

BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, February 5, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 5:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera Director Shirley Issel
 Vice President John T. Selawsky Director Nancy Riddle
 Director Terry S. Doran Student Director Andy Turner

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3540.1(d), 54956.(a) and 54957) and Education Code Section 48918(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

5:00 p.m.-6:00 p.m.

Youth Commission Interviews—Council Chambers

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda
February 5, 2003 Approve the Regular Meeting Agenda of
Motion_____ Second_____ Vote_____

Approval of Minutes
December 18, 2002
Motion_____ Second_____ Vote_____

1

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

PRESENTATION

Mollie Wolf, Berkeley High School student, recipient of East Bay Business Times Community Service/Leadership Youth Service Award for 2003

REPORTS

Union Representatives' Reports
Advisory Councils' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any item needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C
Board of Education
Appointments to
the Adopt-A-School
Program
Board Member Recommendation:
Approve the Board assignments to the
Adopt-A-School Program for 2002-03
and 2003-04
Motion_____ Second_____ Vote_____

8

Human Resources

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-13 as submitted. Motion_____ Second_____ Vote_____	10
--	--	----

Educational Services

3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trip request in accordance with Board Policy and Procedures Motion_____ Second_____ Vote_____	16
---	---	----

3.2-C Out-of-State Travel Requests	<u>Staff Recommendation:</u> Approve out-of-state travel requests Motion_____ Second_____ Vote_____	17
--	---	----

3.3-C Non-public School Placement for Special Education Student	<u>Staff Recommendation:</u> Approve the non-public school contract for Special Education Student Motion_____ Second_____ Vote_____	18
---	--	----

3.4-C Proposed New Course Offerings for Berkeley High School for the 2003-2004 School Year	<u>Staff Recommendation:</u> Approve the proposed new course offerings for Berkeley High School for the 2003-2004 school year Motion_____ Second_____ Vote_____	19
---	---	----

Business and Operations

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Association Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	27
--	---	----

4.2-C
Resolution 02-47:
Authorize investment of
Monies in the Local
Agency Investment
Fund

Staff Recommendation:
Authorize Berkeley Unified School
District officers or their successors
in office to order the deposit or
withdrawal of monies in the Local
Agency Investment Fund
Motion_____ Second_____ Vote_____

31

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

8:30 p.m.

1.1-CF
Financial Recovery
Plan

Staff Recommendation:
Review and discuss the District's Proposed
Financial Recovery Plan

34

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT:

Schedule of Board of Education Meetings for 2003:

February 5, 2003

**February 12, 2003—Special Meeting:
Board hears public comments on Formal Budget
Recommendations**

February 19, 2003

March 5, 2003

March 19, 2003

April 2, 2003

April 23, 2003

May 7, 2003

May 21, 2003

June 4, 2003

June 18, 2003

July 2, 2003

August 20, 2003

September 3, 2003

September 17, 2003

October 1, 2003

October 15, 2003

November 5, 2003

November 19, 2003

December 3, 2003

December 17, 2003

ADJOURNMENT:

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley Government Access Channel
78**

GUIDELINES FOR SPEAKERS

You are invited to participate in the Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

qeg

**BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax (510) 540-5358**

SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, February 12, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at **5:00**
p.m. The Board will recess to Closed Session at **5:00 p.m.**
and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turner

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3540.1(d), 54956.(a) and
54957) and Education Code Section 48918(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

Approve Agenda Approve the Special Meeting Agenda of
February 12, 2003

Report Closed
Session Action Motion_____ Second_____ Vote_____

7:30 p.m.

PUBLIC HEARING

The Board will hear public comments on Formal Budget Recommendations/Recovery Plan.

Persons wishing to address the Board during the **Public Hearing** should fill out a speaker card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. Speakers will be given 3 minutes to address the Board.

Motion to open Public Hearing_____ Second_____ Vote_____

Motion to close Public Hearing_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The **Public Testimony** is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any item needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

Educational Services

3.1-C
Proposed New Course Offerings for Berkeley High School for the 2003-2004 School Year

Staff Recommendation:
Approve the proposed new course offerings for Berkeley High School for the 2003-2004 school year
Motion_____ Second_____ Vote_____

1

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A Declaration of Fiscal Emergency	<u>Staff Recommendation:</u> Declare a fiscal emergency. Motion_____ Second_____ Vote_____	16
---	--	----

Human Resources

2.1-A Resolution 02-51: Reduction or Elimination of Specified Classified Positions	<u>Staff Recommendation:</u> Approve Resolution 02-51. Motion_____ Second_____ Vote_____	17
---	--	----

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF Class Size Reduction	<u>Staff Recommendation:</u> Receive for information.	22
--------------------------------	--	----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT:

**Schedule of Board of Education Meetings for
2003:**

**February 12, 2003—Special Meeting:
Board hears public comments on Formal Budget
Recommendations**

- February 19, 2003
- March 5, 2003
- March 19, 2003
- April 2, 2003
- April 23, 2003
- May 7, 2003
- May 21, 2003
- June 4, 2003
- June 18, 2003
- July 2, 2003
- August 20, 2003
- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT:

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley Government Access Channel
78**

GUIDELINES FOR SPEAKERS

You are invited to participate in the Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

qeg

BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, February 19, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m.
The Board will recess to Closed Session at 6:00 p.m. and
reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3540.1(d), 54956.(a) and 54957) ar
Code Section 48918(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
 - 1) Non-Reelection of thirteen teachers
- e) Public Employment Appointment
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action

Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of
February 19, 2003

Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

COMMITTEE REPORT

Recommendations of the BSEP Planning & Oversight Committee for the Expenditure of the BSEP Class Size Reduction Fund in FY 2004

REPORTS

Union Representatives' Reports
Advisory Councils' Reports
Superintendent's Report
Board Members' Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any item needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C
Acceptance of Gifts
Donations

Staff Recommendation:
Accept the gifts/donations to the District or facilities from individuals and/or companies, as submitted and direct staff to send a letter of appreciation

1

Motion_____ Second_____ Vote_____

1.2-C 2003 CSBA Delegate Assembly Election Ballot	<u>Board Member Recommendation:</u> Vote for four candidates for the 2003 Delegate Assembly for Subregion 7-B. Motion_____ Second_____ Vote_____	2
1.3-C Resolution on Testing	<u>Board Member Recommendation:</u> Approve the Testing Resolution Motion_____ Second_____ Vote_____	1
<u>Human Resources</u>		
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-14 as submitted. Motion_____ Second_____ Vote_____	1
2.2-C Acknowledgement of Appointment of Commissioner Shirley Van Bourg to Personnel Commission Vacancy	<u>Staff Recommendation:</u> Acknowledge the Classified Union's appointment of Shirley Van Bourg to the Personnel Commission effective March 1, 2003 Motion_____ Second_____ Vote_____	1
2.3-C District Initial Proposal To negotiate with Union Of Berkeley Administrators	<u>Staff Recommendation:</u> Approve the District's Initial Proposal to UBA (Union of Berkeley Administrators) and District staff to establish parameters to negotiate with UBA Motion_____ Second_____ Vote_____	1
2.4-C Liability Claims Submitted to the Berkeley Unified School District	<u>Staff Recommendation:</u> Deny all claims presented. Motion_____ Second_____ Vote_____	2

Educational Services

- 3.1-C Staff Recommendation: 2
Overnight Field Trip Approve overnight field trip requests in
Accordance with Board Policies and
Procedures
Motion_____ Second_____ Vote_____
- 3.2-C Staff Recommendation: 2
Resolution 02-55: Adopt Resolution 02-55 authorizing the
Authorizing the Berkeley Adult School Principal to sign
Berkeley Adult School Principal to sign and and execute agreements related to the
execute agreements Berkeley Adult School Workability II
related to the Berkeley Program
Adult School Work-
ability II Program
Motion_____ Second_____ Vote_____

Business and Operations

- 4.1-C Staff Recommendation: 2
Approval of Contracts/ Authorize the Associate Superintendent of Business
Purchase Orders for and Operations or Purchasing Agent to execute
Service and Contracts Purchase Orders
Motion_____ Second_____ Vote_____
- 4.2-C Staff Recommendation: 3
Approve payroll payments made in January 2003 Approve payroll payments made in January 2003
Motion_____ Second_____ Vote_____
- 4.3-C Staff Recommendation: 3
Resolution 02-56: Approve Resolution 02-56: Authorization to
Repair of leak damage advertise for bids for the repair of leak damage
At Rosa Parks School at Rosa Parks School
Motion_____ Second_____ Vote_____
- 4.4-C Staff Recommendation: 3
Resolution 02-57: Authorization to advertise for bids for the
Removal of portable at removal of portable at Jefferson School
Jefferson School
Motion_____ Second_____ Vote_____

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business and Operations

4.1-A Resolution 02-59: Financial Recovery Plan	<u>Staff Recommendation:</u> Approve Resolution 02-59 to enact and implement Financial Recovery Plan	4
4.2-A Increase breakfast and Lunch meal prices	<u>Staff Recommendation:</u> Increase breakfast and lunch meal prices by \$.50 starting March 1, 2003 Motion_____ Second_____ Vote_____	7
4.3-A Reinstate reduced meal Charges	<u>Staff Recommendation:</u> Reinstate the reduced meal charges \$.30 for breakfast and \$.40 for lunch Starting March 1, 2003 Motion_____ Second_____ Vote_____	7

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF First Reading: Revisions of the Board Policies On Board Advisory Committees	<u>Board Member Recommendation:</u> Accept, for First Reading, the following Board Policies: * 9130: Board Advisory Committees Policy * Citizens Construction Advisory Committee (CCAC) Policy * 3510.3: Facilities Maintenance & Security Advisory Committee (MAC) Policy	7
---	---	---

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

- February 19, 2003
- March 5, 2003
- March 19, 2003
- April 2, 2003
- April 23, 2003
- May 7, 2003
- May 21, 2003
- June 4, 2003
- June 18, 2003
- July 2, 2003
- August 20, 2003
- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access
Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your Views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the Side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by Lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

**BERKELEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA
Saturday, March 1, 2003, at 9:30 a.m.
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

Call to Order: The Presiding Officer will Call the Meeting to Order at 9:30 a.m.
The Board will immediately recess to Closed Session.

