation of Author Study materials, posters for the California Young Reader Medal and Cook Award, brochures, materials for professional development, reading promotions, and in-town transportation costs.

BUDGET SUMMARY

The BSEP revenue, combined with the fund balance will allow the library program to continue through the end of the Measure in 2016-17. The increases in student population numbers, and in staffing costs and time, necessitate a substantial reliance on the fund balance, and will continue to be a balancing act for the life of the current BSEP Measure.

In summary, the recommendation for the expenditure of the BSEP Library funds in FY 2014-15 is:

BSEP Revenue Allocation for FY 2014-15	\$1,760,163
Projected Expenditures	
Library Staffing	\$1,474,750
Hourly Extra Duty	16,000
Professional Development	8,000
Collection and Resource Development	165,900
Information Literacy and Access	26,100
Central Library Services	30,000
Reserve for Personnel Variance	50,000
Indirect Cost of 7.22%	127,848
Total Expenses	<u>\$1,898,598</u>
Net Change to Fund Balance	(\$138,435)
Fund Balance	
Beginning Fund Balance	407,400
Net Increase/(Decrease)	<u>(138,435)</u>
Ending Fund Balance (June 2015)	\$268,965

POLICY/CODE

Berkeley Public Schools Educational Excellence Act of 2006 (Measure A) Section 3.B.ii.a

FISCAL IMPACT

Projected expenditures of \$1,898,598 from the BSEP funds for Libraries

STAFF RECOMMENDATION

Approve the recommendation for expenditures in 2014-15 for funds allocated to the Library Programs from the *Berkeley Public Schools Educational Excellence Act of 2006* (BSEP Resource 0860).

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services, and
Suzanne McCulloch, Visual & Performing Arts Coordinator
DATE: May 14, 2014
SUBJECT: Recommendation for Expenditure of Funds from the *Berkeley
Public Schools Educational Excellence Act of 2006* for the Visual and
Performing Arts Programs in 2014-15

BACKGROUND INFORMATION

The Berkeley Public Schools Educational Excellence Act of 2006 allocates 6.25% of the available revenues annually to:

Providing quality instructional programs in music and the visual arts for elementary and middle school students. Revenues may be used for, but are not restricted to, providing qualified teachers and staff, professional development in the arts, musical instruments and instructional materials, services and equipment necessary to conduct these programs. (Section 3.B.ii.b)

This recommendation was presented to the BSEP Planning and Oversight Committee on April 15, 2014 and adopted by the Committee on April 22, 2014.

Program Objectives

Mission Statement: *The BUSD Music Department provides a musical foundation in an equitable, culturally responsive and respectful classroom environment that facilitates cooperation and perseverance.*

Studies have shown positive links between engagement with music and academic achievement. Music helps develop students who are curious, motivated, engaged and confident in their ability to succeed in society. Students learn the value of discipline, determination and grit, all twenty-first century skills needed to achieve goals in the face of obstacles.

One of the greatest values of a comprehensive music program is that it allows all students to fully develop those qualities that will help them understand and enjoy life. It provides a means for creativity and self-expression. Through music they learn that their thoughts and feelings can be communicated nonverbally by composing and improvising music using higher-order thinking processes, such as those involved in skill mastery, analysis and synthesis.

Program Summary

BSEP funds provide the instrumental and choral music program for grades 4-8 and support arts instruction and professional development in arts integration in the elementary and middle schools. In March 2014, BUSD was recognized by the NAMM Foundation as one of the Best Communities in the United States for

Music Education 2014. Berkeley is one of 335 recognized districts across the United States and one of only two to be awarded in Northern California.

Music Program Summary

All Fourth and Fifth Grade students receive music instruction twice per week. Four types of instruction are delivered—strings (orchestra), woodwinds and brass (band), world music (percussion, ukuleles, guitars).

The Middle School music program continues to expand, as many more students emerge from elementary school confident and interested in continuing their musical education in middle school. Forty-three per cent (43%) of middle school students participate in music, an increase from 35% participation in 2012-13.

Classes are held five days a week, usually during zero period. Choices include 6th Grade Band, 7th-8th grade Band, two levels of Orchestra, Chorus, Jazz Band, Guitar, and the Academy of Choral Arts and Modern Music (ACAAM, Longfellow). Jazz Band is an after school elective four days a week at the middle schools. Modern Music meets one day a week at King. Mariachi and Music Technology meet two days a week at Longfellow. For 2014-15 there will continue to be two Orchestras and three Bands during zero period at King to accommodate the large number of students who have signed up for music. Jazz Band will continue at all three middle schools. Teachers have developed a culturally relevant supplemental music book especially for BUSD students.

