

# **Berkeley Unified School District**

1231 Addison Street, The Board Room  
Berkeley, CA 94703

## **Personnel Commission**

**Ann Aoyagi, Chairperson   Reynaldo Ortiz, Vice-Chairperson   Timothy Carter, Commissioner**  
**Randy Perez, Secretary**

## **Special Meeting Agenda**

February 5, 2015 - 4:15 pm

- 1. Call to Order** **Chairperson Aoyagi**
- 2. Roll Call & Establishment of Quorum** **Secretary Perez**
- 3. Public Comments (5 minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
- 4. Conference Item** **Chairperson Aoyagi**

This item is presented for discussion and action.

  - a) Approve Advanced Salary Step Placement for Director II, Facilities Candidate p. 2
- 5. Public Comments (5 minute limit)** **Public**

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- 6. Adjournment** **Chairperson Aoyagi**

**Berkeley Unified School District  
Personnel Commission**

**TO:** Personnel Commission  
**FROM:** Randy Perez, Director, Classified Personnel  
**DATE:** February 4, 2015  
**SUBJECT:** Request for Advanced Salary Placement for Director II, Facilities Candidate

**Background:**

Merit Rule 70.100.1 - Initial Placement, states that all new hires in the classified service shall be placed on step one of the respective salary schedule except for classes that have proven difficulty in recruitment at that step. An advanced salary placement may be made with the approval of the Board of Education and the Personnel Commission.

Recently, we recruited and tested for Director II, Facilities and established an open eligibility list with only two ranks. The District opted to interview both candidates and selected the candidate on the first rank of the eligibility list, Mr. Timothy White. Mr. White has over 28 years of experience as an administrator in facilities operations. He is presently serving as the Deputy Chief, Facilities, Planning and Management for the Oakland Unified School District and has been in this role since 2001. Prior to Oakland, Mr. White served as Chief Facilities Officer for the Compton Unified School District. Mr. White possesses the type of leadership, experience and skill we are seeking for our vacant Director II, Facilities. However, his present salary exceeds the first step of the salary schedule for the position. In fact, his present salary is comensurate with the top step of the respective salary schedule. In order for the District to present a salary package to Mr. White that would compete with his present employer, we are requesting that the Commission approve his salary placement at step 5.

**Recommendation:**

Approve Mr. White's salary step placement at step 5 of the schedule for Director II, Facilities.