Roll Call: President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turne

Administration: Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments
are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d),
54956.9(a) and 5497) and Education Code Section 48918(c)

RECESS TO CLOSED SESSION To 1921 San Antonio
Berkeley, CA 94707

AGENDA ITEM Public Employee Performance Evaluation:
Superintendent

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, March 5, 2003

- Call to Order The Presiding Officer will Call the Meeting to Order at **5:00 p.m.**
The Board will recess to Closed Session at **5:00 p.m.** and
reconvene in Public Session at 7:30 p.m.
- Roll Call President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turne
- Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion: (Separate document)**
 - 1) Case #: 01-03
 - 2) Case #: 02-03
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release:
 - 1) Non-Reelection of twelve teachers
 - 2) Demotion and reassignment of certificated administrators
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of March 5, 2003
Motion_____ Second_____ Vote_____

Approval of Minutes Approval of the January 15 and 22, 2003; 1
February 5, 12 and 19, 2003 Minutes
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Reports
Advisory Councils' Report
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any Items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Staff Recommendation: 40
Acceptance of Gifts/
Donations Accept the gifts/donations to the District
or facilities from individuals and/or
Companies, as submitted.
Motion_____ Second_____ Vote_____

1.2-C Board Member Recommendation: 41
Proclamation:
March 2003 Arts
Education Month Approval of Proclamation: March 2003
Arts Education Month
Motion_____ Second_____ Vote_____

1.3-C Assembly Bill 356: High Stakes Testing/ High School Exit Examination	<u>Board Member Recommendation:</u> Approval of Assembly Bill 356: High Stakes Testing/High School Exit Examination Motion_____ Second_____ Vote_____	43
--	--	----

1.4-C University of Michigan Affirmative Action and Civil Rights March	<u>Board Member Recommendation:</u> Approval of the endorsement of the April 1, 2003 National Civil Rights March on Washington, D.C. Motion_____ Second_____ Vote_____	45
--	--	----

Human Resources

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-15 as submitted. Motion_____ Second_____ Vote_____	47
--	--	----

2.2-C Memorandum of Understanding Between Alliant and BUSD	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding between Alliant University and Berkeley Unified School District Motion_____ Second_____ Vote_____	51
--	--	----

Educational Services

3.1-C Overnight Field Trip Request	<u>Staff Recommendation:</u> Approve the overnight field trip request in accordance with Board Policy and Procedures Motion_____ Second_____ Vote_____	52
--	---	----

3.2-C Revised Emerson School Plan for Schoolwide Application under the <i>No Child Left Behind Act</i>	<u>Staff Recommendation:</u> Approve the 2002-2003 revised School Plan for Emerson Elementary School Motion_____ Second_____ Vote_____	53
---	---	----

Business and Operations

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	75
4.2-C Approve the Establishment of check clearing Accounts for the BUSD “After- School” Program	<u>Staff Recommendation:</u> Approve the establishment of check clearing accounts for the Berkeley Unified School District “After-School” programs Motion_____ Second_____ Vote_____	78
4.3-C Authorization to Accept the Repair of the King Retaining Wall	<u>Staff Recommendation:</u> Accept the project as complete. Motion_____ Second_____ Vote_____	79
4.4-C Authorization to Solicit Qualifications for Architect Services to Assist BUSD in its Construction Program	<u>Staff Recommendation:</u> Approve the process for selecting a pre- qualified pool of architects for the District Motion_____ Second_____ Vote_____	82
4.5-C Resolution 02-60 Authorization for the establishment of Fund for County Schools facilities	<u>Staff Recommendation:</u> Approve Resolution 02-60 to authorize the establishment of a fund for County School Facilities Motion_____ Second_____ Vote_____	84

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at previous meeting.

General Services

1.1-A Approve Waiver of Principal Selection Policy	<u>Staff Recommendation:</u> Approve the waiver request of Board Policy GBDD with the intent of expanding Community/staff participation Motion_____ Second_____ Vote_____	87
---	---	----

Human Resources

2.1-A Resolution 02-58 Reducing Particular Kinds of Services	<u>Staff Recommendation:</u> Approve Resolution 02-58 Reducing Particular Kinds of Services Motion_____ Second_____ Vote_____	90
---	--	----

2.2-A Variable Term Waiver for High School Counselor	<u>Staff Recommendation:</u> Approve the Variable Term Waiver for 1.00 FTE High School Counselor Motion_____ Second_____ Vote_____	98
---	---	----

Educational Services

8:30 p.m.

3.1-A LEAF Grant Budget approval	<u>Staff Recommendation:</u> Approval of application for Linking Education, Activity and Food (LEAF) Grant Motion_____ Second_____ Vote_____	99
--	---	----

Business and Operations

4.1-A Five-Year Deferred Maintenance Plan	<u>Staff Recommendation:</u> Approve the Five-Year Deferred Maintenance Plan Motion_____ Second_____ Vote_____	117
---	---	-----

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF Second Reading Of Revised Board Policies	<u>Board Member Recommendation:</u> Accept, for Second Reading, and possible action, the following Board Policies: * 9130: Board Advisory Committees * 9130: School Construction Oversight Committee * 9132: Facilities Maintenance & Security Oversight Committee	119
--	--	-----

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

Business and Operations

4.1-I Update on the Exploration of the Proposal to Relocate the Adult School	<u>Staff Recommendation:</u> Information on additional steps as needed to explore and resolve whether the programs could be housed at the Franklin site	132
---	---	-----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located at the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003

March 5, 2003	August 20, 2003
March 19, 2003	September 3, 2003
April 2, 2003	September 17, 2003
April 23, 2003	October 1, 2003
May 7, 2003	October 15, 2003
May 21, 2003	November 5, 2003
June 4, 2003	November 19, 2003
June 18, 2003	December 3, 2003
July 2, 2003	December 17, 2003

ADJOURNMENT

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley’s Government Access Channel 78
GUIDELINES FOR SPEAKERS**

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker’s Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from your school or from the Superintendent’s Office.

qeg

8

**BERKELEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA
Saturday, March 15, 2003, at 8:30 a.m.
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

REVISED: 03/13/03

Call to Order: The Presiding Officer will Call the Meeting to Order at 8:30 a.m. The Board will immediately recess to Closed Session.

Roll Call: President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turner*

Administration: Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken Per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 48918(c)

RECESS TO CLOSED SESSION: To 1921 San Antonio
Berkeley, CA 94707

AGENDA ITEMS:

- a) Collective Bargaining
- b) Public Employment Appointments
- c) Potential Litigation

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, March 19, 2003

- Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m.
The Board will recess to Closed Session at 6:00 p.m. and
reconvene in Public Session at 7:30 p.m.
- Roll Call President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turne
- Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion: (Separate document)**
 - 1) Case #: 03-03
 - 2) Case #: 04-03
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Educational Services

- 3.1-C Staff Recommendation: 3
Overnight Field Trip
Requests Approve the overnight field trip requests in
accordance with Board Policy and Procedures
Motion_____ Second_____ Vote_____
- 3.2-C Staff Recommendation: 3
Approval of the
McKinney-Vento Assistance Grant
Application for \$150,000
Homeless Assistance Grant Application
Motion_____ Second_____ Vote_____

Business Services

- 4.1-C Staff Recommendation: 3
Approval of Contracts/
Purchase Orders for
Services and Contracts Authorize the Associate Superintendent of
Business and Operations or Purchasing Agent
to execute Purchase Orders
Motion_____ Second_____ Vote_____
- 4.2-C Staff Recommendation: 3
Approve Listing of
Warrants issued in
January and February 2003
Approve the monthly bill warrant list for
January and February 2003
Motion_____ Second_____ Vote_____
- 4.3-C Staff Recommendation: 4
Approve Payroll
Warrants issued in
February 2003 Approve payroll payments made in
February 2003
Motion_____ Second_____ Vote_____
- 4.4-C Staff Recommendation: 4
Resolution 02-62:
Authorization to Accept
the project as complete Approve Resolution 02-62: Authorization to
Accept completion of the Playground equip-
ment repair project
Motion_____ Second_____ Vote_____

4.5-C Resolution 02-63: Authorization to Accept Completion of the play- ground equipment replacement project	<u>Staff Recommendation:</u> Approve Resolution 02-63: Accept the project as complete Motion_____ Second_____ Vote_____	44
---	--	----

4.6-C Resolution 02-64: Authorization to Accept Completion of the Jefferson School Modernization Project	<u>Staff Recommendation:</u> Approve Resolution 02-64: Accept the project as complete Motion_____ Second_____ Vote_____	5
---	--	---

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at previous meeting.

General Services

1.1-A Resolution supporting Berkeley High School Students' ability to Peacefully protest war	<u>Staff Recommendation:</u> Adoption of Resolution supporting Berkeley High School students' ability to peacefully protest war Motion_____ Second_____ Vote_____	51
--	---	----

Business Services

8:45 p.m.

4.1-A Independent Audit Report for Fiscal Year ending June 30, 2002	<u>Staff Recommendation:</u> Review and Approve Acceptance of Audit Report for Fiscal Year ending June 30, 2002 Motion_____ Second_____ Vote_____	55 Separat docume
---	---	-------------------------

9:30 p.m.

4.2-A A. Certification of Second Interim Report B. Long term Projections	<u>Staff Recommendation:</u> Review and Approve Second Interim Fiscal Year 2002-2003 certifying that the District will be unable to meet their financial obligations for the two subsequent years without significant expenditure reductions and revenue enhancements, and accept the Long term Projection for information Motion_____ Second_____ Vote_____	56 Separat docume
--	--	-------------------------

10:00 p.m.

4.3-A

Public Hearing and Approval of Five-Year Deferred Maintenance Plan

Open Public Hearing at 10:00 p.m.
Close Public Hearing _____
Staff Recommendation:
Approve the Five-Year Deferred Maintenance Plan
Motion_____ Second_____ Vote_____

5:

4.4-A

Approval of the Yearly Facilities Plan

Staff Recommendation:
Approve Yearly Facilities Plan
Motion_____ Second_____ Vote_____

60

Separat
documer

9:15 p.m.

