

Berkeley Unified School District

FACILITIES PLANNING DEPARTMENT

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Draft Minutes of the Meeting of November 13, 2014

Members Present: Stephanie Allan Eric Weaver Nicolie Bolster-Ott Allen Nudel Carl Bridgers
David Goldin

Staff Present: Lew Jones, Director of Facilities Chanita Stevenson, Administrative Coordinator

1. *Call to Order*: The meeting was called to order at 6:00 PM.
2. *Public Comments*: There were no public comments.
3. *Approval of Meeting Minutes*:
 - Member Bolster-Ott requested a revision of sentence “*The presenter responded where that it varies*” on page 2 under Needs Assessment. The sentence was changed to “*The presenter responded to say that Needs Assessments vary in different districts*”. Secretary Weaver requested to clarify the term “nesting documents” in the minutes. Staff explained that the “nesting documents” would be historical documents that would serve as baseline to create a needs assessment. Member Bolster Ott moved to have the minutes approved as amended. Secretary Weaver seconded the motion. The motion was approved unanimously.
4. *Staff Report*

Project Updates

- **Longfellow**: This project is out to bid. There are still some items to be worked out related to a walk-in refrigerator. This will probably be an addendum. The documents will be ready in a couple of weeks.
- **Jefferson**: This project is being closed out. We are in the process of resolving change orders.
- **Projects at DSA**: King Gym Modernization, LeConte Modernization, Berkeley High Donahue, John Muir and Willard Modernization.
- **Landscaping Projects**: These projects are at the end of the Design phase. The Design Review Committee is invited to participate in the videos.
- **West Campus**: This project was settled. Staff reviewed the original bid and noted that it was \$2M less than budgeted and likely cheaper than Design-Build and Lease Lease Back. Member

Nudel asked about the quality. Staff responded that the quality was okay, but some items related to training were dropped.

- **Balance:** \$9.5M available between the 2 measures. New Facilities plan will have a bond issuance in 2015. Member Bolster-Ott asked about the amount of the planned issuance and length of the term. Staff responded that the issuance is planned to be \$45M and the term will probably be 30 years.
- **Board Member Assignment:** Co-Chair Allan asked who is supposed to be assigned to the Committee. Staff responded that it was Board Director Hemphill. Co-Chair Allan expressed that she has spoken with the Board about having a member attend to the meetings. Co-Chair Allan will speak with Board Director Appel about having a member attend.

Capacity: Staff distributed a capacity handout that went to the Board on November 5, 2014. The handout explains the 11 options related to how to solve issues related to capacity, with the intention of narrowing down the options to two – three at the December 10th meeting. A final decision will be made in January. There options are grouped the following ways: short term options, options that relate to the Adult school and options that are longer term options. Of the 11 options presented they eliminated going to higher class sizes. The Alameda decision determined that split rolls is now illegal, both BSEP and Measure H could take a hit. The higher class size option may be discussed in a new measure and not as a part of resolving short term capacity issues.

The goal will be that the Board reduce the options to no more than three at its December meeting. The Board asked for information about Transitional Kindergarten locations. They wanted to know about the pros and cons for B-Tech and the Adult school to be combined together. Staff explained that there is no longer a financial incentive for the District to run an adult school. There was a discussion about the funding related to the Adult School and courses that are offered at the Adult school. Another interesting option to look for in the future is to look at the REALM charter school. The District has a responsibility of housing approximately 100 students and currently we are housing 400 students. The District has a MOU and a Prop. 39 request from REALM. There is only an obligation to house the in-district kids.

The schedule will include the options, starting to develop educational specifications and to do more frequent demographic studies. Member Goldin asked which options are likely. Staff responded that TK may be consolidated at some sites, portables may be added at some sites and more flex rooms may be utilized. The elementary school shared with the Adult school will probably fall off the table. An option will combine B-Tech Academy with the Adult School in order to develop a new elementary school will also be considered.

Member Bridgers stated that there is only an increase of 80 students a year. Staff explained that the projections from the demographic studies are high. With staffing at 20:1 we will require an additional 10 classrooms.

Secretary Weaver asked about how illegal enrollment will be addressed. Staff responded that the Superintendent is taking a regional approach by meeting with other school districts to resolve this

problem. It is clear that at the higher grade levels there are higher numbers of students that do not live in Berkeley. There is great debate about how many students are not on permits and Staff does not have a cohesive answer of how much illegal enrollment exists.

Member Bolster-Ott asked if Special Education programs that are in flex rooms will be affected. The only one was at Oxford Elementary. Many Board Members responded that they do not plan to take the flex room at Oxford.

Co-Chair Allan asked why B-Tech students were not considered to move back to Berkeley High School. Staff responded that BHS currently has a problem would space and it would further complicate this problem.

Secretary Weaver asked if there was space at Franklin Adult School. Staff responded that the Adult school peak use is during the day.

Member Goldin asked about short term options. He stated that the District may build options that may not be needed later. The short term options include taking over preschool spaces and flex spaces in elementary schools.

Member Goldin asked if there are issues related to special education classrooms and K classrooms. Staff responded that there are special education classes that involve pulling out students vs. having a class.

5. *Committee Member Comments:*

- Secretary Weaver commented that illegal enrollment issue needs to be resolved by the District. There was further discussion by the committee on this topic.

6. *Future Meeting Date:*

- Our next meeting will be held on December 4th (This date has since been changed to December 2nd). Our next meeting will include an agenda item related to the Discussion of Educational Specifications.

7. *Adjournment:*

- The meeting adjourned at 7:17 PM.