

Report Closed
Session Action

Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of August 21, 2002
Motion_____ Second_____ Vote_____

General Services
1.1-C

Oath of Office for Andy Turner, newly elected Student Board Director

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives' Reports
Advisory Councils' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the requests any Member of the Board.

General Services

Page

1.2-C
Acceptance of Gifts/
Donations

Staff Recommendation:
Accept the gifts/donations to the District or facilities from individuals and/or companies as submitted.
Motion_____ Second_____ Vote_____

1

Human Resources

2.1-C
Acceptance of
Personnel Report.

Staff Recommendation:
Accept Personnel Report -03-02 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2002-2003 State Budget Act and related Legislation.

2

Educational Services

Page

3.1-C Staff Recommendation: 6
Approval of the McKinney-Vento Homeless Assistance Grant Application for \$75,000
Approve the McKinney-Vento Assistance Grant application for \$75,000
Motion_____ Second_____ Vote_____

3.2-C Staff Recommendation: 7
Approval of the 2002-2003 Single Plan for Student Achievement
Approve the Single Plan for Student Achievement for: Berkeley Arts Magnet, Cragmont, Jefferson elementary schools; King and Willard Middle Schools and Berkeley High School
Motion_____ Second_____ Vote_____

Business & Operations

4.1-C Staff Recommendation: 61
Approval of Contracts Purchase Orders in Excess of \$15,000
Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders.
Motion_____ Second_____ Vote_____

4.2-C Staff Recommendation: 63
Approve listing of Warrants issued in July 2002
Approve the monthly bill warrant list for June 2002
Motion_____ Second_____ Vote_____

4.3-C Staff Recommendation: 65
Approve payroll payments Made in July 2002
Approve payroll payments made in July 2002
Motion_____ Second_____ Vote_____

4.4-C Staff Recommendation: 67
Review and discuss the District's direction in utilizing technology
Districtwide Network and implementation of Quintessential School Systems
Motion_____ Second_____ Vote_____

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

<u>Educational Services</u>		Page
3.1-A Identity and Ethnic Studies Course	<u>Staff Recommendation:</u> Approve the Identity and Ethnic Studies Course for 9 th Grade Berkeley High School students Motion_____ Second_____ Vote_____	68
3.2-A Contracts for Non-Public School Placement of Special Education Students for the 2002-2003 School Year	<u>Staff Recommendation:</u> Approve Contracts for Non-public School Placement of Special Education students for the 2002-2003 School Year Motion_____ Second_____ Vote_____	74

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

<u>Business and Operations</u>		81
4.1-I Districtwide network and implementation of Quintessential School Systems	<u>Staff Recommendation:</u> Review and discuss the District’s direction in utilizing technology.	

EXTENDED PUBLIC TESTIMONY

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ANNOUNCEMENT

Scheduled Board of Education Meetings for 2002:

- August 21, 2002
- September 11, 2002
- September 25, 2002
- October 9, 2002
- October 16, 2002
- November 6, 2002
- November 20, 2002
- December 11, 2002

ADJOURNMENT

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley’s Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker’s Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

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		Page
1.3-C Multi-School Team Status for 2002- 2003, with Berkeley High School	<u>Staff Recommendation:</u> Approve the Multi-School Team Status for 2002-2003, with Berkeley High School Motion_____ Second_____ Vote_____	28
1.4-C Nominations for CSBA (California School Boards Association)	<u>Staff Recommendation:</u> Approve nominations for CSBA Directors- at-Large, Asian/Pacific Islander and Hispanic Motion_____ Second_____ Vote_____	32
1.5-C Resolution to Honor Diane J. Lipton, Children’s Advocate	<u>Board Member Recommendation:</u> Approve resolution. Motion_____ Second_____ Vote_____	33
1.6-C Walk To School Day Resolution	<u>Board Member Recommendation:</u> Approve resolution. Motion_____ Second_____ Vote_____	36
 <u>Human Resources</u>		
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-03 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2002-2003 State Budget Act and related Legislation. Motion_____ Second_____ Vote_____	38

