

Personnel Commission Special Meeting Minutes

March 12, 2015 - 4:30 pm

1. Call to Order

The meeting was called to order at 4:32 p.m.

2. Roll Call & Establishment of Quorum

Chairperson Aoyagi and Vice-Chairperson Ortiz were present and a quorum was established.

3. Public Comments (5 minute limit)

Paula Phillips, BCCE President, commented that the union would like to request to a meeting with the Personnel Commissioners to discuss points of concern to the union, beyond the Personnel Commission's regular meetings.

4. Appeal Hearing

President Phillips requested that the legal opinion in regards to the Personnel Coordinator eligibility list would be brought to this meeting and shared. Chairperson Aoyagi stated that the appeal hearing should take place before appointment, and that the Merit rules are in conflict with each other. President Phillips commented that Excel training can be given after a candidate is functioning in his/her position, and is not listed as being a requirement for the job so should not be included in the exam.

Secretary Perez responded that intermediate to advanced Excel testing is included in assessment of candidates because it is necessary for the Personnel Coordinator position.

President Phillips, commented that it is misleading for candidates to be tested on something that the job description does not mention specifically.

Chairperson Aoyagi, commented that after reviewing the exam, she found it to be challenging but fair. Chairperson Aoyagi moved to deny the protest of the exam.

Motion approved 2-0.

5. Public Comments (5 minute limit)

Ronesha Norwood- Coleman, BCCE organizer, commented that the district should do a better job of informing applicants of the basic skills needed for the position for which they are applying.


President Phillips, BCCE, said that she spoke with Commissioner Carter who has expressed interest in continuing to function as commissioner.

Secretary Perez inquired as to what will happen to the Personnel Coordinator appointment. Chairperson Aoyagi responded that the appointment will be made retroactive to Feb 2, 2015.

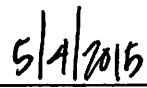
6. Adjournment

Meeting adjourned at 5:00pm.

Respectfully Submitted,



Randy Perez
Secretary to the Personnel Commission



Date

Approved,

Ann Aoyagi
Chairperson, Personnel Commission

Date