4.5-A

Approval of the Schematic Design for the Jefferson Playground Project

Staff Recommendation:
Approve the Master Plan and approve the base bid (with possible minor restructuring by the Site Committee) for the Jefferson Playground Project
Motion_____ Second_____ Vote_____

6

4.6-A

Authorization to revise Property Management Rates for BUSD Facilities

Staff Recommendation:
Approve new Property Management Rates and authorize staff to consult counsel to revise our contracts
Motion_____ Second_____ Vote_____

6:

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF

First Reading: Revisions to Board Policies On Board Task Forces

Board Member Recommendation:

Accept, for First Reading, the following Board Policies on Board Task Forces:
* 3400: Budget and Finance Committee
* 9131: Child Nutrition Advisory Committee (CNAC) (Policy 9131 established August 1999)
* Berkeley Arts in Education Steering Committee (BAESC) (Established July 5, 2000)

7:

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

1.1-I	Presented for Final Review and Publication.	91
Revised Board	The Board Policies approved March 5, 2003 are:	
Policies as	* 9130: Board Advisory Committees	
Approved at the	* 9131: School Construction Oversight Committee	
March 5, 2003	* 9132: Facilities Maintenance & Security	
Board Meeting	Oversight Committee	

Business Services

4.1-I	<u>Staff Recommendation:</u>	10
Review the 2003-	Receive for information.	
2004 Fiscal Year		
Budget Development		
Timelines		

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located at the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003

	August 20, 2003
March 19, 2003	September 3, 2003
April 2, 2003	September 17, 2003
April 23, 2003	October 1, 2003
May 7, 2003	October 15, 2003
May 21, 2003	November 5, 2003
June 4, 2003	November 19, 2003
June 18, 2003	December 3, 2003
July 2, 2003	December 17, 2003

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from your school or from the Superintendent's Office.

**BERKELEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA
Wednesday, March 19, 2003, at 5:00 p.m.-6:00 p.m.
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

Call to Order: The Presiding Officer will Call the Meeting to Order at 5:00 p.m. The Board will immediately recess to Closed Session.

Roll Call: President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turner*

Administration: Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken Per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 48918(c)

RECESS TO CLOSED SESSION

AGENDA ITEMS:

- a) Collective Bargaining
- b) Public Employment Appointments
- c) Potential Litigation

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, April 2, 2003

- Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m.
The Board will recess to Closed Session at 6:00 p.m. and
reconvene in Public Session at 7:30 p.m.
- Roll Call President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turner
- Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
 - 1) Custodian
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of April 2, 2003
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Reports
Advisory Councils' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

Human Resources

2.1-C Staff Recommendation: 1
Acceptance of Accept Personnel Report 03-17 as submitted.
Personnel Report Motion_____ Second_____ Vote_____

Educational Services

3.1-C Staff Recommendation: 5
Workforce Investment Approve submission of the Workforce
Act—Adult Education Investment Act—Adult Education and
and Family Literacy Fund Family Literacy Fund Application
Application Motion_____ Second_____ Vote_____

3.2-C Approval of the Updated Educational Technology Plan	<u>Staff Recommendation:</u> Approve the BUSD Updated Educational Technology Plan Motion_____ Second_____ Vote_____	11
--	---	----

Business Services

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	74
--	---	----

4.2-C Resolution 02-65: Authorization to Call for bids to Replace worn hydraulic Elevator controls at John Muir Elementary School	<u>Staff Recommendation:</u> Approve Resolution 02-65: Resolution to Call for bids to replace worn hydraulic elevator controls at John Muir Elementary School Motion_____ Second_____ Vote_____	79
--	---	----

4.3-C Resolution 02-66: Authorization to Call for bids for grounds Renovation work at Cragmont Elementary School	<u>Staff Recommendation:</u> Approve Resolution 02-66: Resolution to Call for bids for grounds renovation at Cragmont Elementary School Playground Motion_____ Second_____ Vote_____	83
--	--	----

4.4-C Resolution 02-67: Authorization to Call For Bids for Willard Middle School Walkway Roof Maintenance	<u>Staff Recommendation:</u> Approve Resolution 02-67: Authorization to Call for bids for Willard Middle School Walkway Roof Maintenance Motion_____ Second_____ Vote_____	87
--	--	----

<p>4.5-C Resolution 02-68: Authorization to Call for Bids for Dead and Diseased Tree Removal, Tree Pruning Services at Various sites</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-68: Authorization to Call for bids for dead and diseased tree removal and pruning services at various sites Motion_____ Second_____ Vote_____</p>	<p>91</p>
<p>4.6-C Resolution 02-69: Approval to Advertise Bids for the landscape Renovation Project at Jefferson Elementary School</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-69: Authorization to advertise to accept bids for Landscape Renovation Project at Jefferson Elementary School Motion_____ Second_____ Vote_____</p>	<p>96</p>
<p>4.7-C Resolution 02-71: Approval to Advertise to extend the intercom/ telephone system at Berkeley High School to be used as a public address</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-71: Approve the advertisement to solicit bids for this project Motion_____ Second_____ Vote_____</p>	<p>100</p>
<p>4.8-C Resolution 02-72: Approval to Advertise for The Re-Roofing of LeConte Elementary School</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-72: Resolution to advertise to solicit bids for this project Motion_____ Second_____ Vote_____</p>	<p>104</p>
<p>4.9-C Resolution 02-73: Approval to Reject and not Re-Advertise for the Demolition of Portables at Jefferson Elementary School</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-73: Resolution to reject the bids and to not re-advertise Motion_____ Second_____ Vote_____</p>	<p>108</p>
<p>4.10-C Authorization to Award Contract to 3DI, Inc. for Several Construction Projects</p>	<p><u>Staff Recommendation:</u> Authorize staff to sign a contract with 3DI, Inc. for several Berkeley Unified Construction Projects Motion_____ Second_____ Vote_____</p>	<p>111</p>

<p>4.11-C Resolution 02-75: To establish the 2003-2004 tax rate for the “Berkeley Schools Facilities Safety and Maintenance Act of 2000” (Measure BB, November 2000)</p>	<p><u>Staff Recommendation:</u> Adopt the authorized COLA increase for the “Berkeley Schools Facilities Safety and Maintenance Act of 2000” (Measure BB) tax rate Motion_____ Second_____ Vote_____</p>	<p>113</p>
--	---	------------

<p>4.12-C Resolution 02-74: To establish the 2003-2004 tax rate for the “Berkeley Public Schools Educational Excellence Act of 1994” (Measure B, 1994—Schools Special Tax)</p>	<p><u>Staff Recommendation:</u> Adopt authorized COLA increase for BSEP tax collection Motion_____ Second_____ Vote_____</p>	<p>116</p>
--	--	------------

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at previous meeting.

General Services

<p>1.1-A Resolution Endorsing the Statewide Rally in Sacramento on May 8, 2003</p>	<p><u>Board Member Recommendation:</u> Approve the Resolution. Motion_____ Second_____ Vote_____</p>	<p>119</p>
--	--	------------

<p>1.2-A Resolution: Request for Public Hearing on Impacts of State Cuts in Public Education in the Berkeley Unified School District</p>	<p><u>Board Member Recommendation:</u> Approve Resolution Requesting Public Hearing on Impacts of State Cuts in Public Education in the Berkeley Unified School District Motion_____ Second_____ Vote_____</p>	<p>121</p>
--	--	------------

<p>1.3-A Approval of Berkeley High School Campus Beautification Club's Art As Free Expression Mural</p>	<p><u>Board Member Recommendation:</u> Approve the Berkeley High School Campus Beautification Club's Art as Free Expression Mural Motion_____ Second_____ Vote_____</p>	<p>124</p>
---	---	------------

Human Resources

<p>2.1-A Resolution 02-76: Reduction or Elimination of Specified Classified Positions</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-76. Motion_____ Second_____ Vote_____</p>	<p>127</p>
---	---	------------

Educational Services

<p>3.1-A 2003 Mandatory Summer School Program</p>	<p><u>Staff Recommendation:</u> Approve implementation of the 2003 Mandatory Summer School Program Motion_____ Second_____ Vote_____</p>	<p>130</p>
---	--	------------

Business Services

<p>4.1-A Approval of Design of the Berkeley High School Campus Green Project</p>	<p><u>Staff Recommendation:</u> Approve the Master Plan and approve the Base Bid for the Berkeley High School Campus Green Area Motion_____ Second_____ Vote_____</p>	<p>132</p>
--	---	------------

9:00 p.m.

<p>4.2-A Resolution 02-70: Approval to advertise for the Campus Green Project at Berkeley High School</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-70: The advertisement to solicit bids for this project Motion_____ Second_____ Vote_____</p>	<p>140</p>
---	--	------------

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Service

1.1-CF First Reading: Revisions To Board Policies on Board Task Forces	<u>Board Member Recommendation:</u> Accept, for First Reading, the following Board Policies on Board Task Forces * 3400: Budget and Finance Committee * 9131: Child Nutrition Advisory Committee (CNAC) (Policy 9131) established August 1999 * Berkeley Arts in Education Steering Committee (BAESC) (Established July 5, 2000)	144
---	---	-----

Educational Services

3.1-CF Receive for Adoption Consideration <i>Science</i> <i>Spectrum—Physical Science</i>	<u>Staff Recommendation:</u> Receive for review.	161
--	---	-----

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

9:30 p.m. 1.1-I Presentation of Mandated Board of Education Policies	<u>Staff Recommendation:</u> Receive for information and explanation of next steps in policy adoption process.	162 Separate documen
---	---	----------------------------

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located at the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003

April 2, 2003	September 3, 2003
April 23, 2003	September 17, 2003
May 7, 2003	October 1, 2003
May 21, 2003	October 15, 2003
June 4, 2003	November 5, 2003
June 18, 2003	November 19, 2003
July 2, 2003	December 3, 2003
August 20, 2003	December 17, 2003

ADJOURNMENT

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley’s Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker’s Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from the school or from the Superintendent’s Office.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax: 510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, April 23, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera Director Shirley Issel
 Vice President John T. Selawsky Director Nancy Riddle
 Director Terry S. Doran Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsions
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments:
 - a) Associate Superintendent, Business and Operations
- f) Liability claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of April 23, 2003
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30-minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

**3:00 p.m.
COMMITTEE REPORT**

Berkeley Arts in Education Steering Committee (BAESC)

Page
1

REPORTS

Union Representatives' Reports
Advisory Councils' Report
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C
Resolution designating
April 30, 2003 as *El
Dia de los Niños* in the
Berkeley Unified School
District

Board Member Recommendation:
Approve the resolution designating April 30, 2003
as *El Dia de los Niños* in the Berkeley Unified
School District
Motion_____ Second_____ Vote_____

7

Human Resources

2.1-C
Acceptance of
Personnel Report

Staff Recommendation:
Accept Personnel Report 03-18 as submitted.
Motion_____ Second_____ Vote_____

