

**Berkeley Unified School District**  
2020 Bonar Street, Technology Lab, Room 126  
Berkeley, CA 94702

**Personnel Commission**

**Timothy Carter, Chairperson    Ann Aoyagi, Vice-Chairperson    Dan F. Lee, Commissioner**  
**Randy Perez, Secretary**

**Meeting Agenda**

June 12, 2014 4:30 pm

- 1. Call to Order** **Chairperson Carter**
  
- 2. Roll Call & Establishment of Quorum** **Secretary Perez**
  
- 3. Public Comments (15 minute limit)** **Public**  
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
  
- 4. Approval & Adoption of Agenda** **Chairperson Carter**
  
- 5. Approval of Meeting Minutes** **Chairperson Carter**
  - a) Approve Meeting Minutes for the following meeting dates:
    - i. April 17, 2014 p. 3 – 7
    - ii. May 1, 2014 p. 8 – 10
    - iii. May 8, 2014 p. 11
  
- 6. Consent Items**  
Ratification of Eligibility Lists
  - a) Administrative Assistant p. 12
  - b) Budget Analyst p. 13
  - c) Library Media Technician, Secondary p. 14
  - d) Transportation Dispatcher p. 15
  
- 7. Conference Items** **Chairperson Carter**  
These items are presented for discussion and action, and may have been reviewed at a previous meeting.
  - a) Minimum Passing Score for Examinations & Awarding of Seniority Points: The Commission will hold a discussion on defining the passing score for examinations, as well as the awarding of seniority points to internal candidates. Action may be taken on this item.
  - b) Request to extend the provisional appointment of an employee in the Transportation Department. p. 16
  - c) Admittance to the Examination Process: The Commission will hold a discussion on the admission of candidates to the examination process.
  
- 8. Information Item** **Secretary Perez**
  - a) Examinations administered in the month of May p. 17
  - b) New Hires/New Assignments processed in the month of May p. 17

**9. Reports**

a) Union

**Union Representatives**

b) Commissioners Reports

**Commissioners**

c) Personnel Director

**Secretary Perez**

I. Classification and Compensation Study

II. Update on Neogov

**10. Public Comments (15 minute limit)**

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**11. Next Meeting**

Follow up items for next Personnel Commission Meeting

**12. Adjournment**