

**Berkeley Unified School District**  
**Personnel Commission Special Meeting Minutes**

February 4, 2016 – 4:00 pm

**1. Call to Order**

The meeting was called to order at 4:00 pm

**2. Roll Call & Establishment of Quorum**

Chairperson Ortiz, Vice Chairperson Carter, and Commissioner Aoyagi were present and a quorum was established.

**3. Public Comment**

None

**4. Closed Session Item (1 Matter): Government Code § 54957 (b) (1)**

- a. The Personnel Commission went into a closed session to discuss a matter related to the appeal hearing for a classified employee. Chairperson Ortiz announced that the Personnel Commission appointed a hearing officer to hear the appeal.

**5. Public Comment**

None

**6. Adjournment**

Meeting adjourned at 4:29 pm

Respectfully Submitted,

  
\_\_\_\_\_  
Randy Perez  
Secretary to the Personnel Commission

2/28/2016  
\_\_\_\_\_  
Date

Approved,

\_\_\_\_\_  
Reynaldo Ortiz  
Chairperson, Personnel Commission

\_\_\_\_\_  
Date