10

<u>Educational Services</u>		Page
3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Ratify and approve the overnight field trips for for students consistent with the District Policies and instructional programs Motion_____ Second_____ Vote_____	15
3.2-C Berkeley Adult School Community- Based English Tutoring (CBET) Program Intent to Participate	<u>Staff Recommendation:</u> Approve the Notification of Intent to Participate, Fiscal year 2003-2004, in the Community-Based English Tutoring (CBET) Program Motion_____ Second_____ Vote_____	16
3.3-C Receive for Adoption <i>Science Spectrum - Physical Science</i>	<u>Staff Recommendation:</u> Adopt <i>Science Spectrum - Physical Science</i> Motion_____ Second_____ Vote_____	17
 <u>Business and Operations</u>		
4.1-C Approve Listing of Warrants issued in March 2003	<u>Staff Recommendation:</u> Approve the monthly bill warrant list for March 2003 Motion_____ Second_____ Vote_____	18
4.2-C Receive and Approve information on the issuance of Payroll Warrants for Employee Services for March 2003	<u>Staff Recommendation:</u> Approve payroll payments made in March 2003 Motion_____ Second_____ Vote_____	2
4.3-C Budget Development Timelines for FY 2003- 2004	<u>Staff Recommendation:</u> Approve Budget Development Timeline Motion_____ Second_____ Vote_____	2

<p>1.4-C Resolution 02-78: Approval to Award the Repairs of Leaks at Rosa Parks Environmental Science Magnet School</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-78: Approve the award of the contract to DeJani Construction for \$31,360 for repair of leaks at Rosa Parks Environmental Science Magnet School Motion_____ Second_____ Vote_____</p>	<p>Page 30</p>
---	---	--------------------

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Educational Services

<p>3.1-A 2003-2004 K-12 Library Media Program and Resolution 02-79 for Reduction or Elimination of Specified Classified Positions</p>	<p><u>Staff Recommendation:</u> Approve Resolution 02-79 to reduce Elementary Library Media Technicians services and approve the 2003-2004 K-12 Library Media Program Motion_____ Second_____ Vote_____</p>	<p>33</p>
---	---	-----------

<p>3.2-A Recommendations for the expenditure of the Berkeley Schools Excellence Project Books and Educational Materials Fund for FY 2004</p>	<p><u>Staff Recommendation:</u> Approve the recommendations for expenditure of the FY 2004 BSEP Books and Educational Materials Fund Motion_____ Second_____ Vote_____</p>	<p>37</p>
--	--	-----------

<p>3.3-A 3USD's Music Program Funding for FY 2004</p>	<p><u>Staff Recommendation:</u> Approve the recommendations for expenditure of the BSEP Music Fund monies for the Grades 4-8 Music Program as described Motion_____ Second_____ Vote_____</p>	<p>51</p>
---	---	-----------

Business and Operations

Page

3:30 p.m.

1.1-A
Resolution 02-08
for Issuance of General
Obligation Bonds

Staff Recommendation:
Approve Resolution 02-80 for the issuance of
\$50,000,000 in General Obligation Bonds and
Motion_____ Second_____ Vote_____

54

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF
First Reading of
Mandated Board of
Education Policies

Staff Recommendation:
Accept, for First Reading, the Mandated
Board of Education Policies
Motion_____ Second_____ Vote_____

Delivered at
April 2, 2003
Board of
Education
Meeting

1.2-CF
Use of Enhancement
Period and Class Size
Impact

Staff Recommendation
Receive for information.

72

Human Resources

2.1-CF
Third Phase of Recovery
Plan Proposal for
Reduction or Elimination
of Specified Classified
Positions

Staff Recommendation:
Consider the additional classified employee
reductions; and should the Board concur,
approve Resolution 02-81
Motion_____ Second_____ Vote_____

73

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

April 23, 2003

April 30, 2003, 7:30 p.m., Public Hearing regarding the State budget

May 7, 2003

Tuesday, May 13, 2003, 7:30 p.m., Special Board Meeting

May 21, 2003

June 4, 2003

June 18, 2003

July 2, 2003

August 20, 2003

September 3, 2003

September 17, 2003

October 1, 2003

October 15, 2003

November 5, 2003

November 19, 2003

December 3, 2003

December 17, 2003

ADJOURNMENT

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR ANON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6147 Fax: (510) 540-5358

SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, April 30, 2003

Call to Order: The Presiding Officer will Call the Meeting to Order at 7:30 p.m.

ROLL CALL: President Joaquin J. Rivera Director Shirley Issel
Vice President John T. Selawsky Director Nancy Riddle
Director Terry S. Doran Student Director Andy Turner

Administration: Superintendent Michele Lawrence, Secretary

7:30 p.m.
PUBLIC HEARING

AGENDA ITEM Impact of the State Budget cuts on the Berkeley Unified School District

The Board is seeking public input regarding ways in which they can urge the State Legislators to give their support for public education funding.

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Public Employee Discipline/Dismissal/Release
- b) Collective Bargaining

ADJOURNMENT

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

Qeg

BERKELEY UNIFIED SCHOOL DISTRICT

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

Phone: (510) 644-6147 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, May 7, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 5:00 p.m. The Board will recess to Closed Session at 5:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera Director Shirley Issel
 Vice President John T. Selawsky Director Nancy Riddle
 Director Terry S. Doran Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3549.(1)d, 54956.9(a) and 54957) and Education Code Section 4981(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments:
 - 1) Principal
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of May 7, 2003
Motion_____ Second_____ Vote_____

Approve Minutes Approval of Board of Education Minutes:
Special Meeting of March 19, 2003; Regular
Meeting of March 19, 2003; Regular Meeting of
April 2 and 23, 2003
Motion_____ Second_____ Vote_____

Page
1

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30-minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives' Report
Advisory Councils' Report
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Board Members' Recommendation:
Resolution Approve Resolution of Appreciation for
Honoring Mary Friedman, for her service as Executive Director
Mary Friedman Berkeley Public Education Foundation, 1985-2002
Motion_____ Second_____ Vote_____

41

Human Resources

2.1-C Staff Recommendation:
Acceptance of Accept Personnel Report 03-19 as submitted.
Personnel Report Motion_____ Second_____ Vote_____

46

2.2-C
Petition to Abolish
The Merit System

Staff Recommendation:
Acknowledge and Accept the Petition, schedule a date for the election, preferably during the second week of September 2003, and appoint a three-member Tabulation Committee to work with the Board to devise a balloting process and select a certain date for potential termination of the Merit System

Educational Services

3.1-C
Overnight Field
Trip Requests

Staff Recommendation:
Ratify and Approve the overnight field trips in Accordance with District policies and procedures
Motion_____ Second_____ Vote_____

50

3.2-C
Recommendation
For the Approval of the
Berkeley Schools Early
Childhood Education
And Berkeley-Albany
YMCA Head Start
Program

Staff Recommendation:
Approve contract between the Berkeley Unified School District for the Early Childhood Education Program and Berkeley-Albany YMCA Head Start Program effective May 1, 2003 through August 31, 2003
Motion_____ Second_____ Vote_____

52

3.3-C
Alameda County
Office of Education
Independent Study
Program

Staff Recommendation:
Approve the Memorandum of Understanding for the Alameda County Office of Education Independent Study Program
Motion_____ Second_____ Vote_____

54

Business Services

4.1-C
Approval of Contracts/
Purchase Orders

Staff Recommendation:
Authorize the Associate Superintendent, Business & Operations or Purchasing Agent to execute Purchase Orders
Motion_____ Second_____ Vote_____

56

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Page

Human Resources

2.1-A
Resolution 02-82 for
Reduction or
Elimination of
Specified Classified
Positions

Staff Recommendation:
Approve Resolution 02-82.
Motion_____ Second_____ Vote_____

67

Educational Services

3.1-A
Revised 2003-2004
Single Plan for Student
Achievement

Staff Recommendation:
Approve the Revised 2003-2004 Single Plan
for Student Achievement for the following
schools: Arts Magnet, Cragmont, Emerson,
Jefferson, John Muir, Le Conte,
Malcolm X and Washington Elementary
Schools and King Middle School
Motion_____ Second_____ Vote_____

70

3.2-A
BSEP School
Enrichment Program
Plans for FY 2004

Staff Recommendation:
Approve the recommendations for expenditures
to provide BSEP School Enrichment Programs
at all schools in FY 2004
Motion_____ Second_____ Vote_____

106+
Separate
document

Business and Operations

4.1-A
Resolution 02-84:
Temporary Transfer of
Available Fund
Balances for Cash
Flow purposes

Staff Recommendation:
Approve Resolution 02-84 for the temporary
borrowing of balances from one fund to
another
Motion_____ Second_____ Vote_____

111

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

8:30 p.m.

1.1-I
Progress Report
Regarding Small
Schools

Staff Recommendation:
Discuss and review progress on implementation
of a viable model for Small Schools at Berkeley
High School
Motion_____ Second_____ Vote_____

Page
117

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—32 minutes per speaker.)

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

May 7, 2003

Tuesday, May 13, 2003, 7:30 p.m., Special Board Meeting

- May 21, 2003
- June 4, 2003
- June 18, 2003
- July 2, 2003
- August 20, 2003
- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT:

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings except matters pertaining to individual employees of the Berkeley Unified School District. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT
Washington Elementary School, Library
2300 Martin Luther King Jr. Way (enter on McKinley)
Berkeley, CA 94704
Phone: (510) 644-6147 Fax: (510) 540-5358

SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA

Tuesday, May 13, 2003

- Call to Order The Presiding Officer will Call the Meeting to Order at 7:30 p.m.
- Roll Call President Joaquin J. Rivera Director Shirley Issel
 Vice President John T. Selawsky Director Nancy Riddle
 Director Terry S. Doran Student Director Andy Turner
- Administration Superintendent Michele Lawrence, Secretary

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

AGENDA ITEM: Adopt the decision of the Administrative Law Judge in OAH Case #N2003020229, reducing the particular kinds of services and authorizing the lay-off of 179.54 full-time, equivalent employees

Motion_____ Second_____ Vote_____

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Public Employee Discipline/Dismissal/Release
- b) Collective Bargaining

ADJOURNMENT

**BERKELEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION – AGENDA
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

Monday, May 19, 2003, 7:00 p.m.

Call to Order: The Presiding Officer will Call the Meeting to Order at 7:00p.m. The Board will immediately recess to Closed Session.

