

**Berkeley Unified School District**  
2020 Bonar Street, The Tech Lab, Room 126  
Berkeley, CA 94702

**Personnel Commission**  
Timothy Carter, Chairperson      Heidi Goldstein, Vice-Chairperson      Reynaldo Ortiz, Commissioner  
Peter Rogosin, Secretary

**Meeting Agenda**  
January 05, 2017 – 4:30 pm

1. **Call to Order** **Chairperson Carter**
2. **Roll Call & Establishment of Quorum** **Secretary Rogosin**
3. **Public Comments (15 minute limit)** **Public**  
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Carter**
5. **Closed Session (2 matters) Government Code § 54954.5**
  - a) Employee Discipline and Legal Matters  
The Personnel Commission will meet in closed session to discuss a matter related to the termination and subsequent appeal hearing of a classified employee (2016-1-AH).
  - b) Update status of PERB complaint (2016-2-C).
6. **Report from Closed Session** **Chairperson Carter**
7. **Approval of Meeting Minutes** **Chairperson Carter**  
Approve the Personnel Commission Meeting Minutes for the following:
  - a) November 01, 2016 p. 3
  - b) November 03, 2016 p. 4-6
  - c) December 05, 2016 p. 7-10
8. **Consent Items** **Chairperson Carter**
  - I. Acknowledge receipt of email request for second legal opinion regarding reemployment rights.
  - II. Ratification of Eligibility Lists
    - a) Instructional Assistant p. 11
    - b) School Administrative Assistant, ECE p.12
    - c) Accounting Technician p.13
    - d) Maintenance Supervisor (brought back from December meeting) p.14
9. **Discussion Items**  
This item is presented for discussion only and may be carried over from a prior meeting. No action will be taken on this item at this time.
  - a) Agenda Item Request: Erica Johnson – **Attachment A**
  - b) Informative Report – **Attachment B**
  - c) Special Report on Limited Term Assignments – **Attachment C**

**10. Conference Items**

**Chairperson Carter**

This item is presented for discussion and action and is carried over from a previous meeting.

- a) Approval of Personnel Commission Meeting Dates for 2017 p.15
- b) Recruitment of Director, Classified Personnel

**11. Reports**

a) Union

**Union Representatives**

b) Commissioners Reports

**Commissioners**

c) Personnel Director

**Secretary Rogosin**

- i. New Hires and Examinations administered in the month of December p. 16

**12. Public Comments (15 minute limit)**

**Public**

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**13. Next Meeting**

**Chairperson Carter**

Follow up items for next Personnel Commission Meeting.

**14. Adjournment**

**Chairperson Carter**

Agendas and minutes of Personnel Commission meeting are available at the District’s website, [www.berkeleyschools.net](http://www.berkeleyschools.net). Also, in accordance with the Brown Act and Government Code § 54957.5 (b)(1), writings that are related to an agenda item for an open session of a regular meeting, that are public records not otherwise exempt from disclosure and that are distributed less than 72 hours prior to the meeting, shall be made available for public inspection at the time the writings are distributed to at least the majority of Commissioners. The public may request copies of the records at the District’s Human Resources office at 2020 Bonar Street, Berkeley, CA 94702.