

**BERKELEY UNIFIED SCHOOL DISTRICT
SCHOOL GOVERNANCE COUNCIL (SGC)
MEETING SUMMARY**

School: Thousand Oaks

Day, Date & Location: Tuesday, February 10, 2015, Thousand Oaks Office Conference Room

SGC Members Absent:

Lauren Frost

Sriram Gopalakrishnan

Rochelle Jacobs

Visitors [include affiliation]:

Catherine Pfister Cherin

The meeting was called to order by Nancy Hamill at 4:10pm.

A quorum was established with 4 parents, 5 staff, 0 students.

Meeting adjourned: 5:56pm Next meeting: 3/19/15 4:00-6:00pm

See Minutes.

Meeting Summary prepared by: Dao-liang Chou

SGC Minutes – Thousand Oaks

Date: 2/10/15

4:10 Meeting called to order.

4:10 Agenda approved.

4:11 Last meeting's minutes approved.

4:11 PTA update (Sriram will report at next meeting).

4:15 District survey update. District survey has not been received by our site yet.

4:18 Staff survey review. Jen will find out whether we can have more than 10 questions in this survey.

4:50 Family survey review.

5:14 Family survey outreach plan review. Max will organize a schedule for outreach activities.

Decision was made to extend the survey duration to: Feb. 18 to March 9.

5:32 Student survey review.

5:45 The SGC plans to publish results—details to be determined.

All subcommittees to send revised surveys (based on current feedback) to SGC group by end of day 2/13. Incorporate feedback, and finalize surveys by 2/17. Be prepared to launch survey on 2/18, depending on readiness of District survey/setup.

Members should sign up for outreach shifts by 2/17.

5:56 Adjourned

Submitted by: Dao-liang Chou, Parent