Roll Call: President Joaquin J. Rivera Director Shirley Issel
 Vice President John T. Selawsky Director Nancy Riddle
 Director Terry S. Doran Student Director Andy Turner

Administration: Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 48918(c)

AGENDA ITEMS

1. Public Employee Performance: Superintendent's Evaluation update
2. Collective Bargaining

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

Phone: (510) 644-6147 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, May 21, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 5:00 p.m. The Board will recess to Closed Session at 5:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera Director Shirley Issel
 Vice President John T. Selawsky Director Nancy Riddle
 Director Terry S. Doran Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3549.(1)(d), 54956.9(a) and 54957) and Education Code Section 4918(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of May 21, 2003
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Resolution in Support of Class Size Reduction Reform Bills: AB 42; ABX1 5; and SBX1	<u>Board Member's Recommendation:</u> Approve resolution supporting flexibility from the State to implement Class Size Reduction Program Motion_____ Second_____ Vote_____	1
---	--	---

Human Resources

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-20 as submitted. Motion_____ Second_____ Vote_____	4
--	--	---

2.2-C Resolution 02-83: Board Consent of Teachers Teaching Outside of Credential Area	<u>Staff Recommendation:</u> Approve Resolution 02-83 for consent of teachers teaching outside of credential area Motion_____ Second_____ Vote_____	9
--	--	---

Educational Services

3.1-C Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trip requests in Accordance with Board policy and procedures Motion_____ Second_____ Vote_____	12
3.2-C New Non-public school placements for special education students	<u>Staff Recommendation:</u> Approve new non-public school placements for special education students Motion_____ Second_____ Vote_____	14
3.3-C Berkeley High School Community Partner- ships Academy	<u>Staff Recommendation:</u> Approve Berkeley High School Community Partnerships Academic application for CAL FED Grant Motion_____ Second_____ Vote_____	17
3.4-C Application for Carl D. Perkins Vocational and Technical Education For 2002-2003	<u>Staff Recommendation:</u> Approve application for Carl D. Perkins Vocational and Technical Education Funding for 2002-2003 Motion_____ Second_____ Vote_____	19
3.5-C Increase Childcare fees for Infants/ Toddlers at Vera Casey Center (CAL SAFE)	<u>Staff Recommendation:</u> Review and approve acceptance of the increase childcare fees for infants and toddlers beginning July 1, 2003 Motion_____ Second_____ Vote_____	21

Business Services

4.1-C Approval of Contracts Purchase Orders	<u>Staff Recommendation:</u> Authorize the Associate Superintendent, Business & Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	22
---	---	----

4.2-C Approve Listing of Warrants issued in April 2003	<u>Staff Recommendation:</u> Approve monthly bill warrants issued in April 2003 Motion_____ Second_____ Vote_____	25
4.3-C Resolution 02-87: Authorization to award Re-roofing LeConte School	<u>Staff Recommendation:</u> Approve Resolution 02-87 Motion_____ Second_____ Vote_____	28
4.4-C Resolution 02-88: Authorization to Award Project for Public Address System at Berkeley High School	<u>Staff Recommendation:</u> Approve Resolution 02-88 Motion_____ Second_____ Vote_____	31
4.5-C Resolution 02-89: Authorization to Award Landscape renovation At Jefferson Elementary School	<u>Staff Recommendation:</u> Approve Resolution 02-89 Motion_____ Second_____ Vote_____	34
4.6-C Resolution 02-90: Authorization to Award Project for Roofing Walkway Maintenance at Willard Middle School	<u>Staff Recommendation:</u> Approve Resolution 02-90 Motion_____ Second_____ Vote_____	38
4.7-C Resolution 02-91: Authorization to Award Project for Dead and Diseased tree removal at various sites	<u>Staff Recommendation:</u> Approve Resolution 02-91. Motion_____ Second_____ Vote_____	41
4.8-C Resolution 02-92: Authorization to Award Project for Grounds Renovation at Cragmont Elementary School	<u>Staff Recommendation:</u> Approve Resolution 02-92. Motion_____ Second_____ Vote_____	44

4.9-C Resolution 02-93: Authorization to Reject and not to Re-advertise for bids for John Muir Elevator controls	<u>Staff Recommendation:</u> Approve Resolution 02-93. Motion_____ Second_____ Vote_____	47
---	--	----

4.10-C Liability claims Submitted to the District	<u>Staff Recommendation:</u> Approval to deny claims against the District Motion_____ Second_____ Vote_____	51
--	---	----

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A Annual Plan for Expenditure of BSEP Public Information Funds in FY 2003-2004	<u>Staff Recommendation:</u> Approve the Annual Plan for expenditure of Public Information Funds in FY 2003-2004 Motion_____ Second_____ Vote_____	52
--	---	----

1.2-A Second Reading of Mandated Board of Education Policies	<u>Staff Recommendation:</u> Adopt, at Second Reading, Mandated Board of Education Policies Motion_____ Second_____ Vote_____	56
---	--	----

Human Resources

2.1-A Resolution 02-85: Reduction or Elimination of Specialized Classified Positions	<u>Staff Recommendation:</u> Approve Resolution 02-85 indicating personnel reductions. Motion_____ Second_____ Vote_____	64
---	---	----

Business and Operations

4.1-A
BSEP Building and
Grounds Maintenance
and Security Annual
Plan for expenditures
in FY 2003-2004

Staff Recommendation:
Approve BSEP Building and Grounds Maintenance
and Security Annual Plan for expenditures in
Fiscal Year 2003-2004
Motion_____ Second_____ Vote_____

67

4.2-A
Third Interim
Report of the
2003 BUSD
Budget

Staff Recommendation:
Accept the Third Interim Report and Negative
Certification of the Report, certifying that the
District will be unable to meet their financial
obligations for the two subsequent years
without significant expenditure reductions
and revenue enhancements
Motion_____ Second_____ Vote_____

72+ Separate
document

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

8:30 p.m.

1.1-I
Update on Progress of
WASC and Ninth Grade
Data

Staff Recommendation:
Staff presentation on data for 9th Grade
Students and discussion on WASC
objectives.

Presentation

Educational Services

9:00 p.m.

3.1-I
Berkeley Unified School
District Local
Education Plan

Staff Recommendation:
Receive for information and presentation
of the required plan to meet NCLB
Federal requirements.

75+ Separate
document

Business and Operations

4.1-I

Staff Recommendation:

77

2003-2004 Budget
Assumptions

Review for Information the 2003-2004 Budget
Assumptions which will inform budget
development
Motion_____ Second_____ Vote_____

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table to the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

May 21, 2003
June 4, 2003
June 18, 2003
July 2, 2003
August 20, 2003
September 3, 2003
September 17, 2003
October 1, 2003
October 15, 2003
November 5, 2003
November 19, 2003
December 3, 2003
December 17, 2003

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your view known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, June 4, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at **5:00 p.m.**
The Board will recess to Closed Session at **5:00 p.m.** and
reconvene in Public Session at **7:30 p.m.**

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and
54957) and Education Code Section 4981(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action

Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of June 4, 2003
Motion_____ Second_____ Vote_____

7:30 p.m.

PRESENTATION

Resolution of Appreciation for Retirees 1
for the 2002-2003 School Year

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives' Report
Advisory Councils' Report
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C

4

Acceptance of Gifts/
Donations

Staff Recommendation:
Accept the gifts/donations to the District or facilities from individuals and/or companies, as submitted and direct staff to send a letter of appreciation
Motion_____ Second_____ Vote_____

1.2-C 2003-2004 Designation of California Interscholastic Federation	<u>Staff Recommendation:</u> Approve 2003-2004 Designation of CIF Representatives to the League for Berkeley High School Athletics Motion_____ Second_____ Vote_____	5
1.3-C Application for Multi-School Team Status	<u>Staff Recommendation</u> Approve Application for Multi-School Team Status for 2003-2004 Motion_____ Second_____ Vote_____	7
1.4-C Resolution Proclaim- ing Gay, Lesbian, Bisexual, and Transsexual Pride Month in BUSD	<u>Board Member Recommendation:</u> Approval of Resolution in support of Gay, Lesbian, Transsexual Pride Month Motion_____ Second_____ Vote_____	10
<u>Human Resources</u>		
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-21 as submitted. Motion_____ Second_____ Vote_____	12
<u>Educational Services</u>		
3.1-C Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trip requests in accordance with Board Policies and Procedures Motion_____ Second_____ Vote_____	16
3.2-C Local Education Agency Plan	<u>Staff Recommendation:</u> Approve the Local Education Agency Plan to meet the Federal Requirements of No Child Left Behind legislation Motion_____ Second_____ Vote_____	17
3.3-C Revised BSEP School Site Plan	<u>Staff Recommendation:</u> Approve the revised BSEP site plans Motion_____ Second_____ Vote_____	19

3.4-C North Region Special Education Local Plan	<u>Staff Recommendation:</u> Approve North Region Special Education Local Plan for participation in the SELPA Motion_____ Second_____ Vote_____	26
3.5-C New Non-public school placement for special education student	<u>Staff Recommendation:</u> Approve new non-public school placement for special education student Motion_____ Second_____ Vote_____	40
<u>Business and Operations</u>		
4.1-C Approval of Contracts Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	41
4.2-C Approve Resolution 02-94: To award the Campus Green Project at Berkeley High School	<u>Staff Recommendation:</u> Approve Resolution 02-94: To Award the contract to Pagni Construction for the Campus Green Project at Berkeley High School Motion_____ Second_____ Vote_____	45
4.3-C Authorization to Reject and not Re-advertise for Bids replacement Of worn elevator Controls at John Muir Elementary School	<u>Staff Recommendation:</u> Approval to reject and not re-advertise for bids to replace the worn elevator controls at John Muir Elementary School until the plans and specifications are evaluated for sufficiency Motion_____ Second_____ Vote_____	48

4.4-C Resolution 02-96 Listing the Authorized agents And approval of Signatures for Accounts and Records	<u>Staff Recommendation:</u> Approve Resolution 02-96 by unanimous vote as required by the Education Code Motion_____ Second_____ Vote_____	51
---	--	----

4.5-C Authorization Investment of of monies in the Local Agency Investment Fund	<u>Staff Recommendation:</u> Approve Resolution 02-97 to authorize the individual named representatives of Berkeley Unified School District officers or their successors in office to have the authority order the deposit or withdrawal of monies in the Local Agency Investment Fund if needed. Motion_____ Second_____ Vote_____	54
--	---	----

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A Procedures for the Development of Small Schools	<u>Staff Recommendation:</u> Approve the Administrative Plan for the Development of Small Schools at Berkeley High School Motion_____ Second_____ Vote_____	57
--	---	----

Human Resources

2.1-A Resolution 02-95: for reduction or elimination of 1.94 classified positions	<u>Staff Recommendation:</u> Approve Resolution 02-95 for reduction or elimination of specific classified positions Motion_____ Second_____ Vote_____	82
--	--	----

2.2-A Renewal of Health And Medical Premium Rates for FY 2004	<u>Staff Recommendation:</u> Approval of the renewal rates for medical and dental benefits for FY 2004 until negotiations are complete with the unions to contain costs.	85
---	--	----

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

3.1-CF First Reading: Board Policy 5131(c): Conduct Use of Electronic Signaling Devices	<u>Staff Recommendation</u> Accept for First Reading Board Policy 5131(c): Conduct Use of Electronic Signaling Devices Motion_____ Second_____ Vote_____	86
--	--	----

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

Educational Services

3.1-I Administrative Regulations 5123: Pupil Promotion and Retention	<u>Staff Recommendation:</u> Receive for information revised administrative regulation now consistent with current District practices	88
3.2-I Proposed Administrative Regulation for Electronic devices	<u>Staff Recommendation:</u> Receive for information the Proposed Administrative Regulations 5131(c) Conduct - Use of Electronic Signaling devices	90

Business and Operations

9:00 P.M.

