



**Board of Education:**  
 Beatriz Leyva-Cutler, President  
 Ty Alper, Vice President  
 Judy Appel, Director/Clerk  
 Josh Daniels, Director  
 Karen Hemphill, Director  
 Petra Silvey, Student Director, BHS  
 Alaunte Keys, Student Director, BTA

**BOARD OF EDUCATION**  
**Meeting Location: 1231 Addison Street, Berkeley CA 94702**  
**MEETING AGENDA**

Wednesday, September 21, 2016

*The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at **510-644-6206***

El Distrito Escolar Unificado de Berkeley tiene la intención de proporcionar adaptaciones especiales en conformidad con el *Americans with Disabilities Act of 1990* (Ley de Americanos con Discapacidades de 1990). Si usted desea una adaptación especial, por favor comuníquese con el personal de la Oficina del Superintendente 48 horas antes de la reunión al 510-644-6206.

To access this agenda online, go to: <https://berkeley.agendaonline.net/public/>

**1. Call to Order**

The Presiding Officer will call the meeting to order at 6:45 p.m. The Regular Meeting will convene by 7:15 p.m.

**2. Closed Session Public Testimony**

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in by 6:30 p.m. will be given priority.** Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **15 minutes with a 3-minute limit per speaker per topic,** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

**3. Closed Session**

The Board may recess into Closed Session before or after the public meeting under the authority of the Brown Act (including but not limited to Government Code sections 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as 35146) Under Government Code section 54954.3, members of the public may address the board on an item on the Closed Session agenda.

<b>3.1</b>	Public Employee Discipline/Dismissal/Release/Evaluation (Government Code Sections 54954.5(e), 54957)
	<b>3.1.1</b> Separation Agreement – Certificated Employee

**4. Call to Order - 7:15 PM**

**5. Approve Regular Meeting Agenda of September 21, 2016**

**6. Presentation by Yale National Fellows**

**7. Report on Closed Session**

**8. Open Session Public Testimony (1st Opportunity)**

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in by 7:00 p.m. will be given priority.** Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **30 minutes with a 3-minute limit per speaker per topic,** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

**9. Union Comments**

Representatives from each union are given the opportunity to address the Board on any issue, 5 minutes per union (order rotates).

<b>Unions</b>
Berkeley Federation of Teachers (BFT)
Berkeley Council of Classified Employees (BCCE)
Union of Berkeley Administrators (UBA)
Local 21

**10. Committee Comments**

Representatives from District committees that include members of the public are given the opportunity to address the Board on any issue. 5 minutes per committee.

<b>Committees</b>
BSEP Planning & Oversight Committee
Berkeley Arts Steering Committee (BAESC)
Measure I Construction Bond Oversight Committee
Parent Advisory Committee (LCAP)
District EL Advisory Committee
PTA Council
Audit Committee
Facilities Safety and Maintenance Oversight Committee (FSMOC)

**11. Board Member and Superintendent Comments**

Board members and the Superintendent are given the opportunity to address any issue.

**12. Consent Calendar**

<b>12.1</b>	Approval of Human Resources Reports
<b>12.2</b>	Approval of Out-of-State Travel
<b>12.3</b>	Approval of Overnight Field Trips

<b>12.4</b>	Approval of Alternative Support Services Memorandum of Understanding
<b>12.5</b>	Approval of Contracts/Purchase Orders for Services Contracts
<b>12.6</b>	Acceptance of Gifts/Donations
<b>12.7</b>	Approval of Listing of Warrants Issued in August 2016
<b>12.8</b>	Approval of Payroll Warrants Issued in August 2016
<b>12.9</b>	Approval of Contract Extension with American Logistics for Non-Public School (NPS) Transportation School Year 2016-2017
<b>12.10</b>	Authorization to Approve a Change Order for the Cragmont Elementary Painting and Flooring Project and Approval of Futility Resolution 17-034
<b>12.11</b>	Approve an Increase to Contract with ITS Enterprises to Provide Inspection Services for the Longfellow Cafeteria Project
<b>12.12</b>	Approval to Increase Project Budget for the Willard Middle School Modernization Project
<b>12.13</b>	Approve an Increase to Contract with Baker Vilar Architects to Provide Additional Design Services for the John Muir Modernization Project
<b>12.14</b>	Approval of Resolution 17-035 in Recognition of September 2016 as Attendance Awareness Month
<b>12.15</b>	Approval of Resolution 17-036 Proclaiming School Year 2016-2017 as <i>The Year of the Reader</i> for Berkeley Unified School District
<b>12.16</b>	Approval of Board of Education Meeting Minutes for August 24, 2016
<b>12.17</b>	Approval of Board of Education Meeting Minutes for September 7, 2016

### 13. Discussion Items

<b>13.1</b>	Local Control and Accountability Plan (LCAP) Data Evaluation for Goal 3: Ensure all school sites have safe, welcoming and inclusive climates for all students and their families, so that all students are in their classes ready to learn.
<b>13.2</b>	School Bus Replacement Schedule and Request for Annual Budget Allotment

### 14. Information Items

<b>14.1</b>	Berkeley Adult School Skills Benchmarks
<b>14.2</b>	BP 3515.7: Firearms on School Grounds (First Reading)

### 15. Open Session Public Testimony (2nd Opportunity)

Persons wishing to address the Board should fill out a green speaker card. **Cards turned in for the earlier open session public testimony will be given priority.** Speakers will be randomly selected based on topic and position, with BUSD students generally given priority. Public Testimony is limited to **15 minutes with a 3-minute limit per speaker per topic** although the time allotted per speaker may be reduced to 2 minutes at the discretion of the President.

