

## Draft Meeting Minutes of September 17, 2015

Members Present:           Stephanie Allan    Susi Marzuola    Eric Weaver  
                                  Nicolie Bolster-Ott David Goldin    Carl Bridgers

Board Directors  
Present:                   Josh Daniels

Members of the Public  
Present:                   Robert Collier

Staff Present:            Timothy E. White, Executive Director of Facilities  
                                  Chanita Stevenson, Administrative Coordinator

1.    **Call to Order:** The meeting was called to order at 6:02 PM.
2.    **Approval of Meeting Minutes:** Member Bolster-Ott requested that comments under Item 6 regarding the Berkeley High Tennis Courts be changed from *Member Bolster-Ott wondered if Co-Chair Marzuola has discussed the current plan for the tennis courts with Mark Coplan, Director of Public Information, as there have been some discussions regarding adding this property to the surplus committee discussion along with the Gilman property to state Member Bolster-Ott recommended Co-Chairs discuss the tennis court planning with Mark Coplan, Public Information Director concerning developer interests in the property for parking and tennis.* Secretary Weaver moved to approve the minutes as amended. Member Bridgers seconded the motion. The minutes were approved unanimously.
3.    **Public Comments:** Robert Collier, parent of a LeConte student and member of the public, addressed the Committee regarding the disparities between schools within the District. Overall, he hopes with the implementation of educational specifications that Facilities is able to redefine the concept of equity in the funding formulas to address these disparities. His comments are attached to the minutes. Member Bridgers responded to the comments and provided some historical information about the building program within the District. He explained at the time of the first bond, LeConte had a better physical plant than schools that were eventually torn down and replaced with new schools. He stated that the Committee wanted educational specifications to provide some regularity and some consistency with how decisions are made. He suggested that Mr. Collier speak with the Board, as the CBOC is not a policy board. Co-Chair Allan also gave information regarding the construction bond and suggested that he speak with the PTA. Secretary Weaver disagrees with Member Bridgers and stated that the Committee does have influence by making recommendations to the Board. Executive Director White summed up the discussion by stating that

the Committee is invaluable to the District with their knowledge and is looking forward to working with them as it relates to the Bond program.

4. **Staff Report**

Timothy White, Executive Director of Facilities gave the staff report.

**Project Updates:**

- Summer Projects: The District had a pretty successful opening of school with total of 14 projects. The following three projects were highlighted:
  - a. King Gym: The windows at King were delivered and this project is wrapping up.
  - b. Donahue Gym: The work at Donahue Gym is wrapping up in the next couple of weeks.
  - c. Willard Modernization: The work at Willard is going to take an additional 60 - 90 days to complete. There was an excessive amount of dry rot, structural damage and roofing needs. The roofing replacement will begin on October 10<sup>th</sup> - 12<sup>th</sup>.

Staff noted that three highlighted projects went to the Board for approval for the additional changes to the contract. All projects with the exception of Willard will be going to the Board for completion within 60 days.

Secretary Weaver asked if the current work at Willard will address all structural issues. Staff responded that the additional work will correct structural damage in the areas where the structural damage was uncovered and will include areas nearby that were exposed for additional investigation. Co-Chair Marzuola asked where is the money coming from to cover the cost overruns of this project. Staff responded that he believes the funds will come from \$6M savings from the Berkeley High School project.

Co-Chair Allan asked about the Longfellow Gates progress. Staff stated that the project is behind schedule. Board Director Daniels inquired about the delay. Staff stated that the contractor is moving slowly and there have been three superintendents on the job. Board Director Daniels stated that given that the completion date is currently scheduled in March, the site could occupy the building in the fall 2016.

Co-Chair Allan asked about the construction management firm contract. Staff responded that Facilities will renew the contract for one year and will add some planning duties. Staff plans to restructure Facilities to add another person. Secretary Weaver explained that the bond cannot cover salaries and the District should seek a legal opinion before moving forward. Board Director Daniels stated that there may be a way to add staff within the bond as long as all duties performed relate to the projects in the bond. Staff stated he hopes to add an additional person within six months.

Member Bridgers commented on the Donahue Gym and that the exterior has really improved the look of the campus.

5. **Discussion regarding Maintenance:** Staff stated that the Measure H Committee will begin meeting next week. The Committee further discussed the history of the Maintenance Division, current operations and ways to improve training and morale among the workers.
6. **Discussion regarding City of Berkeley request to use the Board Room:** The Committee discussed the City's involvement in the West Campus Board Room project. The West Campus Board Room project was to receive funds from the City. The City decided not to fund the project and District funds were used to complete the project. The Committee is interested in making sure that the City will provide some form of compensation to the District in the form of a lease or through partial reimbursement of construction costs. The Committee agreed that this item will go on our next agenda for discussion.
7. **Committee Comments:**
  - Co-Chair Allan asked the Committee to review the memo regarding the tennis courts. She stated that along with Co-Chair Marzuola, that this item is now closed. Co-Chair Allan also suggested that the Board or Staff should speak with legal counsel regarding the parameters of what can be done with the tennis courts.
  - Member Bolster-Ott requested that the manager of the Berkeley Community Theater be included in the discussion regarding the parking on the tennis courts. The parking lot is used for programs at the theater.
8. **Monthly Report from the Subcommittees:** There were no reports.
9. **Next Scheduled Meeting Date:**
  - .The next CBOC meeting will take place on Thursday, October 22, 2015. 6-7:30 PM
10. **Adjournment:**
  - The meeting adjourned at 7:17PM.