

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126
Berkeley, CA 94702

Reynaldo Ortiz, Chairperson

Personnel Commission
Timothy Carter, Vice-chairperson
Randy Perez, Secretary

Heidi Goldstein, Commissioner

Meeting Agenda
June 7, 2016 - 4:30 pm

1. **Call to Order** **Chairperson Ortiz**
2. **Roll Call & Establishment of Quorum** **Secretary Perez**
3. **Public Comments (15 minute limit)** **Public**
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Ortiz**
5. **Approval of Meeting Minutes** **Chairperson Ortiz**
Approve the Personnel Commission Meeting Minutes for the following:
 - a) May 5, 2016 p. 3 – 5
 - b) May 11, 2016 (1:15 pm Meeting) p. 6 – 7
 - c) May 11, 2016 (5:45 pm Meeting) p. 8 – 9
6. **Consent Items** **Chairperson Ortiz**
Ratification of Eligibility Lists
 - a) Accounting Technician p. 10
 - b) Facilities After Hours Operations Supervisor p. 11
 - c) Food Service Assistant p. 12
 - d) Grounds Gardener p. 13
 - e) School Secretary I p. 14
 - f) Senior Personnel Assistant p. 15
 - g) Student Welfare and Attendance Specialist p. 16
7. **Conference Items** **Chairperson Ortiz**
These items are presented for discussion and action.
 - a) Agenda Item Request – Restoration to Eligibility List **Attachment A**
The Personnel Commission will consider the request to restore two employees recently impacted in layoff to eligibility lists the employees previously held ranking.
8. **Reports**
 - a) Union **Union Representatives**
 - b) Commissioners Reports **Commissioners**
 - c) Personnel Director **Secretary Perez**
 - i. New Hires and Examinations administered in the month of May p. 17

9. Public Comments (15 minute limit)

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10. Next Meeting

Chairperson Ortiz

Follow up items for next Personnel Commission Meeting

11. Adjournment

Chairperson Ortiz