

Berkeley Unified School District

Meeting Minutes

January 7, 2016 - 4:30 pm

1. Call to Order

The meeting was called to order at 4:30 pm.

2. Roll Call & Establishment of Quorum

Chairperson Ortiz, Vice Chairperson Carter, and Commissioner Aoyagi were present and a quorum was established.

3. Public Comments

None

4. Approval & Adoption of Agenda

Approved, 3-0

5. Approval of Meeting Minutes

Approve the Personnel Commission Meeting Minutes for the following:

- a) November 20, 2015
- b) December 3, 2015
- c) December 17, 2015

Approved, 3-0

Commissioner Aoyagi commented that the meeting minutes were very useful.

6. Consent Items

Ratification of Eligibility Lists

- a) Grounds Gardener
- b) Senior Personnel Assistant
- c) Compliance Officer and Title IX Coordinator
- d) School Bus Driver

Secretary Perez commented that there was a typo in the Grounds Gardener Eligibility List regarding the spelling of a candidate's name.

Approved as amended, 3-0

7. Conference Items

- a) Commissioner Carter wanted to know if the Noon Supervisor classification would be under the Commission's purview if the classification become part of classified service. Secretary Perez responded that it would be if it were under the classified service. Secretary Perez read Education Code 45103 and he noted that the code applies to districts not incorporating the merit system. Vice Chairperson Carter commented that he would like to do further research on the matter and discuss in the next meeting.

8. Reports

a) Union

No report was made by the union.

b) Commissioners Reports

No report was made by the Commission.

c) Personnel Director

- I. New Hires and Examinations administered in the month of December

9. Public Comments

None


10. Next Meeting

The next special meeting will be held on January 22, 2016 at 2:00 pm. The next regular meeting will be held on February 3, 2016 at 4:30 pm.

11. Adjournment

The meeting was adjourned at 4:53 pm.

Respectfully Submitted,



Randy Perez
Secretary to the Personnel Commission

2/1/2016

Date

Approved,

Reynaldo Ortiz
Chairperson, Personnel Commission

Date