

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126
Berkeley, CA 94702

Personnel Commission

Ann Aoyagi, Chairperson Reynaldo Ortiz, Vice-Chairperson
Randy Perez, Secretary

Meeting Agenda

March 5, 2015 - 4:30 pm

- 1. Call to Order** **Chairperson Aoyagi**

- 2. Roll Call & Establishment of Quorum** **Secretary Perez**

- 3. Public Comments (15 minute limit)** **Public**
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.

- 4. Approval & Adoption of Agenda** **Chairperson Aoyagi**

- 5. Approval of Meeting Minutes**
 - a) Meeting Minutes for February 5, 2015 p. 3 – 4
 - b) Special Meeting Minutes for February 5, 2015 p. 5

- 6. Consent Items** **Chairperson Aoyagi**
Ratification of Eligibility Lists
 - a) Instructional Assistant, Special Ed, Attendant p. 6
 - b) School Bus Driver p. 7
 - c) Risk Management, Workers Compensation & Benefits Supervisor p. 8
 - d) Vehicle & Equipment Mechanic p. 9
 - e) School Secretary I p. 10
 - f) Personnel Coordinator, Personnel Commission p. 11

- 7. Discussion Item** **Chairperson Aoyagi**
These items are presented for discussion only. No action can be taken at this time.
 - a) Agenda Item Request – L. Coleman Attachment A
 - b) Agenda Item Request – L. Chambers Attachment B

- 8. Appeal Hearing – Protest of Item on an Exam (Continued from Previous Meeting)**
 - a) The Personnel Commission will resume the appeal hearing from an employee that protested an item on the written examination for the Personnel Coordinator, Personnel Commission. The Commission will also engage in discussion the protest may have on appointments made or to be made.

- 9. Reports**
 - a) Union **Union Representatives**
 - b) Commissioners Reports **Commissioners**
 - c) Personnel Director **Secretary Perez**
 - I. Annual Report Attachment C
 - II. New Hires and Examinations administered in the month of February p. 12

10. Public Comments (15 minute limit)

Public

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.

11. Next Meeting

Chairperson Aoyagi

Follow up items for next Personnel Commission Meeting

12. Adjournment

Chairperson Aoyagi