

## **Board Policy Subcommittee Meeting**

Minutes

October 14, 2015

Judy Appel, President

Josh Daniels, Chair

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President Appel called the meeting to order at 3:39 p.m.

**Daniels/Appel** to approve the agenda – 2-0

### ***Public Comment***

One speaker commented on SSC/SGC Bylaws agenda item.

Two speakers discussed the District's development of a discipline policy.

### **Approval of September 30, 2015 Minutes**

**Daniels/Appel** and approved 2-0

### **ACTION ITEMS:**

#### **Board Policy 4121 – Healthy Families Act**

The implementation of this policy is required by law. The Committee approved as submitted. It will be included as an Information item on the October 28, 2015 regular Board of Education meeting agenda

**Appel/Daniels** and approved 2-0

#### **Board Policy 3580 – Document Retention**

Add as Information item to October 28, 2015 regular Board of Education meeting

**Daniels/Appel** and approved 2-0

**Board Bylaws 9100-9132** – carry Bylaws over to the next Board Policy meeting

### **SGC/SCC Bylaws**

BSEP director, Natasha Beery, discussed the need for putting a policy in effect. These Bylaws are tied to school election processes. Several issues need to be addressed:

- One set of Bylaws – not SGC and BHS Bylaws
- Elections – online voting or paper
- Verification of voters – necessary?
- Voting options – preferred means of voting – multiple choice, rank order, etc.
- Ballots in Spanish
- Timing of elections – in the spring/fall
- Role of alternates

- Conflict of interest – staff member on committee
- Removal for absence or for cause –
- Effective and inclusive site committees - greater diversity and participation
- BHS SSC/BSEP Site Funds Committee –
- ELAC – it is being incorporated into the SGC/SSC process?
- Authority to make interim decisions - principal or chair given authority with approval ratified by BSEP Director at first fall meeting
- Use of email as online record keeping –

Director Beery received direction and was asked to return to the Committee when a draft is ready.

### **Discipline policy**

President Appel suggested researching other districts' policies. The District's Restorative Practices group will assist in crafting a policy. Director Daniels asked that we consider adopting BP and AR 5144. He also requested that we correctly categorize the Recess Restriction policy (currently 5144.2). Recess restriction language is a part of AR 5144, not its own separate policy.

Two attorneys from the East Bay Community Law Center were on hand to weigh in on policy development. They will draft a document with recommendations.

Director Daniels also wants to cover what the Board's role is – are they independent, arbitrators, do they rely on staff – clarification would be helpful. What about follow up on suspended expulsions?

Director Daniels added that he'd like to think about where districts generally trip up: what questions should the policy answer i.e. do we judge facts, is it our job to judge the law and other scenarios districts may have encountered.

The next meeting is October 28 at 3:30 p.m.

**Meeting adjourned by President Appel at 4:50 p.m.**

