



Audit Committee MINUTES

Monday, March 20, 2017

4:30 pm – 6:00 pm (Regular Meeting)

Deputy Superintendents Conference Room

(Second Floor)

2020 Bonar Street,
Berkeley, CA 94702

Opening of Meeting and Roll Call of Committee Members

Members present: Isaiah Roter, Dan Lindheim, Judy Appel and Laurie Snowden.

Staff present: Pauline Follansbee, Vivian Ferguson

Members absent: Josh Daniels, Javetta Cleveland

Minutes from Previous Meeting

Judy Appell questioned what is SBG on attachments. Pauline explained the name of the NPA. Isaiah Roter expressed concern re: public information should be removed from minutes due to sensitive information and to remove student information and take out last page with financial data. Isaiah Roter moved to approve minutes from January 20, 2017 meeting with amendments.

Minutes amended approved unanimously

Public Comments

There were no Public Comments.

Deputy Superintendent's Comments, (none)

Corrections noted in title of previous agenda: ADA decline & GAP Funding

Corrections made to March 20 agenda; Dan Lindheim assigned by Javetta as interim representative at SBAC until Audit committee approval at March 20 meeting. Dan Lindheim appointed unanimously to represent the Audit Committee at the Superintendents budget advisory committee.

New Business

❖ 2nd Interim Budget Priorities review

Pauline reviewed the budget with committee: went through line items took as much out and left enough for cost such as graduation. Reviewed variance report pg 19-23 of 2nd interim book. Compared to 1st interim 89.4 2nd interim 89.3 from state income down due to mandated cost. Looked at programs if unspent, reduced their budget. Unfilled positions reduced that budget. Health cost estimates at high range, took saving there. Unencumbered saving for unspent amount 1mil. **Special Ed** increase in NPA 247k due to assessment kits. Took savings from **BSEP** program support, **LCAP** reserve. 5.5mil undesignated, it was 5.2 at first interim. 2mil maintained on BSEP services. Gap funding; LCF Funding

Opening of meeting with roll call of committee members

On the record, Dan Lindheim was “appointed” to represent the budget advisory committee.

Old Business

Appointing Dan Lindheim to represent the audit committee at the SBAC – motion second by Lori approved unanimously.

Judy Appel, requested information on overall percent for compensation and bonuses.

Action item: Committee agreed they would like to review reserves policy Josh Daniels and Javetta Cleveland are creating before it goes to the board.

Dates and times of Future Meeting

Committee selected June 19, 2017 4:30pm Room 218, 2020 Bonar Street, Berkeley, CA 94702