		Page
<u>Educational Services</u>		
3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trips for students consistent with the District Policies and Instructional programs. Motion_____ Second_____ Vote_____	43
3.2-C Out-of-State Travel	<u>Staff Recommendation:</u> Approve the out-of-state travel request. Motion_____ Second_____ Vote_____	44
3.3-C Renewal of One-Year Contracts for 2002- 2003 with Community-based Agencies and Berkeley Unified School District School-Linked Programs	<u>Staff Recommendation:</u> Approve Contract Renewals. Motion_____ Second_____ Vote_____	45
<u>Business & Operations</u>		
4.1-C Approval of Contracts/ Purchase Orders in Excess of \$15,000	<u>Staff Recommendation:</u> Authorize the Associate Superintendent, Business & Operations, or Purchasing Agent, to execute Purchase Orders. Motion_____ Second_____ Vote_____	47
4.2-C Approve payroll payments made in August 2002	<u>Staff Recommendation:</u> Approve payroll payments made in August 2002. Motion_____ Second_____ Vote_____	50
4.3-C Amendment of Agreement to bid Schedule No. 1326 for custodial supplies	<u>Staff Recommendation:</u> Accept amendment of agreement. Motion_____ Second_____ Vote_____	53

INFORMATION

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<u>Generals Services</u>		Page
1.1-I	<u>Staff Recommendation:</u>	54
Overview of Berkeley Unified School District's Spring 2002 STAR Testing Results	Review for information.	

EXTENDED PUBLIC TESTIMONY

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BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

WEDNESDAY, SEPTEMBER 25, 2002

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m.
The Board will recess to Closed Session at 6:00 p.m. and
reconvene in Public Session at 7:30 p.m.

Roll Call	President Shirley Issel	Director Ted Schultz
	Vice President Joaquin J. Rivera	Director John T. Selawsky
	Director Terry S. Doran	Student Director Andy Turne

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 48957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 48918(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of September 25,
2002
Motion_____ Second_____ Vote_____

Approval of Minutes Approval of the June 12, 2002 and
September 11, 2002

Page
1

PUBLIC TESTIMONY Persons wishing to address the Board should fill out a
card located on the table by the door and submit the
completed card to the Board Recorder. Speakers will
be selected by lottery. The Public Testimony is limited
to 30 minutes—3 minutes per speaker. Speakers with
the same concerns are encouraged to select a
spokesperson to address the Board.

REPORTS Union Representatives' Reports
Advisory Councils' Reports
Superintendent's Report:
 ◆ Berkeley High School Jacket Stadium volunteers
Board Members' Reports

CONSENT ITEMS

These items are concerned routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Staff Recommendation:
Acceptance of Gifts/
Donations Accept the gifts/donations to the District or
facilities from individuals and/or companies
as submitted.
Motion_____ Second_____ Vote_____

17

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-04 as submitted. The report includes details, assignments, terminations, and employment of personnel. Motion_____ Second_____ Vote_____	18
2.2-C AFT Local #6192 Request to Negotiate Contract	<u>Staff Recommendation:</u> Approve the request to enter into negotiations with a newly formed classified union, AFT Local #6192 that would represent Instructional Assistant/ Paraprofessional and the Office, Technical/Business Services Motion_____ Second_____ Vote_____	27
<u>Educational Services</u>		
3.1-C Overnight Field Trip Requests	<u>Staff Recommendation</u> Approve the overnight field trips for students Consistent with the District Policies and Instructional programs Motion_____ Second_____ Vote_____	31
<u>Business and Operations</u>		
4.1-C Approval of Contracts/ Purchase Orders in Excess of \$15,000	<u>Staff Recommendation:</u> Authorize the Associate Superintendent, Business & Operations, or Purchasing Agent, to execute Purchase Orders Motion_____ Second_____ Vote_____	33
4.2-C Approve Listing of Warrants issued in August 2002	<u>Staff Recommendation:</u> Approve the monthly bill warrant list for August 2002 Motion_____ Second_____ Vote_____	40

These items are presented for action at this time. Some may have been reviewed at previous meeting.

