

- The 2015-16 plan included funding for a contract to provide parent education, staff development, and parent leadership training. This contract was changed to a 0.1 FTE certificated position to supplement the equity work to be done by a “Recruitment and Retention” staff position, but that position wasn't filled in 2015-16 because the anticipated position was part of a larger FTE for which the hiring was delayed.
- The Classification and Compensation Study was implemented, which changed “Site Coordinators” to “Family Engagement and Equity Specialists” and the “Parent Liaison” positions were changed to “Family Engagement and Equity Specialists.” In both cases, the jobs moved to a higher range on the salary schedule. Staff was paid retroactively for these changes, where applicable.

STATUS REPORT

The Family Engagement and Equity Specialists reported making personal contacts with approximately eight hundred families and more than two thousand connections during the 2015-16 school year. The team focused on the target population of underserved families and supported the District with ongoing parent engagement activities.

The Office of Family Engagement and Equity (OFEE)’s model of Family Engagement is consistent with the Dual Capacity Building Framework developed by Karen Mapp in collaboration with Harvard University. In 2015-16, the team was strengthened through a three-day specialized training that focused on team building and identifying and utilizing the team’s skill set and intellectual capital to maximize student outcomes through family engagement.

The OFEE is working to build the capacity of staff and families to support the academic and socioemotional advancement of students from our target families. The team also supported school staff with understanding the challenges of target families from diverse cultural, racial, religious, economic and linguistic backgrounds.

Family Engagement Specialists were tasked with case managing target families based on chronic absenteeism, academic performance, and behavior. Family Engagement Specialists require case management training and workshops on accessing resources such as emergency shelters, permanent housing, food, clothing and other support that our families need. The need for these resources is District commonly associated with chronic absenteeism.

The OFEE team provided parent education, outreach, and coordinated, collaborated, facilitated, initiated and implemented groups, workshops and programs at school sites and at the District level. Consistent themes and needs in our district included: attendance, need for housing and food, special education and overrepresentation of African Americans, and supporting guardians in meetings with school and District staff. Activities in 2015-16 included:

- K-to-College School Supply Give-Away, which reached more than 1,000 socio-economically disadvantaged families
- Attendance Awareness Month Celebrations
- Kinder Fair parent outreach
- Black Parents Affinity Group Retreat with parent leaders and Author Tovi Scruggs leading workshops on Parent/School Partnerships, Special Education, Race, Equity;

- BUSD Cesar Chavez and Dolores Huerta Visual Arts and Essay Contest and Celebration;
- Technology workshop series in partnership with District Library Services & Technology
- Family Night with Author Kwame Alexander
- Special Education Meet and Greet and follow up; District school lunch program registration;
- ELAC and DELAC meetings;
- After school tutoring; math and literacy workshops;
- Middle and High School transition meetings;
- PowerSchool support workshop for parents;
- Back to School Night and Open House;
- Parent Teacher Conference outreach;
- Parent education on the CELDT (California English Language Development Test) and report cards;
- Preparation and support for families of students with IEPs (Individual Educational Plan for special education students) or 504 (Child Education Accommodation) plans.

There continues to be an ongoing need for food, security, emergency and low income housing, emotional support, special education advocacy, academic engagement and behavioral intervention support. As Berkeley continues to gentrify, many low income families are becoming displaced and seeking basic needs such as food, shelter, mental health and medical support. OFEE is collaborating with the District nurse and the City of Berkeley to customize the Family Information and Navigation Desk (FIND) online tool that is currently used by Children's Hospital to bridge the inequities in health care by identifying appropriate resources and supports for families. When using this tool, Family Engagement staff will quickly access customized lists of resources for families based on their unique needs.

Current Year: The 2016-17 school year began with a change in the reporting structure for the Berkeley High School staff. All site staff now report to the Supervisor of the Office of Family Engagement and Equity. Together, the OFEE has already accomplished the following:

- Attendance Awareness Month Celebrations, September 2016
- K to College School Supplies Give-Away September 2016
- College Readiness Clinics October, 2016
- 9th Grade Matters Workshops November 2016
- Immigration Forum November 2016
- Parent Champion Workshop Series with Author Tovi Scruggs 11/22, 1/21, 3/4, 4/29

The OFEE staff will continue to work closely with BUSD senior administrators and District departments and programs such as BEARS and LEARNS After School and Summer Programs, BSEP and LCAP supported programs, the Technology Department, the District Translator, and the Superintendent's Communications Team to ensure that family engagement is supported, systemic, integrated and sustainable at all levels of Berkeley Unified School District.

**BERKELEY UNIFIED SCHOOL DISTRICT
 BERKELEY SCHOOLS EXCELLENCE PROGRAM (BSEP)
 PARENT OUTREACH (Measure A, Resource 0857)
 Revenue and Expenditures
 Comparison Report FY 2015/16**

Purpose

One and a quarter percent (1.25%) of the revenues dedicated to the Programs to Enhance Student Learning shall be allocated annually for a variety of services to support the families of Berkeley's public school students by providing parent education and promoting greater parent involvement in their children's education.

Budget Manager: Susan Craig, Director of Student Services

Ann-Marie Callegari, Supervisor of Family Engagement and Equity

	Audited Actuals 2014/15 As of 6/30/15	Adopted Budget 2015/16 As of 7/1/15	2nd Interim Budget 2015/16 As of 1/31/16	Unaudited Actuals 2015/16 As of 6/30/16	2nd Interim Budget vs. Unaudited Actuals 2015/16
REVENUE	304,894	305,282	305,520	308,518	2,998
EXPENDITURES					
Staff (1)	246,375	250,557	200,965	188,417	(12,548)
Employee Benefits (1)	78,624	89,690	72,150	66,735	(5,415)
Books & Supplies	4,850	6,154	6,154	983	(5,171)
Equipment	6,685	0	0	0	0
Unallocated Reserve (1)	0	0	67,132	0	(67,132)
Services & Other Operating Expenses	16,673	30,000	30,000	10,905	(19,095)
Indirect Costs	25,502	24,616	24,616	17,464	(7,152)
TOTAL EXPENDITURES	378,709	401,017	401,017	284,504	(116,513)
NET INCREASE (DECREASE)	(73,815)	(95,735)	(95,497)	24,014	119,511
FUND BALANCE ANALYSIS					
Beginning Fund Balance	303,531	229,716	229,716	229,716	0
Net Increase (Decrease) in Fund Balance	(73,815)	(95,735)	(95,497)	24,014	8,539
Ending Fund Balance	229,716	133,981	134,219	253,730	8,539

Notes

(1) Savings from unfilled positions