

Berkeley Unified School District

OFFICE OF THE SUPERINTENDENT

Berkeley
PUBLIC SCHOOLS

Berkeley Unified School District

Board of Education Meeting

June 24, 2015

BERKELEY PUBLIC SCHOOLS
Meeting Location: 1231 Addison Street, Berkeley CA 94702
Phone: (510) 644-8764

BOARD OF EDUCATION – MEETING AGENDA
Wednesday, June 24, 2015

BOARD OF EDUCATION

Judy Appel, President
Beatriz Leyva-Cutler, Vice President
Karen Hemphill, Director/Clerk
Josh Daniels, Director
Ty Alper, Director

STAFF

Donald E. Evans, Ed.D., Superintendent/Secretary
Javetta Cleveland, Deputy Superintendent
Pasquale Scuderi, Asst. Supt., Educational Services
Delia Ruiz, Asst. Supt., Human Resources
Lyzanna Chairez, Recorder

BOARD OF EDUCATION REGULAR MEETING AGENDA

The Presiding Officer will call the meeting to order at **5:30** p.m. before the Board Recesses to Closed Session. The Regular Meeting will convene by 7:30 p.m.

Closed Session

The Board may recess into Closed Session before or after the public meeting under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the Closed Session agenda, before Closed Session.

CLOSED SESSION PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in by 5:15 p.m. will be given priority.** Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **15 minutes with a 3-minute limit per speaker per topic** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

1. Collective Bargaining: Lead Negotiator: Legal Counsel Roy Combs
UBA, BCCE and Local 21 Negotiations
2. Conference with Legal Counsel – Anticipated Litigation
PEB Case No. SF-CE-3027-E: Brian Crowell v. Berkeley Unified
3. Public Employee Discipline/Dismissal/Release/Evaluation
Separation Agreement for Certificated Employee
4. Public Employment/Appointment
BHS Vice Principal
Program Supervisor – Extended Learning

- 5. Liability Claims
 - Property Claim No. PER1400876
 - Property Claim # IN2053
 - Workers Compensation Claim No. 130900066

Approve Regular Meeting Agenda of June 24, 2015

Report on Closed Session

OPEN SESSION PUBLIC TESTIMONY (1st opportunity)

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in by 7:15 p.m. will be given priority.**

Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **30 minutes with a 3-minute limit per speaker per topic** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

Union Comments: Representatives from each union are given the opportunity to address the Board on any issue, 5 minutes per union. (Order rotates).

- _____ Berkeley Federation of Teachers (BFT)
- _____ Berkeley Council of Classified Employees (BCCE)
- _____ International Fed. Of Professional and Technical Engineers (Local 21)
- _____ Union of Berkeley Administrators (UBA)

Committee Comments: Representatives from District committees that include members of the public are given the opportunity to address the Board on any issue. 5 minutes per committee.

- _____ BSEP Planning & Oversight Committee
- _____ Measure I Construction Bond Oversight Committee
- _____ Measure H Oversight Committee
- _____ Parent Advisory Committee (LCAP)
- _____ District EL Advisory Committee
- _____ PTA Council
- _____ Audit Committee

BOARD MEMBER AND SUPERINTENDENT COMMENTS

Board members and the Superintendent are given the opportunity to address any issue.

CONSENT CALENDAR – approval requested

1	Approval of Human Resources Report	12
2	Approval of Resolutions to Authorize the Contracts with California Department of Education for the Child Development Programs for 2015-2016	16

3	Approval of 2015-2016 Single Plans for Student Achievement	19
4	Approval of Single Plan for Student Achievement at Berkeley High School for SY2015-16	29
5	Approval of Job Description for Technology Supervisor	64
6	Approval of Schematic Design of the Portables Addition Project at John Muir, Thousand Oaks and LeConte Elementary School, Budget Update, Approval of Additional Services from Consultants	68
7	Approval and Authorization to Reject All Bids and Not Re-Advertise for Sidewalk Replacement Projects	76
8	Approval of Facilities Financial Plan Update	78
9	Approval of the 2015/16 Measure H Annual Plan	99
10	Approval for Authorized Representatives for DGS/OPSC	112
11	Approval of Contracts and Purchase Orders	115
12	Approval of Listing of Warrants Issued in May 2015	119
13	Approval of Payroll Warrants Issued in May 2015	121
14	Acceptance of Gifts and Donations	123
15	Approval of Resolution 15-079 - Commitment of Funds	124
16	Approval of Out of State Travel Requests and Overnight Field Trips	128
17	Approval and Adoption of Board Policy 5111 Admissions and Enrollment	131
18	Approval and Adoption of Board Policy 1312.3 Uniform Complaint Procedures	133
19	Approval and Adoption of Board Policy P 0460 and Exhibit 0460- LCAP	141
20	Approval of Resolution No 15-080 Celebrating the 50 th Anniversary of Medicare	160
21	Approval of Bay Area Tutors for Jefferson Jaz Afterschool Program	162
22	Approval to Enter Into Agreements to Purchase Food Supplies for the 2015 -16 SY	164