Visual and Performing Arts Program Summary

The VAPA BSEP resource provides curriculum and professional development support to the district's dance, drama and visual art teachers K-8 by providing workshops as well as facilitating meetings with their Berkeley High School peers on district PD days. In addition, there is financial support for conferences and professional development, and middle school drama materials allocation of \$2,000 per middle school.

BUDGET RECOMMENDATIONS FOR MUSIC, VISUAL and PERFORMING ARTS for FY 2014-15

Staffing

Release Time Music Teachers	\$443,612
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Release Time Transfer to General Fund 4.64 FTE

In accordance with the teacher contract, fourth and fifth grade teachers receive five periods of release time per week. The General Fund pays for the science, dance and art teachers who provide part of this release time. The music teachers providing release time have been funded by the General Fund in the past, but are currently funded by BSEP. This is done through a transfer to the General Fund equal to cost of the music teacher FTE required for two periods per week of fourth and fifth grade teacher release time. A discussion of an

adjustment to the transfer cost is discussed in the budget summary at the end of the document.

Additional Music Program Staffing
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\$905,238

Additional Fourth-Fifth Grade Music Teachers

4.72 FTE

Three music teachers are scheduled for the prep period of every two classroom teachers in order to offer a variety of options, including strings, woodwinds, brass, and world music.

Several additional music teachers may be assigned for 4th and 5th grades as needed to provide an optimal learning environment and to allow for grade level groupings where there are combination classes. The total number of classes for the 2014-15 school year may need to be altered when school opens based on variances in enrollment. Music class size averages 13:1 so that all students receive the instruction and coaching they need to be successful musicians.

Middle School (6-8th grade) Music Teachers

2.84 FTE

There are currently 840 middle school students who participate in the music program, requiring multiple before and after school sections in jazz, band, orchestra, chorus and guitar.

Visual and Performing Arts Program Supervisor

1.0 FTE

This position supervises and evaluates 17 music teachers, plans all arts professional development, facilitates all arts partnerships, serves as liaison to Bay Area arts organizations and supports district arts teachers and programs. The Supervisor supports the four arts curricula and assessments as well as Standards alignment. This person is the budget manager for all aspects of the VAPA portion in the BSEP measure, as well as for independent contracts and outside grants.

Music Librarian

1.0 FTE

The Music Librarian maintains an database (library information software) of all instruments and sheet music. The librarian works with the music teachers to ensure that they have the materials and supplies they need for their students. This person arranges for repairs, tracks purchase orders, places and receives orders, tracks teacher absences and repairs instruments when possible. In the fall and the spring, the librarian delivers and then picks up over 2,500 instruments from the school sites.

Hourly Staffing

\$15,000

Middle School Music Tutors and Instructional Specialists - \$4,000

Three Instructional Specialists provide individual and small group instruction to orchestra and band students by coaching chamber music groups and reinforcing classroom learning in small group settings.

Teacher Substitutes for Special Events - \$6,000

Substitutes for music teachers are necessary when those teachers attend Berkeley Symphony concerts, Cazadero Jumpstart Retreats, Arts on the Run, California Music Education Association student festivals and music conferences.

Teacher Hourly for Performing Arts Rehearsals - \$5,000

In order to properly staff and supervise 800 students rehearsing and performing in the annual Performing Arts Showcase, teachers are paid hourly for their weekend work time, approximately nine hours per teacher.

Performing Arts Teachers for the Middle School**\$30,440**

VAPA funds will continue to support after school performing arts courses in Dance and Jazz at the three middle schools. In 2013-14, Jazz Band was provided at Willard and Longfellow. Approximately 105 students are served in those three classes. Longfellow and Willard add .04 FTE from their PTA funds to support jazz class a fourth day of the week.

Professional Development & Arts Anchor Schools**\$73,000****Professional Development Workshops - \$10,000**

For the 22 BUSD arts teachers (K-8 visual arts and dance teachers and the K-12 music teachers), the recommendation is to continue to provide professional development on district-wide staff development days. In 2013-14, all music teachers participated in the year-long Mills Teachers Scholars inquiry PD and plan to continue that data collection, inquiry and evaluation in 2014-15. In this second year, Mills staff will be training teacher leaders to gradually take over the leadership of the professional learning community. Visual arts teachers participated in workshops on Visual Thinking Strategies and the new National Arts Core Standards. Dance teachers shared curriculum and arts integration strategies. Similar staff development workshops are scheduled for 2014-15.