General Services

Page

1.1-A
Capacity Analysis for
Elementary, Middle,
and High School

Staff Recommendation:
Accept for consideration the first two components
of the Facilities Study

43

Human Resources

2.1-A
Declaration of
Need for Fully
Qualified
Educators

Staff Recommendation:
Approve the Declaration of Need for Fully
Qualified Educators
Motion_____ Second_____ Vote_____

96

Educational Services

3.1-A
2002/2003 Single
Plan for Student
Achievement

Staff Recommendation:
Approve the Single Plan for Student
Achievement
Motion_____ Second_____ Vote_____

97

3.2-A
BSEP School
Enrichment Program
Plan for 2003,
Longfellow School

Staff Recommendation:
Approve the recommendation of the Longfellow
BSEP Site Committee for expenditure of their
BSEP School Enrichment Program allocation for
FY 2003
Motion_____ Second_____ Vote_____

178

Business and Operations

Page

4.1-A Resolution 02-36 For Issuance of General Obligation Anticipation Notes	<u>Staff Recommendation:</u> Approve Resolution 02-36 for issuance of \$25,000,000 in General Obligation Bond Anticipation Notes Motion_____ Second_____ Vote_____	19
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INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

1.1-I No Child Left Behind Act	Receive for information.	21
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Educational Services

8:30 p.m.

3.1-I Community-based Academic Mentoring and Tutoring Programs operating in the District	Tonight, a presentation will be given by staff and community members identifying some of our programs for students.	23
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3.2-I Update on 2002/03 Student Enrollment	Receive for information.	23
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EXTENDED PUBLIC TESTIMONY

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ANNOUNCEMENT

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- September 25, 2002
- October 9, 2002
- October 16, 2002
- November 6, 2002
- November 20, 2002
- December 11, 2002

ADJOURNMENT:

Time _____

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Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of October 9, 2002
Motion_____ Second_____ Vote_____

Approval of Minutes Approval of September 25, 2002 Minutes
Motion_____ Second_____ Vote_____

Page

1

PUBLIC TESTIMONY Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Report
Advisory Councils' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

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General Services

Page

1.1-C Staff Recommendation:
Acceptance of Gifts/ Accept the gifts/donations to the District or
Donations facilities from individuals and/or companies
as submitted.
Motion_____ Second_____ Vote_____

9

1.2-C
Resolution in
Acknowledgement
of César Chávez
Day

Staff Recommendation:
Approve Resolution in support of making
March 31st César Chávez Day
Motion_____ Second_____ Vote_____

13

1.3-C
Resolution for Mock
Elections

Staff Recommendation:
Adopt Resolution in support of Mock Elections
on November 1, 2002
Motion_____ Second_____ Vote_____

1.4-C
Proclamation
Regarding Vista
Community College
Groundbreaking
Ceremony

Staff Recommendation:
Approve the Proclamation.
Motion_____ Second_____ Vote_____

16

Human Resources

2.1-C
Acceptance of
Personnel Report

Staff Recommendation:
Accept Personnel Report 03-05 as submitted.
The report includes details, assignments,
terminations, and employment of personnel.
Motion_____ Second_____ Vote_____

19

2.2-C
Payment of
Brokerage Fee
for Arthur J.
Gallagher and
Company

Staff Recommendation:
Approve the payment of brokerage fee to
Arthur J. Gallagher and Company
Motion_____ Second_____ Vote_____

27

2.3-C
Liability Claims
submitted to the
to the District

Staff Recommendation:
Deny all claims presented.
Motion_____ Second_____ Vote_____

28

<u>Educational Services</u>		Page
3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trip for students consistent with the District Policies and instructional programs Motion_____ Second_____ Vote_____	29
3.2-C Program Coordinator Position in California Nutrition Network Program	<u>Staff Recommendation:</u> Approve the creation of a Program Coordinator position in the California Nutrition Network Program effective September 1, 2002 Motion_____ Second_____ Vote_____	30
 <u>Business & Operations</u>		
4.1-C Approval of Contracts/ Purchase Orders for Services Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	31
4.2-C Acceptance of the Roofing Project at Berkeley High School "C" Building	<u>Staff Recommendation:</u> Accept the project as complete. Motion_____ Second_____ Vote_____	36
4.3-C Acceptance of the Flooring Project at Cragmont School	<u>Staff Recommendation:</u> Accept the project as complete Motion_____ Second_____ Vote_____	39

INFORMATION

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General Services

7:45 p.m.