ACTION ITEMS

1	Approval of Tentative Agreement with the Berkeley Federation of Teachers (BFT) for a Successor Agreement for 2015-17	165
2	Approval of Public Disclosure of Collective Bargaining Agreement documents (AB 1200)	173
3	Approval of Local Control Accountability Plan (LCAP) 2015-16 (separate cover)	184
4	Approval of Estimated Actuals for 2014-15 and the 2015-16 Adopted Budget (separate cover)	187

DISCUSSION ITEM

1	Board Bylaws 0100, 9000, 9005 and 9010 – First Reading	188
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INFORMATION ITEMS

1	Facilities Plan Update	202
2	Administrative Regulation AR 5111.1 –Admissions and Enrollment	214
3	Administrative Regulation 1312. 2 - Uniform Complaint Procedures	220

OPEN SESSION PUBLIC TESTIMONY (2nd opportunity)

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in for the earlier open session public testimony will be given priority.** Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **15 minutes with a 3-minute limit per speaker per topic** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

Extended Board Member and Superintendent Comments. Board members and the Superintendent are given the opportunity to address any issue.

Adjournment

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

BOARD MEMBER INFORMATION

	Office Hours Dates & Times	Office Hours Location	Priority (Primary)	Priority (Secondary)
Beatriz Leyva-Cutler (BL) Beatrizleyvacutler @berkeley.net 510-644-6550	No summer office hours	Casa Latina (1801 San Pablo Ave.)	Family Engagement	Common Core State Standards
Josh Daniels (JD) joshdaniels @berkeley.net 510-213-8683	No summer office hours	Take 5 (3130 Sacramento St.)	Planning for Next BSEP Measure	Local Control & Accountability Plan
Judy Appel (JA) judyappel @berkeley.net 510-644-6550	No summer office hours	Café Leila (1724 San Pablo Ave.)	Common Core State Standards	Family Engagement
Ty Alper (TA) tyalper@berkeley.net 510-698-1905	No summer office hours	Casa Latina (1801 San Pablo Ave.)	TBD	TBD
Karen Hemphill (KH) karenhemphill @comcast.net 510-644-6550	No summer office hours	Café Leila (1724 San Pablo Ave.)	Local Control & Accountability Plan	2020 Vision Plan
Jesse Barber (JB) Jessebarber @students.berkeley.net 510-644-6550	N/A	N/A	Student Engagement	N/A
Carlos Ku-Ceja (CK) Carloskuceja @students.berkeley.net 510-644-6550	NA	N/A	Student Engagement	N/A

We, the members of the Berkeley School Board, encourage members of the public to contact us and share your ideas, thoughts, and concerns regarding our schools. You can contact us individuals via email or phone as detailed above and/or you can attend any of the office hours detailed above. You can also email the entire School Board directly at BoardofEd@berkeley.net .

Nosotros, los miembros de la Mesa Directiva de Berkeley, animamos a los miembros del público a comunicarse con nosotros y compartir sus ideas, pensamientos y preocupaciones con respecto a nuestras escuelas. Puede comunicarse con nosotros individuos vía correo electrónico o teléfono, indicados más arriba, y / o puede asistir a cualquiera de las horas de oficina detalladas arriba. También puede enviar un correo electrónico directamente a toda la Mesa Directiva a BoardofEd@berkeley.net

2015 BUSD School Board Calendar
Regular Meeting Dates

January	14	28	
February	1 (Retreat)	11	25
March	11	25	
April	8	22	
May	6	20	
June	3	10	24
July			
August	26		
September	9	30	
October	14	28	
November	4	18	
December	9		

2015 BOARD MEMBER COMMITTEE ASSIGNMENTS

To identify school board members by their initials, please see the "Board Member Information" page.

	#	JA	BL	KH	JD	TA	JB	CKC
2x2 (deborahturner@berkeley.net)	2	X	X					
Audit (geraldinemorgan@berkeley.net)	2	X				X		
BSEP Planning & Oversight (natashabeery@berkeley.net)	2				X	X		
BTSA michellesinclair@berkeley.net	1					X		
Capacity (pasqualescuderi@berkeley.net)			x			x		
Construction Bond Oversight Committee (chanitastevenson@berkeley.net)	1				X			
District EL Advisory Committee/EL Parent Advisory Committee (charitydamarto@berkeley.net)	1		X					
Measure H/Maintenance Oversight Committee (TBD)	1			X				
Parent Advisory Committee (Patriciasaddler@berkeley.net)	2		X	X				
Policy Committee (deborahturner@berkeley.net)	2	X			X			
PTA Council (president@berkeleyppta.org)	1					X		
Student Attendance Review Board (SARB) (susancraig@berkeley.net)	1		X					
Supt Budget Advisory Committee (SBAC) (jaynitschke@berkeley.net)	1			X		X		
BOARD WORKGROUP ASSIGNMENTS								
Alameda County School Boards Association (deborahturner@berkeley.net)				x				
BSEP Renewal Planning Workgroup (natashabeery@berkeley.net)	2	X			X			
Cesar Chavez Commemorative Workgroup (charitydamarto@berkeley.net)	1		X					
Next District Strategic Plan Workgroup (donaldevans@berkeley.net)	1	X		X				
Project Labor Agreement Workgroup (TBD)	1			X				
Restorative Justice/School Climate Committee (susancraig@berkeley.net)		1						

2015 BOARD MEMBER SCHOOL SITE LIAISON ASSIGNMENTS

To identify school board members by their initials, please see the "Board Member Information" page.