Arts Anchor School Programs - \$63,000

The Arts Anchor school program provides professional development in arts to K-5 classroom teachers, utilizing modeling and coaching to encourage classroom teachers to integrate the arts into their curriculum. Teachers at Arts Anchor schools design the professional development focus as a team and work with an arts provider or a certificated arts teacher to plan integrated arts lessons. Classroom modeling and coaching are essential to deepen learning and understanding for all students, as well as greater teaching proficiency of the teachers.

In 2014-15, nine elementary schools plan to participate in the Arts Anchor program. The two schools not participating have a part time visual art teacher on staff. Principals and teachers report an increased level of confidence among classroom teachers in undertaking arts integration on their own. Classroom teachers eagerly choose curriculum and an art focus for the year; teachers who

are new to the staff or who have not participated previously engage in the work. The Arts Anchor Team chooses a new theme each year. Dance and class plays have become “something we do at this school” and student displays throughout the school express the “student as artist” vision. A new focus will be on arts integration with the Common Core.

Instruments and VAPA Instructional Materials	\$117,400
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Instruments- \$74,000

The music program provides musical instruments to all fourth to eighth grade music students. Berkeley is one of the few California school districts that loans instruments to all students, in order to provide equal access to the program. In addition, students are supplied with music method books and workbooks, recorders, reeds, strings, all instrument accessories and sheet music. Classrooms are outfitted with music stands, music carts and music storage units. Instruments are repaired as needed and new ones purchased to replace those that are beyond repair.

A significant (17%) increase in school enrollment over the past four years has increased demand for instruments in the fourth and fifth grades. At the same time, a higher percentage of students are choosing to take music in middle school. Between 2011-12 and 2013-14, there was a 24% increase in the number of middle school students enrolled in music classes, and there were 145 more 4th and 5th graders. This translates to 360 additional instruments. This year the music program was completely out of some of the basic instruments such as trumpets, flutes and clarinets.

Although there will not be such a large enrollment jump affecting these grades for another three years, the middle school program continues to grow. That trajectory will slow, but not plateau. \$45,000 is budgeted for instrument purchases, and \$29,000 for repairs, tuning and moving.

Materials - \$43,400

The music library collection will continue to be expanded in 2014-15 to help students grow and develop as musicians. As the number of students enrolled in music classes continues to increase at the middle schools, so does the need for additional instruments, repairs and instructional materials. As the students become more proficient, more sophisticated instruments must be provided. \$37,000 is budgeted for music materials and supplies, and \$6,000 for drama production materials. The balance of the budget, \$400, is for memberships with the National and California Music Educators Associations, The Kennedy Center Partners in Education Program and the Orff Music Association.

Mileage for Music Teachers; Festival Participation	\$8,000
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Mileage reimbursement is needed for the elementary and middle school music teachers, who travel between three or four schools a day and five to seven schools during the course of the week.

Middle school teachers understand the tremendous educational opportunity provided by participation in local chorus, band and orchestra festivals. Students play for adjudicators who give the chorus, band or orchestra a score with comments. In addition, guest conductors work with the ensembles in clinics. The registration fees are covered and teachers raise funds for the buses to transport students.

Performances and Exhibitions

\$2,400

BUSD participates in *March IS Art Education Month* each year with a variety of special events. The VAPA Department presents the Performing Arts Showcase, an afternoon of music performed by grades 5-12 at the Berkeley Community Theater. In March of 2014 over 800 students participated in Chorus, Orchestra, Band and Jazz ensembles by grade level. This was a 30% increase (200 students since 2012) An enthusiastic audience of over 2,500 cheered the student musicians.

In February 2014, several busloads of Berkeley High School performing arts students traveled to the three middle schools, to present a 50 minute sampler of the dance, drama, vocal and instrumental music opportunities at Berkeley High School to the eighth grade students, who would soon be registering for their ninth grade classes at BHS. Experiencing the many options available for participation in the arts at BHS supports students in their transition from middle school to high school. VAPA monies support the custodians for Performing Arts Showcase, exhibition installation and the Arts Bus costs.

Collaborative Partnerships

\$10,400

This VAPA budget includes \$10,000 to support the Berkeley Symphony Orchestra program at the eleven K-5 schools and \$400 to support Cal Performances in the classroom workshops. BUSD is fortunate to have the support of strong local arts organizations with which there are ongoing partnerships to provide opportunities for our students. As in past years, in 2014-15 BUSD elementary schools will take part in the educational program conducted by the Berkeley Symphony Orchestra (BSO), which involves the Symphony visiting the schools in the fall to present a *Meet the Symphony* concert, BSO musicians visiting K-5 classrooms, and *I Am a Performer* concerts at many schools in February.

