

**BERKELEY UNIFIED SCHOOL DISTRICT
SCHOOL GOVERNANCE COUNCIL (SGC)
MEETING SUMMARY**

School: Thousand Oaks

Day, Date & Location: Wednesday, February 17, 2016, Thousand Oaks Office Conference Room

SGC Members Absent:

Rueben Adeborna

Evelyn Mendoza

Visitors [include affiliation]:

none

The meeting was called to order by Dao Chou at 4:37 pm.

A quorum was established with 4 parents, 5 staff, 0 students.

Meeting adjourned: 6:04 pm

Next meeting: February 24, 2015 4:30-6:00 pm

See Minutes.

Meeting Summary prepared by: Dao-liang Chou

SGC Minutes – Thousand Oaks

4:37 Meeting called to order

4:41 Approved agenda

4:41 Public comment (none)

4:42 2015-16 Budget Update: We have received new funds for this year: \$7,000 in Program Improvement Funds to be used for Teacher Hourly (175 hours), and \$5,563 in EIA-SCE carryover. Principal Corn presented the following proposal on use of these funds.

- \$1,145 to pay for 5 teachers to attend March 11 conference: Adapting Reading and Writing Workshops to Support English Learners, Grades K-5
- \$1,550 for additional sub days (\$155/day) for conference attendance, teacher collaboration, etc.
- \$1,650 for series of 8 parent workshops on various topics, to pay for food, childcare, and teacher hourly
- \$7,469 for instructional materials and supplies (\$1,869 for renewal of Reading A-Z and RAZKids licenses, \$2,400 for bilingual classes, and \$3,200 for English-only classes, plus \$749 TBD)

Unanimously gave the proposal a preliminary approval, pending final approval.

4:57 BUSD assessment presentation reviewed. Jenna presented her preliminary analysis of reading assessments between last spring and last fall. She will re-analyze after new data comes in in several weeks.

5:35 Survey discussion. We will add a new meeting in a week to review survey drafts and execution plans, to give subcommittees a chance to get them done. Schedule was reviewed and new meetings and changes are as follows.

Wed., Feb. 24, 4:30-6:00 : ***Newly Added*** SGC Meeting / Finalize surveys & approve Safety Plan

Wed., Mar. 2 : Start Family Survey

Wed., Mar. 16 : End Family Survey

Wed., Mar. 16 : SGC Meeting ***CANCELED**

Wed., Mar. 23, 4:30-6:00 : ***Newly Added*** SGC Meeting / Review survey results

Wed., Apr. 6 : Site Plan Draft Complete

Wed., Apr. 13, 4:30-6:00 : ***Newly Added*** SGC Meeting / Site Plan Finalized

6:04 Adjourned

Submitted by: Dao-liang Chou, Parent