	JA	BL	KH	JD	TA	JB	CKC
Berkeley Adult School (burr Guthrie@berkeley.net)			X				
Berkeley Arts Magnet (renemolina@berkeley.net)					X		
Berkeley High School (kristinglenchur@berkeley.net)	X		X			X	
Berkeley Technology Academy (sheilaquintana@berkeley.net)				X			X
Child Development Centers (mariacarriedo@berkeley.net)	X						
Cragmont (hazellefortich@berkeley.net)		X					
Emerson (susanhodge@berkeley.net)				X			
Independent Study (edithsmiley@berkeley.net)	X						
Jefferson (sonyamartin@berkeley.net)				X			
John Muir (audreyamos@berkeley.net)		X					
King (janetlevenson@berkeley.net)	X						
LeConte (veronicavalerio@berkeley.net)		X					
Longfellow (marcosgarcia@berkeley.net)					X		
Malcolm X (alexhunt@berkeley.net)			X				
Oxford (bethrhine@berkeley.net)					X		
Rosa Parks (pacofurlan@berkeley.net)					X		
Thousand Oaks (jennifercorn@berkeley.net)		x					
Washington (melstenger@berkeley.net)			X				
Willard (debbiedeane@berkeley.net)				X			

LCFF AND LCAP ACRONYMS

ADA: Average Daily Attendance – the average number of pupils actually attending classes for at least the minimum school day.

API: Academic Performance Index – a measurement of a school’s academic performance and progress.

BASE RATE: state funding allocated to districts under LCFF tied to ADA in grade spans K-3, 4-6, 7-8, and 9-12.

BSEP: Berkeley Schools Excellence Program – funds provided by a local (parcel) tax to the Berkeley Schools.

BUSD: Berkeley Unified School District

CATEGORICAL AID: Funds from the state or federal government for specialized programs such as special education and Gifted and Talented Education (GATE); or special purposes, such as transportation.

CCSS: Common Core State Standards - an education initiative adopted by California and 44 States detailing what K-12 students should know at the end of each grade.

CSR: Class Size Reduction – California provides funds for lower class sizes K-3; the BSEP measure provides additional funding.

CTE: Career Technical Education

COE: County Office of Education

DDF: District Defined Fund for LCAP Supplemental Programs

DELAC: District English Learner Advisory Committee

DISCRETIONARY: refers to funds with some flexibility in use.

EIA: Economic Impact Aid - State categorical aid for districts with concentrations of children who are bilingual, transient and/or from low income families. No longer used under LCFF, which instead uses supplemental and concentration grants.

EL: English Learner

ELPAC: English Learner Parent Advisory Committee (LCFF/LCAP)

FTE: Full Time Equivalent Teacher

FREE AND REDUCED LUNCH: In California public schools, a family of four with income at or below \$43,568 qualifies for reduced price meal, and under \$30,615 for free meals. This guideline defines “low-income” (**LI**) for purposes of the LCFF.

LCAP: Local Control and Accountability Plan- a plan and budget adopted by a school district that reflects goals and specific actions, based on the 8 state priorities outlined in the LCFF legislation, as well as any locally adopted priorities

LCFF: Local Control Funding Formula – California’s new school finance model for allocation of state funding to local school districts.

PAC: Parent Advisory Committee (for LCFF/LCAP)

REVENUE LIMIT: Prior to LCFF, the amount of revenue that a district could collect annually for general purposes from local property taxes and state aid, calculated per unit of ADA.

SUBGROUPS: The LCAP must address student subgroups, meaning all major racial/ethnic groups as well as low income, English learners, foster youth and students with disabilities.

SUPPLEMENTAL FUNDING: Under LCFF each English Learner (EL), Low Income (LI) or foster youth counts toward funding of an additional 20 percent of the base rate, The count must be “unduplicated”, meaning an EL, LI or foster youth may only be counted once, even if belonging to more than one group.

WILLIAMS REQUIREMENTS/BASIC SERVICES – California legislation established standards for maintaining adequate school facilities, sufficient instructional materials, and qualified teachers.

We agree to:

- Focus on the best interest of students
- Work together as a team
- Respect and listen to all options, opinions, and styles
- Actively participate in board meetings, committees, work groups and district events
- Come to meetings prepared and be fully present and engaged
- Be open to new ideas
- Exhibit positive body language, mannerisms, and tone of voice
- Engage in active listening; do not interrupt; avoid side conversations
- Disagree agreeably
- Assume good will
 - Begin on time and conduct business efficiently