

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126
Berkeley, CA 94702

Timothy Carter, Chairperson **Heidi Goldstein, Vice-Chairperson** **Reynaldo Ortiz, Commissioner**
Peter Rogosin, Secretary

Meeting Agenda
March 2, 2017 – 4:30 pm

1. **Call to Order** **Chairperson Carter**
2. **Roll Call & Establishment of Quorum** **Secretary Rogosin**
3. **Public Comments (15 minute limit)** **Public**
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Carter**
5. **Closed Session (4 matters)**
 - a) Employee Discipline and Legal Matters - Government Code § 54954.5
The Personnel Commission will meet in closed session to discuss a matter related to the termination and subsequent appeal hearing of a classified employee (2016-1-AH), and the status of an upcoming appeal hearing (2017-1-AH).
 - b) Public Employment - Government Code § 54957 (b)(1)
Update status of PERB complaint (2017-1-C).
 - c) Public Employment - Government Code § 54957 (b)(1)
The Personnel Commission will meet in closed session to discuss the recruitment of Director, Classified Personnel.
6. **Report from Closed Session** **Chairperson Carter**
7. **Approval of Meeting Minutes** **Chairperson Carter**
Approve the Personnel Commission Meeting Minutes for the following:
 - a) February 03, 2017 p. 3-5
8. **Consent Items** **Chairperson Carter**
 - I. Ratification of Eligibility Lists
 - a) Compliance Officer and Title IX Coordinator, p.6
 - b) Student Body Account Technician, p.7
 - c) Attendance Technician, p.8
 - d) Clerical Assistant III, p.9
 - e) Maintenance Technician, p.10
 - f) Media Technology Technician, p.11
9. **Discussion Items** **Chairperson Carter**
This item is presented for discussion only and may be carried over from a prior meeting. No action will be taken on this item at this time.
 - a) Request for Appeal of Removal from Eligibility List.

10. Conference Items

Chairperson Carter

These items are presented for discussion and action and may be carried over from a previous meeting.

- a) Informational Report on the "WRIT", **Attachment A**
- b) WRIT Agreement, **Attachment B**
- c) Abolishment of Merit Rule 40.200.13, **Attachment C**
- d) Request for Advanced Salary Placement for Compliance Officer and Title IX Coordinator, **Attachment D**
- e) Request for Advanced Salary Placement for Health and Wellness Program Coordinator, **Attachment E**

11. Reports

- a) Union **Union Representatives**
- b) Commissioners Reports **Commissioners**
- c) Personnel Director **Secretary Rogosin**
 - i. New Hires and Examinations administered in the month of February, p.12

12. Public Comments (15 minute limit)

Public

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13. Next Meeting

Chairperson Carter

Follow up items for next Personnel Commission Meeting.

14. Adjournment

Chairperson Carter

Agendas and minutes of Personnel Commission meeting are available at the District's website, www.berkeleyschools.net. Also, in accordance with the Brown Act and Government Code § 54957.5 (b)(1), writings that are related to an agenda item for an open session of a regular meeting, that are public records not otherwise exempt from disclosure and that are distributed less than 72 hours prior to the meeting, shall be made available for public inspection at the time the writings are distributed to at least the majority of Commissioners. The public may request copies of the records at the District's Human Resources office at 2020 Bonar Street, Berkeley, CA 94702.