

BERKELEY UNIFIED SCHOOL DISTRICT
SCHOOL GOVERNANCE COUNCIL (SGC)
MEETING SUMMARY

School: Thousand Oaks

Thursday, April 9, 2015, Thousand Oaks Office Conference Room

SGC Member Absent: Nancy Hamill

Visitors: Liz Bailey, Dave Roberts, and Mira Liao (PTA)

The meeting was called to order by Dao-liang Chou at 4:05 pm.

A quorum was established with 4 parents, 5 staff, 0 students.

Meeting adjourned: 6:06 pm Next meeting: 4/29/15 4:00-6:00pm

See Minutes

Meeting Summary prepared by: Duffy Ross

4/9/15

4:05 Meeting called to order - Dao

4:06 Approved agenda – Dao

4:08 Approved previous meeting minutes - Dao

4:10 2015-16 Budget Discussion – All

Reviewed 3 survey summaries. Discussed Jen's proposed budget changes. (Note: new Hero partnership to be discussed at PTA later this week.) Set next steps for budgeting/site plan process:

- Next week: Jen to schedule BUSD Garden Meeting
- Apr 29: SGC meeting to finalize budget and present draft site plan (4 pm)
- May 13: SGC meeting to finalize site plan (4 pm)
- May 15: Final site plan due to BUSD
- May 21: SGC meeting cancelled
- June 4: final SGC meeting (4 pm)

5:48 Public Comment: None

5:50 Lessons Learned about surveys/ How to Share Results with TO Community - All

Lessons Learned:

KEEP FOR 2015-16

- On student survey next year, ask students how much they like gardening, cooking, etc.
- Field test link with BUSD questions as early as possible in both languages
- Get Spanish version as early as possible
- Have people rank, rather than prioritize, items
- Consider bringing hard copy surveys to off-site locations, rather than computer check-outs (SGC was able to crank out data entry without much trouble)
- Clipboards, pens, and cookies were all helpful tools/incentives
- Use the PR activities checklist/calendar next year (and add: have teachers put survey in newsletters; contact room parent liaison about survey; teachers can offer prizes for survey participation)

5:58 District Updates - Jen - portables meetings & bilingual program/enrollment

6:02 PTA Update - Sriram - field trips discussion

6:06 Meeting adjourned

ACTION ITEMS:

- Jen will look at key survey questions that SGC wants to see linked to demographic data and will request these items linked from BUSD data team.
- Jen will to schedule a meeting with BUSD garden person to discuss garden donation/contribution dilemma and potential options. Will share date with all interested in attending.
- Jen will draft site plan and bring to 4/29 SGC meeting
- Jen will take draft site plan and/or budget to upcoming ELAC meeting for approval by committee representative
- Next meeting: discuss how to share results with TO community/who to draft summary etc.

Submitted by: Duffy Ross, Parent

Attached: Ms. Corn's Proposed Budget

