

Donations Form

Please complete the information requested on this form. **Attach your donation check(s) made payable to Berkeley Unified School District** and deliver to Fiscal Services for board approval. After board approval, Fiscal Services will set up account in the site/department budget and send you an email confirmation.

Date:			
Name of Donors:		Amount/Value of Donation:	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Purpose of Donation:			
List Detail Budget Below:			
Fund	Resource	Object Code	Amount:
	To be determined by Fiscal Services		
	To be determined by Fiscal Services		
	To be Determined by fiscal Services		
	To be Determined by fiscal Services		
		Total Budget:	
Name of Site/Department:			
Your Name:			
Job Title:			
Board Approval Date:	Budget Approval of Director of Fiscal Services	Date	