

**Personnel Commission Special Meeting Minutes**

May 22, 2015 - 4:15 pm

**1. Call to Order**

The meeting was called to order at 4:15pm

**2. Roll Call & Establishment of Quorum**

Chairperson Aoyagi, Vice-Chairperson Ortiz and Commissioner Carter were present and a quorum was established.

**3. Public Comments**

None

**4. Approval & Adoption of Agenda**

Approved, 3-0

**5. Public Hearing**

Secretary Perez commented that a list of expenditures, and next year's proposed budget was being provided, and that the only substantive addition to the budget is for the additional \$2500 for pre-employment physicals. It was pointed out that the Administrative Assistant position needed to be changed to that of Senior Personnel Assistant.

The proposed budget was approved as amended: 3-0

**6. Appeal Hearings**

The Personnel Commission held an appeal hearing for a candidate whose employment application was rejected from examination. The appellant presented her case and the Director, Classified Personnel presented the case as a representative of the Personnel Commission. Following the presentation of the two sides, the Personnel Commission made a motion regarding the candidate's appeal.

Motion was made to uphold the decision to deny the candidate's employment application: Approved 2-1

Chairperson Aoyagi – Aye

Vice-chairperson Ortiz – Aye

Commissioner Carter - Nay

**7. Public Comments**

None

**8. Adjournment**

Meeting adjourned at 5:27 pm

Respectfully Submitted,

\_\_\_\_\_  
Randy Perez  
Secretary to the Personnel Commission

\_\_\_\_\_  
Date

Approved,

\_\_\_\_\_  
Ann Aoyagi  
Chairperson, Personnel Commission

\_\_\_\_\_  
Date