1.1-I Berkeley High School Presentation	Receive a Berkeley High School Administrative presentation regarding the Safety Plans, Discipline, and Evacuation, and an introduction, to the Board, of the support Staff
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Educational Services

3.1-I No Child Left Behind Act of 2001	Accept an informational summary of the No Child Left Behind Act of 2001	Page 41
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EXTENDED PUBLIC TESTIMONY

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ANNOUNCEMENT

Scheduled Board of Education Meetings for 2002:

- October 9, 2002
- October 16, 2002
- November 6, 2002
- November 20, 2002
- December 11, 2002

ADJOURNMENT:

Time _____

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Phone: (510) 644-6147 Fax (510) 540-5358**

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, October 16, 2002

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m.
The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call	President Shirley Issel	Director Ted Schultz
	Vice President Joaquin J. Rivera	Director John T. Selawsky
	Director Terry S. Doran	Student Director Andy Turne

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3549.1(d), 54956.(a) and 54957) and Education Code Section 48918(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Liability Claims
- f) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action

Motion_____ Second_____ Vote_____

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General Services

Page

1.1-C
Resolution
Supporting
Proposition 47

Board Member Recommendation:
Approve the Resolution supporting
Proposition 47: Kindergarten-University
Public Education Facilities Bond Act of
2002
Motion_____ Second_____ Vote_____

1

1.2-C
Right to Higher
Education
Resolution

Board Member Recommendation:
Approve the Right to Public Higher Education
Resolution
Motion_____ Second_____ Vote_____

5

		Page
<u>Human Resources</u>		
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-06 as submitted. The report includes details, assignments, terminations, and employment of personnel. Motion_____ Second_____ Vote_____	8
 <u>Educational Services</u>		
3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trip for students Consistent with the District Policies and Instructional Programs Motion_____ Second_____ Vote_____	11
3.2-C School Renovation Technology Grant	<u>Staff Recommendation:</u> Approve application for School Renovation Technology Grant Motion_____ Second_____ Vote_____	13
3.3-C Willard Middle School California State Gear-up for College Grant	<u>Staff Recommendation:</u> Accept the California State Gear-up College Grant awarded to Willard Middle School Motion_____ Second_____ Vote_____	27

<u>Business & Operations</u>		Page
4.1-C Approval of Contracts/ Purchase Orders for Services Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	28
4.2-C Approve listing of Warrants issued In September 2002	<u>Staff Recommendation:</u> Approve the monthly bill warrant list for September 2002 Motion_____ Second_____ Vote_____	33
4.3-C Approve payroll payments made in September 2002	<u>Staff Recommendation:</u> Approve payroll payments made in September 2002 Motion_____ Second_____ Vote_____	36
4.4-C Advertise for bids For repair of failing Retaining wall at King Middle School Garden Portable	<u>Staff Recommendation:</u> Authorize the advertisement of bid Motion_____ Second_____ Vote_____	39

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

4.1-A Contract for COBRA, HIPAA and Retirees' Health Insurance Processing Services	<u>Staff Recommendation:</u> Approve entering into a contract with Complink to provide administrative services for COBRA, HIPAA and retiree Motion_____ Second_____ Vote_____	43
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INFORMATION

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Educational Services

Page

7:45 p.m.

3.1-I
4th Annual Report
on the District’s
Early Literacy Plan

Staff Recommendation:
Accept the 4th Annual Report on the
District’s Early Literacy Plan

49+
Separate
document

EXTENDED PUBLIC TESTIMONY

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ANNOUNCEMENT

REVISED Schedule of Board of Education Meetings for 2002:

- October 16, 2002
- October 30, 2002**
- November 6, 2002
- November 20, 2002
- December 11, 2002

ADJOURNMENT

Time _____

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SPECIAL MEETING OF THE BOARD OF EDUCATION – AGENDA

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Administration Superintendent Michele Lawrence, Secretary

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Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

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- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

Report Closed
Session Action

Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Special Meeting Agenda of October 30, 2002
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

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REPORTS

Union Representatives' Reports
Advisory Councils' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any Items needing discussion may be moved to the appropriate section of the agenda Upon the requests of any Member of the Board.