Teachers will be able to attend workshops and have guest artists visit their classes in conjunction with “School Time Performances” at Cal Performances. \$400 funds custodial time for the Saturday workshops. Teacher hourly and substitute compensation for these activities are included in the Staffing total.

BUDGET SUMMARY

The current challenge for this BSEP resource is to maintain a strong program while ensuring that BSEP funds are sustained through the life of the current BSEP Measure. In the last four years, there has been a significant increase in

the number of fourth and fifth grade students, resulting in both increased music class sizes, additional FTE for classroom teachers, and decreased per student funding for books, instruments and supplies. Enrollment in middle school music classes has also increased dramatically over the years, as many more students now have the advantage of public music education in the elementary schools and are ready and eager to take advantage of the middle school offerings.

BSEP revenues increase with COLA, not with ADA, and have not kept pace with enrollment growth and increased staffing costs in the district. There have already been reductions in allocations in this budget, including the portion of that supports programs other than music, such as arts integration in the elementary schools, and drama materials and additional electives at the middle school level.

A presentation to the board on March 26, 2014 reviewed possible program or FTE reductions for this budget. For example, eliminating a teacher from each team at the elementary schools would be a savings of about 2.2 FTE. This would mean classes sizes of 18-26, and either an attempt at teaching multiple instruments taught per class, or merging classes so that fewer options are offered. Therefore, a reduction in the cost of the transfer of \$209,000 is proposed in order to sustain the fund for the coming year. A multi-year projection (Attachment A) shows the projections for the remainder of the measure based only on that reduction.

In summary, the recommendation for the expenditure of the BSEP funds in FY 2014-15 is:

Revenue

BSEP Allocation for FY 2014-15	\$1,517,382
Music Teacher Transfer to General Fund	(443,612)
Reduction in Cost of Transfer	209,000
Total Revenue	1,282,770

Projected Expenditures

Music Teachers and Program Staffing	905,238
Hourly Staffing	15,000
Middle School Performing Arts	30,440
Professional Development and Arts Anchor	73,000
Instruments, Instructional Materials, Contracts	117,400
Teacher Travel/Mileage Reimbursements	8,000
Performing Arts Showcase, Arts Bus	2,400
Collaborative Partnerships	10,000
Reserve for Personnel Variance	25,000
Indirect Cost (7.22%)	102,603
	\$1,289,081

Net Increase (Decrease)	(6,311)
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Fund Balance

Beginning Fund Balance	54,950
Net Increase (Decrease) in Fund Balance	(6,311)
Ending Fund Balance	\$48,639

POLICY/CODE

Berkeley Public Schools Educational Excellence Act of 2006 (Measure A) Section 3.B.ii.b

FISCAL IMPACT

Projected expenditures of \$1,289,081 from the BSEP funds for the Visual and Performing Arts. Staff intends to review options for the VAPA resource, as the current structure for allocations and expenditures may not be sustainable to the end of the current BSEP measure.

STAFF RECOMMENDATION

Approve the recommendation for expenditures in 2014-15 for funds allocated to the Visual and Performing Arts Programs from the *Berkeley Public Schools Educational Excellence Act of 2006* (BSEP Resource 0853).

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed. D., Superintendent
FROM: Delia Ruiz, Assistant Superintendent, Human Resources
DATE: May 14, 2014
SUBJECT: Annual Declaration of Need for Fully-Qualified Educators

BACKGROUND INFORMATION

Annual declaration to the California Commission on Teacher Credentialing is required for those teachers whose assignments require emergency permits or limited assignment permits. The Board of Education must certify that there are insufficient fully-credentialed applicants for certain positions. Based on previous years' actual needs and projections of enrollment, the District must indicate the number of permits it estimates it will need for the following school year.

In cases where the District must employ teachers without the proper certification, the California Education Code and Title V Regulations provide the options for legal compliance.

The California Commission on Teacher Credentialing requires that this declaration be approved during a regularly-scheduled public meeting, and that this declaration not appear as part of the consent calendar.

POLICY/CODE

Education Code Section 44225.7
Title V Regulation 80026

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve the projected permit needs as specified in the annual declaration.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2014-15
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Berkeley Unified School District District CDS Code: 61143
Name of County: Alameda County County CDS Code: 01

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above a declaration at a regularly scheduled public meeting held on 05 / 14 / 14 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall in force until June 30, 2015.

