

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126
Berkeley, CA 94702

Reynaldo Ortiz, Chairperson **Timothy Carter, Vice-chairperson** **Heidi Goldstein, Commissioner**
Peter Rogosin, Secretary

Meeting Agenda

December 05, 2016 – 3:30 pm

1. **Call to Order** **Chairperson Ortiz**
2. **Roll Call & Establishment of Quorum** **Secretary Rogosin**
3. **Public Comments (15 minute limit)** **Public**
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Ortiz**
5. **Closed Session (1 matter) Government Code § 54954.5**
 - a) **Employee Discipline**
The Personnel Commission will meet in closed session to discuss a matter related to the termination and subsequent appeal hearing of a classified employee.
6. **Report from Closed Session** **Chairperson Ortiz**
7. **Approval of Meeting Minutes** **Chairperson Ortiz**
Approve the Personnel Commission Meeting Minutes for the following:
 - a) November 05, 2016 p. 3-5
8. **Consent Items** **Chairperson Ortiz**
Ratification of Eligibility Lists
 - a) Instructional Assistant, ECE p. 6
 - b) Instructional Technician, Before and After School p. 7
 - c) Instructional Assistant II, Sped p.8
 - d) Human Resources Technician (brought back from November 5th meeting) p. 9
 - e) Custodian I, p.10
 - f) Lead Maintenance Engineer, p.11
 - g) Maintenance Supervisor, p.12
9. **Discussion Items**
This item is presented for discussion only and may be carried over from a prior meeting. No action will be taken on this item at this time.
 - a) Agenda Item Request: Erica Johnson – **Attachment A**
10. **Conference Items** **Chairperson Ortiz**
This item is presented for discussion and action and is carried over from a previous meeting.
 - a) Agenda Item Request: Lolita Coleman – **Attachment B**

b) Election of Personnel Commission Chairperson and Vice-chairperson
Pursuant to Merit Rule 20.100.2, the Personnel Commission will elect a Chairperson and Vice-Chairperson to serve for the 2017 calendar year.

c) Reports

- a) Union **Union Representatives**
- b) Commissioners Reports **Commissioners**
- c) Classified Personnel Supervisor **Secretary Rogosin**
 - i. New Hires and Examinations administered in the month of November p. 13

d) Public Comments (15 minute limit)

Public

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e) Next Meeting

Chairperson Ortiz

Follow up items for next Personnel Commission Meeting. Schedule January regular Meeting.

f) Adjournment

Chairperson Ortiz