4.1-I
Information on the
Governor’s May
Revise to the State
Budget and its
Impact on BUSD

Staff Recommendation:
Review and Discuss Information related
to the Governor’s May Revise to the State
Budget and its impact on Berkeley
Unified School District

92

9:20 P.M.

4.2-I
Calculation for
Direct and Indirect
Costs

Staff Recommendation:
Receive for information, discussion
and input explanation of rates charged
for Direct and Indirect costs

115

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

- June 4, 2003
- June 18, 2003
- July 2, 2003
- August 20, 2003
- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT:

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

REVISED: 06/09/03

**BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358**

SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, June 11, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m. **The Board will recess to Closed Session immediately following the public meeting.**

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 48918(c)

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Special Meeting Agenda of June 11,
2003
Motion_____ Second_____ Vote_____

PUBLIC HEARING – 6:00 P.M.

Persons wishing to speak during the **Public Hearing** should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery.

REPORTS Union Representatives’ Report
Advisory Councils’
Superintendent’s Report
Board Members’ Reports

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Business and Operations

4.1-I Staff Recommendation:
Preliminary Budget Review and Discuss the 2003-2004
2003-2004 Preliminary Budget as proposed

PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

RECESS TO CLOSED SESSION

REPORT ACTION FROM CLOSED SESSION

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

- June 11, 2003
- June 18, 2003
- July 2, 2003
- August 20, 2003
- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT: Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley’s Government Access Channel
78**

GUIDELINES FOR SPEAKERS

You are invited to participate I Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker’s Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY.**

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District.** There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent’s Office.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, June 18, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Andy Turner*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 4981(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of June 18, 2003
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives' Report (5 Min.)
Facilities, Safety and Maintenance Oversight Committee (5 Min.)
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Resolution of Appreciation for Christine Lim, Associate Superintendent, Educational Services	<u>Board Member Recommendation:</u> Approval of Resolution of Appreciation for for Christine Lim, Associate Superintendent, Educational Services Motion_____ Second_____ Vote_____	Separate document
--	--	----------------------

1.2-C Resolution of Appreciation for Bob Rudometkin	<u>Board Member Recommendation:</u> Approval of Resolution of Appreciation for Bob Rudometkin, former Project Coordinator, Construction Motion_____ Second_____ Vote_____	1
--	---	---

1.3-C Resolution of Andy Turner Student Director Board of Education	<u>Board Member Recommendation:</u> Approval of Resolution of Appreciation for Andy Turner, Student Director, Board of Education Motion_____ Second_____ Vote_____	Separate document
--	--	----------------------

1.4-C Resolution in Support of SB 921, Healthcare for All Californians Act	<u>Board Member Recommendation:</u> Approval of Resolution in Support of Senate Bill 921, Healthcare for All Californians Act Motion_____ Second_____ Vote_____	4
--	---	---

Human Resources

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-22 as submitted Motion_____ Second_____ Vote_____	6
--	---	---

Educational Services

3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trip requests in accordance with Board Policies and Procedures Motion_____ Second_____ Vote_____	10
---	---	----

3.2-C Hold Harmless Agreement with Children’s Hospital Faces for the Future Program	<u>Staff Recommendation:</u> Approve agreement and authorize Hold Harmless Agreement Motion_____ Second_____ Vote_____	11
---	---	----

3.3-C 2003-04 Revised Single Plan for Student Achievement	<u>Staff Recommendation:</u> Approve 2003-04 Revised Single Plan Student Achievement for Berkeley High School, Longfellow, Thousand Oaks, and Willard Motion_____ Second_____ Vote_____	13
---	--	----

3.4-C An intent to apply for a grant to Improve K-5 Literacy in Collaboration with St. Mary's College	<u>Staff Recommendation:</u> Approve the intent to apply for a Grant to improve K-5 Literacy in Collaboration with St. Mary's College Motion_____ Second_____ Vote_____	30
--	---	----

Business and Operations

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	32
---	---	----

4.2-C Resolution 02-98 listing the authorized agents and approval of signatures for accounts and records related to business operations for the school district	<u>Staff Recommendation:</u> Approve Resolution 02-98. Motion_____ Second_____ Vote_____	38
--	--	----

4.3-C Establishment of check clearing accounts for the Berkeley Unified School District's "After-School" programs	<u>Staff Recommendation:</u> Approve the establishment of check clearing accounts for the Berkeley School District's "After-School" programs Motion_____ Second_____ Vote_____	41
--	--	----

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Human Resources

2.1-A Resolution 02-99 for Reduction or Elimination of Specified Classified Positions	<u>Staff Recommendation:</u> Approve Resolution 02-99. Motion_____ Second_____ Vote_____	42
--	--	----

Educational Services

8:30 P.M. PUBLIC HEARING

3.1-A Approve Resolution for Grades K-12 Textbook and Instructional Materials Compliance, Fiscal Year 2002- 2003	<u>Staff Recommendation:</u> Hold the required public hearing and adopt the Board Resolution for Grades K-12 Textbook and Instructional Materials Compliance for Fiscal Year 2002-2003 Motion_____ Second_____ Vote_____	45
--	--	----

Business Services

4.1-A 2003-2004 Annual Budget	<u>Staff Recommendation:</u> Review and Approve the 2003-2004 2003-2004 Annual Budget Motion_____ Second_____ Vote_____	47 + Separate document
-------------------------------------	--	---------------------------

4.2-A Approval of the Facilities Division Goals and the Measure BB Expenditure Plan For Fiscal Year 2004	<u>Staff Recommendation:</u> Approve the Facilities Division Plan for Fiscal Year 2004 Motion_____ Second_____ Vote_____	87
---	---	----

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Educational Services

3.1-CF Receive for Public View, Calculus Textbooks for Berkeley High School	<u>Staff Recommendation:</u> Receive for review and public notice.	100
--	---	-----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

- June 18, 2003
- July 2, 2003
- August 20, 2003
- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley’s Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker’s Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY.**

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District.** There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent’s Office.

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, July 2, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

Report Closed
Session Action

Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of July 2, 2003
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

		Page
<u>General Services</u>		
1.1-C Acceptance of Gifts/ Donations	<u>Staff Recommendation:</u> Accept the gifts/donations to the District or facilities from individuals and/or companies, as submitted	1
<u>Human Resources</u>		
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-23 as submitted. Motion_____ Second_____ Vote_____	2

Educational Services

3.1-C Upgrade Accountant to Program Coordinator in the Office of State and Federal Programs	<u>Staff Recommendation:</u> Approve the upgrade of the Accountant position to Program Coordinator in the Office of State and Federal Programs Motion_____ Second_____ Vote_____	7
3.2-C 2003-04 Consolidated Application for Fund- ing Categorical Programs, Part I	<u>Staff Recommendation:</u> Approve Part I of the Consolidated Application for Funding Categorical Programs Motion_____ Second_____ Vote_____	8
3.3-C Continuing Special Education Non- Public Agency Placements for 2003-2004	<u>Staff Recommendation:</u> Approve the continuing special education non-public agency placements for 2003-2004 Motion_____ Second_____ Vote_____	10
3.4-C New Non-Public School Placement for Special Education Students	<u>Staff Recommendation:</u> Approve new non-public school placement for special education students Motion_____ Second_____ Vote_____	18
3.5-C Adoption of Calculus Textbooks for Berkeley High School	<u>Staff Recommendation:</u> Receive and adopt textbooks. Motion_____ Second_____ Vote_____	21

Business and Operations

4.1-C Approval of Contracts Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Associate Superintendent of Business and Operations or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	22
---	---	----

<p>4.2-C Approve Payroll Warrants issued in April and May 2003</p>	<p><u>Staff Recommendation:</u> Approve payroll payments made in April and May 2003 Motion_____ Second_____ Vote_____</p>	<p>31</p>
<p>4.3-C Amendment of Agreement to Bid Schedule No. 1326 for Custodial Supplies</p>	<p><u>Staff Recommendation:</u> That the agreement between the District and California Janitorial Supply, Universal Building Supply, West-Lite Supply, Tamaras Supply, Champion and DNF Industries, Bid Schedule No. 1326 Awarded July 5, 2001 be amended. Motion_____ Second_____ Vote_____</p>	<p>36</p>
<p>4.4-C Approval of Pre- Qualified Pool of Designers to assist the Berkeley Unified School District in Construction Projects</p>	<p><u>Staff Recommendation:</u> Approve the pre-qualified pool of architects and landscape architects for future District construction projects Motion_____ Second_____ Vote_____</p>	<p>37</p>
<p>4.5-C Liability Claims Submitted to the District</p>	<p><u>Staff Recommendation:</u> To deny presented claims and submit to appropriate authority Motion_____ Second_____ Vote_____</p>	<p>39</p>
<p>4.6-C Resolution 03-00 For Intra-Budget Transfers at the Close of school Year 2002-2003</p>	<p><u>Staff Recommendation:</u> Approve Resolution 03-00 to make year-end transfers with the approval of the Alameda County Office of Education Motion_____ Second_____ Vote_____</p>	<p>40</p>

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business Services

4.1-A
Approval of
Transportation
Program Parameters
and Reallocation of
Resources to
Demonstrate a
Commitment to build-
ing a new
Transportation
Facility

Staff Recommendation:
Approve the programming parameters and
the reallocation of resources in the Bond
Fund. Upon approval, we can re-start the
design on the facility. Design will be based on
industry standards.
Motion_____ Second_____ Vote_____

42

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

- July 2, 2003
- August 20, 2003
- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT:

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

**BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358**

SPECIAL MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, August 13, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at **6:30 p.m.**
The Board will recess to Closed Session at **6:30 p.m.** and
reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a)
and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Special Meeting Agenda of August 13,
2003
Motion_____ Second_____ Vote_____

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

AGENDA ITEM

BOARD STUDY SESSION:

Information and discussion regarding the comprehensive Assessment and Improvement Plan conducted by the FCMAT (Fiscal Crisis Management Assistance Team)

The consultants who compiled the Assessment and Improvement Plan will discuss with the Board their conclusions and expectations for the next two years. They will answer questions and respond to Board and staff comments.