### 16. Extended Board Member and Superintendent Comments

Board members and the Superintendent are given the opportunity to address any

issue.

### **17. Board Meeting Self-Evaluation**

With the end goal of improving efficiency and providing quality governance in conducting the business of the school District, a member of the Board will conduct a quick review of the Board meeting to assess compliance with adopted norms, procedures and protocols

The following evaluative questions will be used to guide this discussion:

To what degree did we . . .

- frame agenda items with an introduction and a closure summary?
- allot time to agenda items proportionate to complexity, critical impact and timeline deadlines?
- address the fundamental problem at the root of issues, not just the symptoms?
- model mutual respect, effective interpersonal communication and civility?

### **18. Adjournment**

### **Berkeley Unified School District Mission:**

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

### **Berkeley Unified School District Vision:**

**Our Students** are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

**Our Educators** believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

**Our Families and Community** are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

**Our Schools** are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

### **Values and Beliefs of Berkeley Unified School District:**

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

## BOARD MEMBER INFORMATION

	<b>Office Hours Dates &amp; Times</b>	<b>Office Hours Location</b>
<b>Beatriz Leyva-Cutler (BL)</b> beatrizleyvacutler@berkeley.net 510-644-6550	Second Thursday of each month 4:30 – 6:00 pm	Casa Latina 1801 San Pablo Ave.
<b>Josh Daniels (JD)</b> <a href="mailto:joshdaniels@berkeley.net">joshdaniels@berkeley.net</a> 510-213-8683	Will resume in November	Take 5 3130 Sacramento St.
<b>Judy Appel (JA)</b> <a href="mailto:judyappel@berkeley.net">judyappel@berkeley.net</a> 510-644-6550	Third Saturday of each month 1:00 p.m.	Mo'joe Café 2517 Sacramento St
<b>Ty Alper (TA)</b> tyalper@berkeley.net 510-698-1905	Last Sunday of the month	Casa Latina 1801 San Pablo Ave.
<b>Karen Hemphill (KH)</b> karenhemphill@comcast.net 510-644-6550	Last Saturday of each month 10:30 a.m.	Café Leila 1724 San Pablo Ave.
<b>Petra Silvey (PS)</b> <a href="mailto:petrasilvey@students.berkeley.net">petrasilvey@students.berkeley.net</a> 510-644-6550	N/A	N/A
<b>Alaunte Keys (AK)</b> <a href="mailto:alauntekeys@students.berkeley.net">alauntekeys@students.berkeley.net</a> 510-644-6550	N/A	N/A

*We, the members of the Berkeley School Board, encourage members of the public to contact us and share your ideas, thoughts, and concerns regarding our schools. You can contact us individuals via email or phone as detailed above and/or you can attend any of the office hours detailed above. You can also email the entire School Board directly at [BoardofEd@berkeley.net](mailto:BoardofEd@berkeley.net).*

*Nosotros, los miembros de la Mesa Directiva de Berkeley, animamos a los miembros del público a comunicarse con nosotros y compartir sus ideas, pensamientos y preocupaciones con respecto a nuestras escuelas. Puede comunicarse con nosotros individuos vía correo electrónico o teléfono, indicados más arriba, y / o puede asistir a cualquiera de las horas de oficina detalladas arriba. También puede enviar un correo electrónico directamente a toda la Mesa Directiva a [BoardofEd@berkeley.net](mailto:BoardofEd@berkeley.net)*

## 2016 BOARD MEMBER SCHOOL SITE LIAISON ASSIGNMENTS

*To identify school board members by their initials, please see the "Board Member Information" page.*