General Services

Page

1.1-C
Posthumous
Recognition
Resolution
for Bishop Roy C.
Bishop

Staff Recommendation:
Approve Resolution
Motion_____ Second_____ Vote_____

1

Human Resources

Page

2.1-C Staff Recommendation: 4
 Acceptance of Personnel Report
 Accept Personnel Report 03-07 as submitted.
 The report includes details, assignments,
 terminations, and employment of personnel.
 Motion_____ Second_____ Vote_____

2.2-C Staff Recommendation: 8
 IFPTE Local #21
 Request to Negotiate Contract
 Approve the request to negotiate and direct
 staff to establish parameters to negotiate with
 IFPTE (International Federation of Professional
 and Technical Engineers) Local #21
 Motion_____ Second_____ Vote_____

Educational Services

3.1-C Staff Recommendation: 11
 Accountant Position
 in the Office of State
 and Federal Programs
 Approve the position of Accountant in the
 Office of State and Federal Programs to
 replace one Program Coordinator effective
 November 1, 2002
 Motion_____ Second_____ Vote_____

3.2-C Staff Recommendation: 12
 Recommendation to
 Eliminate Special
 Education,
 Department Chair;
 and upgrade to
 Special Education
 Program Supervisor
 Approve to upgrade Department Chair, Special
 Education, position to Program Supervisor
 Motion_____ Second_____ Vote_____

3.3-C Staff Recommendation: 13
 New Non-public
 School Placements
 for five special
 education students
 Approve the non-public agency contracts for
 the above five special education students
 Motion_____ Second_____ Vote_____

Business and Operations

Page

4.1-C	<u>Staff Recommendation:</u>	15
Approval of Contracts/ Purchase Orders for Service Contracts	Authorize the Associate Superintendent Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at previous meeting.

4.1-A	<u>Staff Recommendation:</u>	19
2001-02 Unaudited Actuals	Approve 2001-2002 Unaudited Actuals Motion_____ Second_____ Vote_____	

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT Schedule of Board of Education Meetings for 2002:

October 30, 2002
November 6, 2002
November 20, 2002
December 11, 2002

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

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WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM

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qeg

Report Closed Session Action	Motion_____ Second_____ Vote_____	
Approve Agenda	Approve the Regular Meeting Agenda of November 5, 2002 Motion_____ Second_____ Vote_____	
Approval of Minutes	October 9, 16, and 30, 2002 Motion_____ Second_____ Vote_____	Page 1

PUBLIC TESTIMONY Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives’ Reports
Advisory Councils’ Report
Superintendent’s Report
Board Members’ Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. All items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

<u>General Services</u>		Page
1.1-C Resolution in Acknowledgement of César Chávez Day	<u>Board Member Recommendation:</u> Approve Resolution in support of making March 31 st César Chávez Day Motion_____ Second_____ Vote_____	21
1.2-C Resolution prohibiting the irradiated food products in the District’s food Services	<u>Board Member Recommendation:</u> Approve Resolution prohibiting the use of any irradiated food product in any of the District’s food services: lunch, breakfast, or snack program at any of the District’s school sites. Motion_____ Second_____ Vote_____	27

<u>Human Resources</u>		Page
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-08 as submitted. The report includes details, assignments, Terminations, and employment of personnel. Motion_____ Second_____ Vote_____	30
2.2-C STRS Exemptions	<u>Staff Recommendation:</u> Approve STRS Exemptions for certificated Administrators for the 2002-2003 school Year Motion_____ Second_____ Vote_____	39
2.3-C Liability Claims submitted to the District	<u>Staff Recommendation:</u> Deny all claims presented.	4
 <u>Business and Operations</u>		
4.1-C Approval of Contracts/ Purchase Orders for	<u>Staff Recommendation:</u> Authorize the Associate Superintendent, Business and Operations or Purchasing Agent, to execute Purchase Orders Motion_____ Second_____ Vote_____	41
4.2-C Authorization to Advertise for bids for Grounds Maintenance at Longfellow, Malcolm X and Cragmont schools	<u>Staff Recommendation:</u> Authorize bidding process to begin for Grounds Maintenance at Longfellow, Malcolm X and Cragmont schools Motion_____ Second_____ Vote_____	41