ADJOURNMENT

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel
78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings except matters pertaining to individual employees of the Berkeley Unified School District. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

Qeg

BERKELEY UNIFIED SCHOOL DISTRICT
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, August 20, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at **5:00 p.m.** The Board recess to Closed Session at **5:00 p.m.** and reconvene in Public Session at 6 p.m.

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle

Administration Superintendent Michele Lawrence, Secretary

Prior to Closes Session, as necessary, staff/employee comments are taken per Government Code Section 459567

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9, 54956.9(a) 54957 a Education Code Section 49819(c)

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee discipline/Dismissal/Release
 - 1) Benefits Specialist
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

Approve Agenda Motion _____ Second _____ Vote _____

5:00 p.m.-6:00 p.m. Closed Session

6:00 p.m.-7:00 p.m. PUBLIC INPUT REGARDING FRANKLIN AND ADULT SCHOOL

7:00 p.m. SWEARING IN OF STUDENT BOARD DIRECTOR
Bradley Johnson

7:10 p.m. Recess to Closed Session

7:30 p.m. Reconvene in Public Session

Report Closed Session Action Motion _____ Second _____ Vote _____

Approve Minutes	Approve Board of Education Minutes of:	1	Page
	Special Meeting of April 30, 2003		
	Special Meeting of May 13, 2003		
	Special Meeting of May 19, 2003		
	Special Meeting of June 10, 2003		
	Regular Meeting of June 18, 2003		
	Motion _____ Second _____ Vote _____		

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

- Union Representatives' Report
- Superintendent's Report
- Board Members' Report

CONSENT ITEMS

Human Resources

2.1-C Staff Recommendation: 19
Acceptance of Personnel Report Accept Personnel Report 03-24 as submitted.
Motion_____ Second_____ Vote_____

2.2-C Staff Recommendation: 35
Delegation of Authority to Accept Resignations Delegate the Authority to accept resignations from employees
Motion_____ Second_____ Vote_____

2.3-C Staff Recommendation: 36
Berkeley High School Custodian Allotment Approve the modification of the allotment of custodians at Berkeley High School
Motion_____ Second_____ Vote_____

2.4-C Staff Recommendation: 37
2003-2004 Calendars Accept the 2003-2004 K-12 Student Calendar and School Term Calendar (Classified) as Submitted
Motion_____ Second_____ Vote_____

Educational Services

3.1-C Staff Recommendation: 40
2003-04 Revised Single Plan for Student Achievement for Berkeley Alternative High School and Rosa Parks Elementary School Approve the Revised Single Plan for Student Achievement for Berkeley Alternative High School and Rosa Parks Elementary School
Motion_____ Second_____ Vote_____

3.2-C Staff Recommendation: 48
English Language Acquisition Program Application Approve the English Language Acquisition Program application
Motion_____ Second_____ Vote_____

3.3-C After School Learning Program (ASLP) Fee Increase for 2003-2004	<u>Staff Recommendation:</u> Approve the proposed sliding scale fee increase for the elementary school After School Learning Programs Motion_____ Second_____ Vote_____	40
3.4-C Initial Non-public School Placements For Special Education Students	<u>Staff Recommendation:</u> Approve the Non-public School placement of these students Motion_____ Second_____ Vote_____	51
3.5-C Upgrade Administrative Secretary to Program Coordinator in the Office of Student Services	<u>Staff Recommendation:</u> Approve the upgrade of the Administrative Secretary to Program Coordinator in the Office of Student Services Motion_____ Second_____ Vote_____	53
3.6-C Adult School Vice Principal	<u>Staff Recommendation:</u> Approve the elimination of the position of Adult School Program Supervisor and name June Johnson as Adult School Vice Principal Motion_____ Second_____ Vote_____	54
3.7-C Three-Step Salary Schedule for Adult School	<u>Staff Recommendation:</u> Approve placement of effected non-represented teachers to the appropriate salary step parallel to those represented Motion_____ Second_____ Vote_____	55
3.8-C Adult School Course Approval for 2003-2004	<u>Staff Recommendation:</u> Approve the courses submitted by Berkeley Adult School Motion_____ Second_____ Vote_____	58

Business and Operations

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent or Purchasing Agent to execute Purchase Orders Motion _____ Second _____ Vote _____	63
4.2-C Approve Listing of Warrants issued in May, June and July 2003	<u>Staff Recommendation:</u> Approve the monthly bill warrant list for May, June and July 2003 Motion _____ Second _____ Vote _____	80
4.3-C Approve Payroll Warrants issued in June and July 2003	<u>Staff Recommendation:</u> Approve payroll payments made in June and July 2003 Motion _____ Second _____ Vote _____	87
4.4-C Resolution 03-07 Ratification of Change Orders for Additional Work for the Cragmont Playfield Renovation.	<u>Staff Recommendation:</u> Ratification of Change Order #1 in the amount of \$17,128.00 and Change Order #2 in the amount of \$400.00 received from Cleary Bros. Landscape, Inc., for Cragmont Playfield The financial adjustment for ratification of Change Order #1 and #2 revises the project total to \$42,624.00 Motion _____ Second _____ Vote _____	91
4.5-C Amendment of Agreement to Bid Schedule No. 1330 For Bread Products	<u>Staff Recommendation:</u> Approval to the Amendment of Agreement to Bid Schedule No. 1330 for Bread Products Motion _____ Second _____ Vote _____	94
4.6-C Amendment of Agreement to Bid Schedule No. 1326 for Custodial Supplies	<u>Staff Recommendation:</u> Approval of the Amendment of Agreement to Bid Schedule No. 1326 for Custodial Supplies Motion _____ Second _____ Vote _____	95

4.7-C Amendment of Agreement to Bid Schedule No. 1328 for Milk and Milk Products	<u>Staff Recommendation:</u> Approval of the Amendment of Agreement to Bid Schedule No. 1328 for Milk and Milk Products Motion_____ Second_____ Vote_____	96
4.8-C Amendment of Agreement to Bid Schedule No. 1329 For Produce and Products	<u>Staff Recommendation:</u> Approval of the Amendment of Agreement to Bid Schedule No. 1329 for Produce Products Motion_____ Second_____ Vote_____	97
4.9-C Approval to Accept the replacement of the Water Line At Berkeley High School Community Theater	<u>Staff Recommendation:</u> Accept the Project and Authorize staff to file the Notice of Completion Motion_____ Second_____ Vote_____	98
4.10-C Resolution 03-04: Accept the project and authorize staff to file the Notice of Completion	<u>Staff Recommendation:</u> Approval to Accept the Project to Repair Leaks at Rosa Parks School Motion_____ Second_____ Vote_____	100
4.11-C Resolution 03-05: Approve a Change Order for the New Campus Green Project at Berkeley High School	<u>Staff Recommendation:</u> Approve Resolution 03-05: A Change Order for the New Campus Green Project at Berkeley High School Motion_____ Second_____ Vote_____	102
4.12-C Resolution 03-06: Closure of State School Building Lease Purchase Program Fund (Fund #30) at the Alameda County Treasurer's Office	<u>Staff Recommendation:</u> Approve Resolution 03-06: The Closure of Lease Purchase Funds at the Alameda County Treasurer's Office	105

<p>4.13-C Resolution 03-08 Approval of Change the Project Order for the Project To Replace the Fire Motion Sprinkler Line at Berkeley High School Community Theater</p>	<p><u>Staff Recommendation:</u> Approval of Resolution 03-08: Change Order for Project to Replace the Fire Sprinkler Line at Berkeley High School Community Theater Motion_____ Second_____ Vote_____</p>	<p>108</p>
<p>4.14-C Authorization to Release Ponderosa Removal and Tree Pruning Services at Various Sites Tree Services of Bid Award, Resolution 02-91 and Re-Award Dead and Diseased Motion Tree Removal and Tree Pruning Services at Various Sites to Cleary Bros. Landscape, Inc., New Resolution 03-09</p>	<p><u>Staff Recommendation</u> Approval of a contract for Dead and Diseased Tree be re-awarded to the next lowest responsive, responsible bidder, Cleary Bros. Landscape, Inc. for the amount of \$23,455.00 Motion_____ Second_____ Vote_____</p>	<p>111</p>
<p>4.15-C Liability Claims Submitted to the District</p>	<p><u>Staff Recommendation:</u> To denies all claims and submits to appropriate authority Motion_____ Second_____ Vote_____</p>	<p>114</p>
<p>4.16-C Resolution 03-11 to correct the 2003-2004 tax rate for the “Berkeley Public Schools Educational Excellence Act of 1994” (Measure B, 1994—Schools Special Tax)</p>	<p><u>Staff Recommendation:</u> Approve for the record Resolution with the corrected Residential tax rate for the BSEP tax of FY 2003-2004 Motion_____ Second_____ Vote_____</p>	<p>115</p>

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business Services

- | | | |
|--|--|-----|
| 4.1-A
Approval of the Mitigated Negative Declaration for the Franklin Adult School Project | <u>Staff Recommendation:</u>
Approve Resolution 03-02, which will adopt the final Mitigated Negative Declaration for the proposed project
Motion_____ Second_____ Vote_____ | 117 |
| 4.2-A
Resolution 03-01:
Approval of Franklin Adult School Project
And approval to Solicit Bids for that Project | <u>Staff Recommendation:</u>
Approve the Franklin Adult School Project and approve the bidding of that Project
Motion_____ Second_____ Vote_____ | 148 |
| 4.3-A
Certification of 2003-2004 Multi-Year Projections | <u>Staff Recommendation:</u>
Acceptance of the Multi-Year Projection of the 2003-2004 Adoption, certifying that the District will be unable to meet its financial Obligations for the current and two Subsequent years without significant Expenditure reductions and revenue Enhancements
Motion_____ Second_____ Vote_____ | 158 |

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Business Services

- | | | |
|--|---|-----|
| 4.1-CF
First Reading:
Board Policy 3320 ,
Claims and Actions Against the District | <u>Staff Recommendation:</u>
Accept, for First Reading, Board Policy 3320 regarding Claims and Actions against the District
Motion_____ Second_____ Vote_____ | 197 |
|--|---|-----|

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

Educational Services

3.1-I Administrative Regulations regarding Parent notification of Student Directory Information	<u>Staff Recommendation:</u> Receive for information.	206
--	--	-----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT: Schedule of Board of Education Meetings for 2003:

August 20, 2003
September 3, 2003
September 17, 2003
October 1, 2003
October 15, 2003
November 5, 2003
November 19, 2003
December 3, 2003
December 17, 2003

