

**BERKELEY UNIFIED SCHOOL DISTRICT  
SCHOOL GOVERNANCE COUNCIL (SGC)  
MEETING SUMMARY**

School: Thousand Oaks

Day, Date & Location: Wednesday, January 13, 2016, Thousand Oaks Office Conference Room

SGC Members Absent:

Rueben Adeborna

Evelyn Mendoza

Jason Nealy

Visitors [include affiliation]:

none

The meeting was called to order by Dao Chou at 4:35 pm.

A quorum was established with 4 parents, 4 staff, 0 students.

Meeting adjourned: 5:51 pm

Next meeting: February 17, 2015 4:30-6:00 pm

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See Minutes.

Meeting Summary prepared by: Dao-liang Chou

## SGC Minutes – Thousand Oaks

4:35 Meeting called to order

4:39 Approved agenda

4:39 Approved minutes from last meeting

4:39 Public comment (none)

4:40 Jenna reported on the work of the data analysis subcommittee. We would like to analyze reading assessment data for student body. Jenna will perform initial analysis and present at next SGC meeting.

5:00 Gardening program update: new instructor hired in December and started this week.

5:10 Portable update: TO will probably not need them.

5:20 Survey discussion. The District will run a separate family survey this year. Subcommittees are to send survey drafts for review by 2/12 and describe execution plan.

Subcommittees:

Family: Jenna, Max, Jen, Josah

Staff: Max, Anita, Dao

Student: Sarah, Josah

5:51 Adjourned

Submitted by: Dao-liang Chou, Parent