Submitted by (Superintendent, Board Secretary, or Designee):

Delia Ruiz

Name

510-644-2883

Fax Number

2020 Bonar Street, Suite 206, Berkeley, CA 94702

Mailing Address

deliaruiz@berkeley.net

EMail Address

Signature

510-644-6229

Telephone Number

Assistant Superintendent, HR

Title

05/14/14

Date

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	2
<input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	2
List target language(s) for bilingual authorization: Spanish	
<input type="checkbox"/> Resource Specialist	
<input type="checkbox"/> Teacher Librarian Services	
<input type="checkbox"/> Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permit may only be issued to applicant holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	2
Single Subject	2
Special Education	2
TOTAL	6

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No
If no, explain. District participates in Commission-approved intern programs.

Does your agency participate in a Commission-approved college or university intern program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 4

If yes, list each college or university with which you participate in an intern program.
Alliant, Brandman, San Francisco State, Tuoro, St. Mary's, Cal State-East Bay, Chapman

If no, explain why you do not participate in an intern program.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans, Ed.D., Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: May 14, 2014
SUBJECT: Draft of Local Control and Accountability Plan (LCAP)

BACKGROUND

A second draft of the LCAP has been attached for the Board's review. The previous draft, presented at the Board Study Session on April 30, has been revised primarily based on comments by the Board, the PAC, the DELAC, and the public.

The state-mandated LCAP template is divided into these three sections:

1. Stakeholder Engagement;
2. Goals and Progress Indicators; and
3. Actions, Services, and Expenditures (A) for all pupils, ethnic subgroups, and students with disabilities, and (B) specifically for low-income students, English learners, and foster youth, including (C) a justification of the expenditure of supplemental funds for district-wide services, and (D) a calculation of the amount by which the district must improve or increase services for low income students, English learners, and foster youth beyond what is currently being offered.

The template continues to be a challenge to creating a document that is reader friendly and easily understood by the community, so the attached draft clusters the proposed goals and actions/services under three focus goals:

1. Provide high quality classroom instruction and curriculum that promote college and career readiness with academic interventions in place to eliminate barriers to student success.
2. End the racial predictability of academic achievement by ensuring that all systems are culturally and linguistically responsive to the needs of our students.
3. Ensure all school sites have safe, welcoming and inclusive climates for all students and their families, so that all students are in their classes and ready to learn.

In addition, this draft includes an executive summary that provides an overview of the LCAP in the context of the work that has been done in Berkeley as well as the four page chart that outlines the needs of our students, proposed goals, current services to address those goals, and proposed new services.

The agenda item tonight is a continuation of the previous Board discussions on the LCAP on September 25, 2013, October 23, 2013, January 15, 2014, April 9, 2014, and April 30, 2014. At the meeting tonight, staff is requesting that the Board again focus on Sections 2 and 3, and provide guidance on the following.

1. Do the proposed focus goals as well as the detailed goals reflect the District's priorities for services for all students as well as eligible students and subgroups?
2. Do the proposed programs, actions and services benefit our low-income students, English learners, and foster youth commensurate with the \$2.4 million in supplemental funding?
3. Are there any allocations of supplemental funds that cause you concern? Given that School Governance Councils that are finalizing their Site Plans for 2014-15, it would be helpful to know whether each Board member supports the use of supplemental funds to support the actions identified in the plan for next year:

○ Teacher Coaches at sites for RtI2	\$387,200
○ Math Coaches	92,200
○ Intervention Coordinator/Counselor at BHS	95,000
○ TSA to support and retain Teachers of Color	36,900
○ Contract with SEEDS for Restorative Practices	10,000
○ K-5 Literacy Coaches	218,000
○ AVID Program in Grades 7-11	115,000
○ Middle School Bridge	129,000
○ ELD Teacher Coaches at sites	894,300
○ Contracts with Mental Health Support Agencies	55,000
○ Anger Management Specialist at BHS	38,000
○ Behavior Specialist to lead PBIS	38,500
○ Alive and Free Program and Lifelines	39,000
○ Site Coordinators for Family Engagement	215,000
○ TSA to support evaluation of LCAP programs	36,900

Written comments from the public and comments from the PAC and DELAC on the attached LCAP, the second draft, are due to the Superintendent by **4:00pm on Friday, May 16, 2014**. Based on feedback from the Board, from the PAC and DELAC, and from the public, staff intends to bring the final draft of the LCAP to the Board meeting on June 11, and there will be a formal public hearing on the LCAP and the district's 2014-15 budget at that meeting. The final LCAP will be presented to the board at the June 25 board meeting.

DISTRICT GOAL

V. Resources

POLICY/CODE

NA

FISCAL IMPACT

None at this time

STAFF RECOMMENDATION

Review and discuss the draft of the Local Control and Accountability Plan.