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

<u>General Services</u>		Page
1.1-CF First Reading of REVISED Board Policies CEB and ABB: Role of the Superintendent and Role of the Board of Education	<u>Staff Recommendation</u> Accept for First Reading.	50

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

<u>Educational Services</u>		
3.1-I Preliminary Report from the Student Assignment Advisory Committee	<u>Staff Recommendation:</u> Receive for information.	58

<u>Business and Operations</u>		
4.1-I Nutrition Services Work Plan for 2002-2003	<u>Staff Recommendation:</u> Review for information	67

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT Schedule of Board of Education Meetings for 2002:

- November 6, 2002
- November 13, 2002
- November 20, 2002
- December 11, 2002

ADJOURNMENT Time_____

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BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, November 20, 2002

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Shirley Issel Director Ted Schultz
Vice President Joaquin J. Rivera Director John T. Selawsky
Director Terry S. Doran Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3540.1(d), 54956.9(a) and 54957) and Education Code Section 48918(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of November 20, 2002
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Reports
Advisory Councils' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

<u>General Services</u>		Page
1.1-C Resolution of Appreciation for Outgoing Board Member Ted Schultz	<u>Board Members and Staff Recommendation:</u> Special Presentation and Approval of Resolution of Appreciation for Outgoing Board Member Ted Schultz Motion_____ Second_____ Vote_____	Separate document
1.2-C Contracting with a Community relations Consulting team	<u>Staff Recommendation:</u> Approve contracting services with the team of Caleb Dardick and Amy Resner to provide community relations support to the District. Motion_____ Second_____ Vote_____	1
<u>Human Resources</u>		
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-09 as submitted. Motion_____ Second_____ Vote_____	3

<u>Business & Operations</u>		Page
4.1-C Approval of Contracts/ Purchase Orders for Services Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders. Motion_____ Second_____ Vote_____	7
4.2-C Approve Listing of Warrants issued in October 2002	<u>Staff Recommendation:</u> Approve the monthly bill warrants list to vendors for services provided and goods received for October 2002. Motion_____ Second_____ Vote_____	11
4.3-C Receive and Approve Payroll payments made in October 2002	<u>Staff Recommendation:</u> Approve the monthly payroll payments made to employees for the month of October 2002. Motion_____ Second_____ Vote_____	14
4.4-C Resolution 02-41: Authorized Signatures	<u>Staff Recommendation:</u> Approve Resolution to add District authorized signers of checks issued from General Fund, Adult Fund, Cafeteria Funds, Child Development Fund, and Revolving Cash Fund Motion_____ Second_____ Vote_____	17
4.5-C Resolution 02-45: the Gann Limit Appropriation Computation	<u>Staff Recommendation:</u> Approve Resolution for a State Constitutional Initiative that was enacted in the early 1980's. It allows budget appropriations within the requirements of that law. The amendments to that Initiative allows for the compliance with the Gann Initiative to transfer from the local level to the State. Motion_____ Second_____ Vote_____	20
4.6-C Resolution 02-42: Acceptance of the Re-Roofing Project at 1720 Oregon Street	<u>Staff Recommendation:</u> Approve Resolution to accept completion of Re-Roofing Project at 1730 Oregon Street. Motion_____ Second_____ Vote_____	28

4.7-C Resolution 02-43: Acceptance of Boiler Replacement Project at John Muir School	<u>Staff Recommendation:</u> Approve Resolution to accept completion of Boiler Replacement at John Muir School Motion_____ Second_____ Vote_____	31
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4.8-C Resolution 02-44: Authorization to Award contract for repair of failing retaining wall at King Middle School	<u>Staff Recommendation:</u> Approve Resolution to award contract for Repair of Failing Retaining Wall at King Middle School Motion_____ Second_____ Vote_____	34
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ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Educational Services

2002/2003 Single Plan for Student Achievement for Longfellow Middle School	<u>Staff Recommendation:</u> Approve the Single Plan for Student Achievement for Longfellow Middle School Motion_____ Second_____ Vote_____	37
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Business and Operations