	<b>BL</b>	<b>TA</b>	<b>KH</b>	<b>JA</b>	<b>JD</b>	<b>APA</b>	<b>AK</b>
<b>Berkeley Adult School</b> (tomreid@berkeley.net)			<b>X</b>				
<b>Berkeley Arts Magnet</b> (renemolina@berkeley.net)		<b>X</b>					
<b>Berkeley High School</b> (kristinglenchur@berkeley.net)			<b>X</b>	<b>X</b>		<b>X</b>	
<b>Berkeley Technology Academy</b> (ardariusmcdonald@berkeley.net)					<b>X</b>		<b>X</b>
<b>Child Development Centers</b> (mariacarriedo@berkeley.net)					<b>X</b>		
<b>Cragmont</b> ( <a href="mailto:hazellefortich@berkeley.net">hazellefortich@berkeley.net</a> )		<b>X</b>					
<b>Emerson</b> (susanhodge@berkeley.net)				<b>X</b>			
<b>Independent Study</b> (edithsmiley@berkeley.net)				<b>X</b>			
<b>Jefferson</b> (marycazden@berkeley.net)					<b>X</b>		
<b>John Muir</b> (audreyamos@berkeley.net)	<b>X</b>						
<b>King</b> (janetlevenson@berkeley.net)					<b>X</b>		
<b>LeConte</b> (veronicavalerio@berkeley.net)	<b>X</b>						
<b>Longfellow</b> (marcosgarcia@berkeley.net)		<b>X</b>					
<b>Malcolm X</b> ( <a href="mailto:alexanderhunt@berkeley.net">alexanderhunt@berkeley.net</a> )			<b>X</b>				
<b>Oxford</b> (bethrhine@berkeley.net)	<b>X</b>						
<b>Rosa Parks</b> (pacofurlan@berkeley.net)		<b>X</b>					
<b>Thousand Oaks</b> ( <a href="mailto:jennifercorn@berkeley.net">jennifercorn@berkeley.net</a> )	<b>X</b>						
<b>Washington</b> (katiahazen@berkeley.net)			<b>X</b>				
<b>Willard</b> (debbiedean@berkeley.net)				<b>X</b>			

**2016 BUSD School Board Calendar**  
*Regular Meeting Dates*

<b><i>January</i></b>	13	23 (Retreat)	27
<b><i>February</i></b>	10	24	
<b><i>March</i></b>	9	23	
<b><i>April</i></b>	6	20	
<b><i>May</i></b>	4	18	
<b><i>June</i></b>	1	15	29
<b><i>July</i></b>			
<b><i>August</i></b>	24		
<b><i>September</i></b>	7	21	
<b><i>October</i></b>	5	19	
<b><i>November</i></b>	2	16	
<b><i>December</i></b>	7		



## LCFF AND LCAP ACRONYMS

**ADA:** Average Daily Attendance – the average number of pupils actually attending classes for at least the minimum school day.

**API:** Academic Performance Index – a measurement of a school’s academic performance and progress.

**BASE RATE:** state funding allocated to districts under LCFF tied to ADA in grade spans K-3, 4-6, 7-8, and 9-12.

**BSEP:** Berkeley Schools Excellence Program – funds provided by a local (parcel) tax to the Berkeley Schools.

**BUSD:** Berkeley Unified School District

**CATEGORICAL AID:** Funds from the state or federal government for specialized programs such as special education and Gifted and Talented Education (GATE); or special purposes, such as transportation.

**CCSS:** Common Core State Standards - an education initiative adopted by California and 44 States detailing what K-12 students should know at the end of each grade.

**CSR:** Class Size Reduction – California provides funds for lower class sizes K-3; the BSEP measure provides additional funding.

**CTE:** Career Technical Education

**COE:** County Office of Education

**DDF:** District Defined Fund for LCAP Supplemental Programs

**DELAC:** District English Learner Advisory Committee

**DISCRETIONARY:** refers to funds with some flexibility in use.

**EIA:** Economic Impact Aid - State categorical aid for districts with concentrations of children who are bilingual, transient and/or from low income families. No longer used under LCFF, which instead uses supplemental and concentration grants.

**EL:** English Learner

**ELPAC:** English Learner Parent Advisory Committee (LCFF/LCAP)

**FTE:** Full Time Equivalent Teacher

**FREE AND REDUCED LUNCH:** In California public schools, a family of four with income at or below \$43,568 qualifies for reduced price meal, and under \$30,615 for free meals. This guideline defines “low-income” (**LI**) for purposes of the LCFF.

**LCAP:** Local Control and Accountability Plan- a plan and budget adopted by a school district that reflects goals and specific actions, based on the 8 state priorities outlined in the LCFF legislation, as well as any locally adopted priorities

**LCFF:** Local Control Funding Formula – California’s new school finance model for allocation of state funding to local school districts.

**PAC:** Parent Advisory Committee (for LCFF/LCAP)

**REVENUE LIMIT:** Prior to LCFF, the amount of revenue that a district could collect annually for general purposes from local property taxes and state aid, calculated per unit of ADA.

**SUBGROUPS:** The LCAP must address student subgroups, meaning all major racial/ethnic groups as well as low income, English learners, foster youth and students with disabilities.

**SUPPLEMENTAL FUNDING:** Under LCFF each English Learner (EL), Low Income (LI) or foster youth counts toward funding of an additional 20 percent of the base rate, The count must be “unduplicated”, meaning an EL, LI or foster youth may only be counted once, even if belonging to more than one group.

**WILLIAMS REQUIREMENTS/BASIC SERVICES** – California legislation established standards for maintaining adequate school facilities, sufficient instructional materials, and qualified teachers.



## SCHOOL BOARD GOVERNANCE TEAM NORMS

We agree to:

- Focus on the best interest of students
- Work together as a team
- Respect and listen to all options, opinions, and styles
- Actively participate in board meetings, committees, work groups and district events
- Come to meetings prepared and be fully present and engaged
- Be open to new ideas
- Exhibit positive body language, mannerisms, and tone of voice
- Engage in active listening; do not interrupt; avoid side conversations
- Disagree agreeably
- Assume good will

Begin on time and conduct business efficiently