

Effective Student Support: Family Engagement

Plan Overview: FY 2017-18

Budget Managers:

Susan Craig, Director of Student Services

Ann Marie Callegari, Supervisor of Family Engagement and Equity

Program Summary

The Office of Family Engagement and Equity (OFEE) was developed to create a welcoming and equitable school environment. Staff provides targeted support and guidance to school staff and families in order to build meaningful partnerships that foster success for all students. The OFEE is working toward supporting a district and school climate and culture in which family engagement skills are part of the daily practice of every administrator, teacher and staff members

BUDGET RECOMMENDATIONS FOR FY 2017-18

Staff

\$348,200

- Supervisor, Family Equity and Engagement 1.00 FTE
- Site Coordinators, Family Engagement 2.60 FTE
- Parent Liaison, Berkeley High School .27 FTE

Supervisor, Family Engagement and Equity

1.00 FTE

This position supervises, evaluates, and provides ongoing professional development to the Site Coordinators, provides professional development in educational equity to other groups, and coordinates district-wide parent education.

Family Engagement and Equity Specialists

2.60 FTE

Specialist positions report to the Supervisor of Family Engagement and Equity. Five specialists support ten elementary school sites on a part-time basis, with 2.60 FTE provided through BSEP funds, and the remainder provided through LCAP Supplemental funding. The specialists provide the following supports:

- Attendance celebrations at each school site, and case management of all students on the 10% chronic attendance list.
- RtI Collaboration and advocacy for underserved students
- Events and training for parents and staff.
- Attending meetings as needed to support, engage and advocate for students and families, including: School Governance Council (SGC), Individual Education Plan (IEP) and 504, Response to Instruction and Intervention Team (RtI²), Student Success Team (SST), Parent Teacher Association (PTA), Student Attendance Review Team (SART), Student Attendance Review Board (SARB), BSEP P&O Committee, Local Control Accountability Plan Parent Advisory Committee (PAC), Parents of Children of African Descent (PCAD), English Language Advisory Council (ELAC), District English Language Advisory Council (DELAC), and Berkeley Advanced Learner Support and Advocacy (BALSA)

Berkeley High School

0.27 FTE

There are two Family Engagement Specialists, formerly known as Parent Liaison positions at Berkeley High School, of which BSEP pays for .27 FTE. These positions support students and families with locating and navigating school and community resources. They offer parenting classes and workshops, support groups, and serve drop-in students and parents. The annual Black and Latino Graduations are coordinated by these positions. Resources and support are provided to help families to become more engaged in their children's education as well as for families of students with special needs who are chronically absent, and those who need behavioral and/or academic support.

Classified Hourly for Meeting and Family Event Support

\$2,000

Funds support evening and weekend meetings with child care, custodial and translation support for district and site-based family events.

Contracted Services

\$5,000

Experts in specialized subject areas of cultural competency, family engagement and parent leadership will provide training to Office of Family Engagement and Equity Site Coordinators, Parent Liaisons, Parents/Guardians, and district staff.

Materials and Supplies

\$4,000

This budget will provide the OFEE with materials and supplies to support the program, including family engagement events.

Staff Development and Mileage

\$4,000

Funds will be allocated for staff to attend state and local workshops for professional development.

Cell Phone Service

\$3,000

Funding will provide cell phone service for the site coordinators to facilitate communication.

BUDGET SUMMARY

The budget for 2017-18 requires drawing upon the fund balance carryover from BSEP Measure A of 2006. The current model is under review and will be revised by Educational Services and Student Services to create an effective and sustainable model for future years.

**Family Engagement Budget Summary
Resource 0857 2017/18 Proposed Budget 3/21/17**

Revenue

Net Revenue Allocation	352,000
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Expense

Classified Salaries	235,100
Employee Benefits	113,100
Classified Hourly	2,000
Books & Supplies	4,000
Services and Operating Expenses	5,000
Staff Development and Mileage	4,000
Cell Phone Service	3,000
Reserve for Personnel Variance	10,000
Indirect Cost	<u>22,422</u>
Total Cost	398,622

Revenue Less Expense	(46,622)
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Estimated Fund Balance (Fund 4)	140,700
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Combined Ending Fund Balance	94,078
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