

Berkeley Unified School District
2020 Bonar Street, Technology Lab, Room 126
Berkeley, CA 94702

Personnel Commission

Timothy Carter, Chairperson Ann Aoyagi, Vice-Chairperson Dan F. Lee, Commissioner
Randy Perez, Secretary

Meeting Agenda

August 7, 2014 4:30 pm

1. Call to Order **Chairperson Carter**

2. Roll Call & Establishment of Quorum **Secretary Perez**

3. Public Comments (15 minute limit) **Public**
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.

4. Approval & Adoption of Agenda **Chairperson Carter**

5. Approval of Meeting Minutes **Chairperson Carter**

- a) Approve Meeting Minutes for the following meeting dates:
 - i. July 3, 2014 p. 3 - 5

6. Consent Items
Ratification of Eligibility Lists

- a) Lead Tradesworker p. 6
- b) Custodian I p. 7
- c) Maintenance Engineer (Carpentry & Painting) p. 8
- d) Vehicle & Equipment Mechanic p. 9
- e) Instructional Assistant, Special Education, Attendant p. 10
- f) Extended Day Program Coordinator p. 11
- g) Clerical Assistant II p. 12
- h) Site Coordinator, Family Engagement p. 13

7. Conference Items
These items are presented for discussion and action, and may have been reviewed at a previous meeting.

- a) Request for reclassification of a BCCE unit member to a classification not previously held. p. 14
- b) Request to extend the eligibility list for Custodian I with current expiration date of August 1, 2014 p. 15
- b) Discussion and selection of a hearing officer to conduct an appeal hearing regarding a disciplinary matter. Attachment A & B

8. Information Item **Secretary Perez**

- a) Examinations administered in the month of July p. 16
- b) New Hires/New Assignments processed in the month of July p. 16

9. Reports **Union Representatives**
a) Union

b) Commissioners Reports **Commissioners**

(Personnel Commission Meeting Agenda – continued)

c) Personnel Director

Secretary Perez

I. Classification and Compensation Study

II. Update on Neogov

10. Public Comments (15 minute limit)

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11. Next Meeting

Follow up items for next Personnel Commission Meeting

12. Adjournment