4.1-A Resolution 02-26: General Fund Cash Flow	<u>Staff Recommendation:</u> Approve Resolution to transfer fund balances from other General Fund accounts for the purposes of maintaining appropriate cash flow. Motion_____ Second_____ Vote_____	44
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CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

1.1-CF Second Reading of . REVISED Board Policies CEB and ABB: Role of the Superintendent and Role of the Board of Education	<u>Staff Recommendation:</u> Accept for Second Reading or Action	46
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INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

1.1-I Additional Analysis of BUSD Spring 2002 STAR Testing Results	<u>Staff Recommendation:</u> Review for information and discussion of testing data	53
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Educational Services

3.1-I Report on the Implementation of César Chávez Resolution	<u>Staff Recommendation:</u> Adopt the César Chávez Resolution Implementation Plan	77
3.2-I Average Daily Attendance Summary and Monthly School Enrollment Project	<u>Staff Recommendation:</u> Receive for information and discussion of the average daily attendance summary and monthly school enrollment report.	82

EXTENDED PUBLIC TESTIMONY

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ANNOUNCEMENT Scheduled Board of Education Meetings for 2002:

- November 20, 2002
- December 11, 2002
- December 18, 2002—Board Budget Study Session

ADJOURNMENT Time_____

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6

6

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION
AGENDA
December 11, 2002

- Call to Order The Presiding Officer will Call the Meeting to Order at 5:00 p.m. The Board will recess to Closed Session at 5:00 p.m. and reconvene in Public Session at 7:30 p.m.
- Roll Call Director Terry S. Doran
 Director Shirley Issel
 Director Joaquin J. Rivera
 Director John T. Selawsky
- Administration Superintendent Michele Lawrence, Secretary

OATH OF OFFICE BY CITY CLERK

Re-elected Director Terry S. Doran
Re-elected Director Shirley Issel
Director-Elect Nancy M. Riddle

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims: Reimbursement of property loss
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action

Motion_____ Second_____ Vote_____

ANNUAL ORGANIZATIONAL MEETING

Election of Officers

President_____

Motion_____ Second_____ Vote_____

Vice President_____

Motion_____ Second_____ Vote_____

Secretary_____

Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of
December 11, 2002

Motion_____ Second_____ Vote_____

Approval of Resolution
of Appreciation for
Outgoing President
Shirley Issel

Board Member Recommendation:

Approve the Resolution of Appreciation
for Outgoing Board of Education

President Shirley Issel

Motion_____ Second_____ Vote_____

Separate
document

Board of Education
Representatives to
Board Committees
for 2003

Staff Recommendation:

Approve the representation of individual
Board members on District and Community
Committees

Motion_____ Second_____ Vote_____

1

2003 Board of
Education Meeting
Schedule

Staff Recommendation:

Approve the proposed 2003 Board of Education
Meeting Schedule

Motion_____ Second_____ Vote_____

2

Approval of Minutes

Staff Recommendation:

Approve the Minutes of November 6, and
20, 2002

Motion_____ Second_____ Vote_____

3

PUBLIC TESTIMONY Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

PRESENTATION In Dulci Jubilo

REPORTS Union Representatives’ Reports
Board Committee Reports
Board Members’ Reports
Superintendent’s Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be removed to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Resolution 02-47: Signatures of Board Members	<u>Staff Recommendation:</u> Approve Resolution 02-47: Signatures of Board Members Motion_____ Second_____ Vote_____	21
1.2-C Acceptance of Gifts/ Donations	<u>Staff Recommendation:</u> Accept the gifts/donations to the District or facilities from individuals and/or companies, as submitted and direct staff to send a letter of appreciation. Motion_____ Second_____ Vote_____	23
1.3-C Walk to School and Work Resolution	<u>Board Members’ Recommendation:</u> Approve Walk to School and Work Resolution Motion_____ Second_____ Vote_____	24
1.4-C Call for nominations for CSBA Delegate Assembly	<u>Staff Recommendation:</u> None. Motion_____ Second_____ Vote_____	26

Human Resources

2.1-C Staff Recommendation: 30
Acceptance of Personnel Report
Accept Personnel Report 03-10 as submitted
The report includes details, assignments,
Terminations, and employment of personnel
Motion_____ Second_____ Vote_____

2.2-C Staff Recommendation: 34
Renewal of Workers
Compensation Insurance with the
State Compensation Insurance Fund
Approve renewal of coverage with State
Compensation Insurance Fund.
Motion_____ Second_____ Vote_____

Educational Services

3.1-C Staff Recommendation: 36
Overnight Field Trip
Requests
Approve the overnight field trips.
Motion_____ Second_____ Vote_____

Business Services

4.1-C Staff Recommendation: 37
Approval of Contracts/
Purchase Orders for
Service Contracts
Authorize the Associate Superintendent of
Business and Operations or Purchasing
Agent to execute contracts and purchase
Orders
Motion_____ Second_____ Vote_____

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Educational Services

- | | | |
|---|--|----|
| 3.1-A
2002-2003 Single
Plan for Student
Achievement for
Berkeley Alternative
High School | <u>Staff Recommendation:</u>
Approve the 2002-2003 Single Plan for Student
Achievement for Berkeley Alternative High School
Motion_____ Second_____ Vote_____ | 41 |
| 3.2-A
Grades 9-12
English/
Language Arts
Instructional
Materials | <u>Staff Recommendation:</u>
Receive for review and adoption Grades 9-12
English/Language Arts Instructional Materials
Motion_____ Second_____ Vote_____ | 47 |

Business and Operations

- | | | |
|--|---|----|
| 4.1-A
Review and approve
2002-2003 First
Interim Report | <u>Staff Recommendation:</u>
Review and approve 2002/2003 First Interim
Report certifying that the District will be unable
to meet their financial obligations for the current
and two subsequent years without significant
expenditure reductions and revenue enhance-
ments | 53 |
|--|---|----|

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

- | | | |
|---|---|----|
| 1.1-I
Overview of
AB 2859, Aroner | <u>Staff Recommendation:</u>
Receive for information, Assembly Bill 2859,
Aroner, School finance. | 97 |
|---|---|----|

Educational Services

3.1-I
Standardized Testing
And Reporting Program
(STAR)

110

EXTENDED PUBLIC TESTIMONY

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ANNOUNCEMENT

Schedule of December Board of Education Meetings

- December 11, 2002: Annual Organization Meeting
- December 17, 2002: Board Study Session regarding Student Assignment
7:30 p.m.
Berkeley Alternative High School
(in the Multi-purpose Room)
2701 Martin Luther King Jr. Way
Berkeley, CA 94704
- December 18, 2002: Board Study Session regarding the District's Budget
District's Administrative Offices
Council Chambers
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180

ADJOURNMENT

Time _____

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qeg

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SPECIAL MEETING OF THE BOARD OF EDUCATION
AGENDA

Wednesday, December 18, 2002

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:00 p.m.

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Andy Turner*

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

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PUBLIC TESTIMONY

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ACTION ITEMS:

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Business and Operations

4.1-A Approve 2002-2003 First Interim Report	<u>Staff Recommendation:</u> Discussion and information on general budget and Approval of the 2002-2003 First Interim Report certifying that the District will be unable to meet their financial obligations for the current and two subsequent years without significant expenditure reductions and revenue enhancements Motion_____ Second_____ Vote_____	1
4.2-A District wide Facilities Study	<u>Staff Recommendation:</u> Accept Facilities Study and approve listed actions necessary to develop a Facilities Plan Motion_____ Second_____ Vote_____	45+Separate document delivered 11/22/02

EXTENDED PUBLIC TESTIMONY

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ANNOUNCEMENT:

Schedule of Board of Education Meetings for 2003:

January 15, 2003
January 22, 2003

February 5, 2003
February 19, 2003

March 5, 2003
March 19, 2003

April 2, 2003
April 23, 2003

May 7, 2003
May 21, 2003

June 4, 2003
June 18, 2003

July 2, 2003

August 20, 2003

September 3, 2003
September 17, 2003

October 1, 2003
October 15, 2003

November 5, 2003
November 19, 2003

December 3, 2003
December 17, 2003

ADJOURNMENT

Time_____

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Cable Television Channels 25 and Berkeley's Government Access Channel
78**

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