ADJOURNMENT: Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, September 3, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Bradley Johnson

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 459567

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9, 54956.9(a), 54957 and Education code Section 459567

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
 - 1) Benefits Specialist
 - 2) School Secretary
 - 3) Custodian
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of
September 3, 2003
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the Table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30—minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Report
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

Generals Services

1.1-C Staff Recommendation:
Acceptance of Gifts/
Donations Accept the gift/donation to the District or
facilities from individuals and/or companies,
as submitted and direct staff to send a letter
of appreciation.
Motion_____ Second_____ Vote_____

Page
1

1.2-C Board Members' Recommendation:
Change of Date:
Petition to Abolish
the Merit System Approve the new election and termination
schedule for the abolishment of the Merit
System
Motion_____ Second_____ Vote_____

2

1.3-C Resolution in Support of the Budget Accountability Act	<u>Board Member Recommendation:</u> Approve the Resolution Endorsing the “Budget Accountability Act” for the March 2004 Primary Ballot Motion_____ Second_____ Vote_____	Page 4
1.4-C Resolution in Opposition to Proposition 54: The Classification by Race, Ethnicity, Color, or National Origin, Initiative Constitutional Amendment	<u>Board Member Recommendation:</u> Approve Resolution opposing Proposition 54: The Classification by Race, Ethnicity, Color, or National Origin, Initiative Constitutional Amendment Motion_____ Second_____ Vote_____	7
1.5-C 2003-2004 Designation of California Interscholastic Federation Representatives	<u>Staff Recommendation:</u> Approve 2003-2004 Designation of CIF Representatives to the League for Berkeley High School Athletics Motion_____ Second_____ Vote_____	10
1.6-C Application for Multi-School Teams Status for 2003-2004	<u>Staff Recommendation:</u> Approve the Application for Multi-School Teams Status for 2003-2004 Motion_____ Second_____ Vote_____	12
<u>Human Resources</u>		
2.1-C Acceptance of Personnel	<u>Staff Recommendation:</u> Accept Personnel Report 03-25 as submitted. Motion_____ Second_____ Vote_____	15
<u>Educational Services</u>		
3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve overnight field trip requests. Motion_____ Second_____ Vote_____	20

<u>Business Services</u>		Page
4.1-C Approval of Contract Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent or Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	22
4.2-C Second Reading of Board Policy 3320 regarding Claims and Actions against the District	<u>Staff Recommendation:</u> Approval, at Second Reading, Board Policy 3320 regarding Claims and Actions against the District Motion_____ Second_____ Vote_____	26
4.3-C Approve a Change Order for the Project to Improve the Grounds at Jefferson School	<u>Staff Recommendation:</u> Approve the Change Order for the Project to Improve the Grounds at Jefferson School Motion_____ Second_____ Vote_____	35

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Educational Services

8:30 p.m.

3.1-A Berkeley High School Communication Arts & Sciences (CAS) Small School Proposal	<u>Staff Recommendation:</u> Approval of the Guiding Principles for developing a Request for Authorization (RFA) Application for a Small School at Berkeley High School Motion_____ Second_____ Vote_____	38
---	---	----

Business and Operations

Page

4-1-A
Approve Proposal
and Pricing
Structure from
Xerox Corporation
to lease digital
copiers and establish
a Print shop

Staff Recommendation:
Approve the pricing structure for a comprehensive
change of District copiers and to authorize the
Deputy Superintendent to negotiate the final
terms and conditions of the agreement
Motion_____ Second_____ Vote_____

63

4.2-A
Accept Actuarial
Report on Workers'
Compensation and
Approve Resolution
03-12, Certificate of
Consent to Self
Insure

Staff Recommendation:
Accept Actuarial Report on Workers'
Compensation and Approve Resolution
03-12, Certificate of Consent to Self-Insure
Motion_____ Second_____ Vote_____

68

9:00 p.m.

4.3-A
Approve Request for
Short Term Loan
From the Alameda
County Board of
Supervisor's, County
Auditor and County
Treasurer's Office

Staff Recommendation:
Approve Request for Short Term Loan from the
Alameda County Board of Supervisors, County
Board of Supervisors, County Auditor and County
Treasurer's Office
Motion_____ Second_____ Vote_____

117

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

<u>General Services</u>		Page
1.1-CF Board Response to FCMAT (Fiscal Crisis Management Assistance Team)	<u>Board Member Recommendation:</u> Approve a motion for the Board President to appoint a subcommittee of the Board of Education to review the FCMAT Assessment and Improvement Plan of July 2003 and develop a work plan to be brought back to the Board for consideration no later than the October 1, 2003 Board Meeting Motion_____ Second_____ Vote_____	118

Business and Operations

4.1-CF First Reading: Board Policy 3420, Investment Policy	<u>Staff Recommendation:</u> Accept for First Reading Board Policy 3420: Investment Policy, in accordance with Government Code Section 53646 and FCMAT Financial Management Standard Motion_____ Second_____ Vote_____	119
---	---	-----

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

Business and Operations

9:30 p.m. 4.1-I Presentation Regarding progress on the Fiscal Year Audit	<u>Staff Recommendation:</u> Receive information from the District's independent auditors regarding the status of the Fiscal Year Audit	123
--	---	-----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT Schedule of Board of Education Meetings for 2003:

- September 3, 2003
- September 17, 2003
- October 1, 2003
- October 15, 2003
- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ANNOUNCEMENT: Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access
Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in the Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings except matters pertaining to individual employees of the Berkeley Unified School District. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, September 10, 2003

Call to Order The Presiding Officer will Call the Meeting to Order at 4:00 p.m. The Board will recess to Closed Session at 4:00 p.m.

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 48918(c)

- a) Conference with Legal Counsel—Existing Litigation
- b) Liability Claims

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, September 17, 2003

Call to Order The Presiding Officer will call the Meeting to Order **at 4:00 p.m.**
The Board will recess to Closed Session **at 4:00 p.m.** and
reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and
54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed Session Action	Motion_____ Second_____ Vote_____	
Approve Agenda	Approve the Regular Meeting Agenda of September 17, 2003 Motion_____ Second_____ Vote_____	
Approve Minutes	Approval of Board of Education Minutes of June 11, 2003	1

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

- REPORTS**
- Union Representatives’ Reports
 - Superintendent’s Report
 - Board Members’ Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

Human Resources

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-26 as submitted. Motion_____ Second_____ Vote_____	6
2.2-C Personnel Commission Emergency Appointment	<u>Staff Recommendation:</u> Approve the interim appointment of Mr. George Johnson to fill the third Personnel Commissioner seat. Motion_____ Second_____ Vote_____	14

2.3-C Approval of the Tentative Agreement with Stationary Engineers, Local 39	<u>Staff Recommendation:</u> Approve the Tentative Collective Bargaining Agreement with Stationary Engineers, Local 39 Motion_____ Second_____ Vote_____	15
---	--	----

Educational Services

3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trips for students consistent with District policies and instructional Programs Motion_____ Second_____ Vote_____	16
---	--	----

Business and Operations

4.1-C Approval of Contracts Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	17
--	--	----

4.2-C Approve, at Second Reading: Board Policy 3420	<u>Staff Recommendation:</u> Approve, at Second Reading, Board Policy 3420: Investment Policy, in accordance with Government Code Section 53646 and FCMAT (Fiscal Crisis Management Team) Financial Management Standard 10.1 Motion_____ Second_____ Vote_____	21
--	--	----

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business and Operations

9:30 p.m.		
4.1-A Approve the filing of the 2002-2003 Un-Audited Actuals	<u>Staff Recommendation:</u> Approve the filing of the 2002-2003 Un-Audited Actuals Motion_____ Second_____ Vote_____	25+ Separate document

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

Educational Services

3.1-I Student Enrollment Update	<u>Staff Recommendation:</u> Receive for information.	26
---------------------------------------	--	----

9:00 p.m.

3.2-I Presentation Regarding the Enhancing Education through Technology Grant for Middle Schools	<u>Staff Recommendation:</u> Receive for information.	30
--	--	----

Business Services

4.1-I Forty-Five Day Revision to the Budget	<u>Staff Recommendation:</u> Receive for information.	33
--	--	----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

September 17, 2003
October 1, 2003
October 15, 2003
November 5, 2003
November 19, 2003
December 3, 2003
December 17, 2003

ADJOURNMENT:

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT

Office of the Superintendent

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, October 1, 2003

Call to Order The Presiding Officer will call the Meeting to Order at **4:00 p.m.**
The Board will recess to Closed Session at **4:00 p.m.** and
reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and
54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of October 1, 2003
Motion_____ Second_____ Vote_____

Approve Minutes May 21, 2003

Page
1

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Reports
 Superintendent's Report
 Board Members' Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Staff Recommendation: 11
Acceptance of Gifts/
Donations Accept the gifts/donations to the District
 or facilities from individuals and/or
 companies
 Motion_____ Second_____ Vote_____

1.2-C Board Member Recommendation: 12
Walk-to-School
Day Resolution Approve resolution.
 Motion_____ Second_____ Vote_____

Human Resources

Page

2.1-C
Acceptance of
Personnel Report

Staff Recommendation:
Accept Personnel Report 03-27 as submitted.
Motion_____ Second_____ Vote_____

14

Educational Services

3.1-C
Overnight Field
Trip Requests

Staff Recommendation:
Approve the overnight field trips for students
consistent with District Policies and
Instructional programs
Motion_____ Second_____ Vote_____

19

3.2-C
Out-of-State
Travel Request--
American
Association of
School Librarians/
ALA Annual
Conference

Staff Recommendation:
Approve the out-of-state travel request for
Library Media Teacher conference attendance.
Motion_____ Second_____ Vote_____

20

3.3-C
Memorandum of
Understanding
with Newark
Unified School
District, Lead Agency
for the East Bay
Beginning Teacher
Support and
Assessment (BTSA)
Consortium

Staff Recommendation:
Approve the Memorandum of Understanding
with Newark Unified School District.
Motion_____ Second_____ Vote_____

21

3.4-C
New Non-public
School Placement
for a Special
Education Student

Staff Recommendation:
Approve the new non-public school placement.
Motion_____ Second_____ Vote_____

31

<u>Business and Operations</u>		Page
4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	32
4.2-C Approve Listing of Warrants issued in August 2003	<u>Staff Recommendation:</u> Approve the monthly bill warrant list issued in August 2003	36
4.3-C Approval of the Maintenance and Grounds Depart- ment Goals and the Measure BB Expenditure Plan for Fiscal Year 2004	<u>Staff Recommendation:</u> Approve the Maintenance and Grounds Department Measure BB Annual Plan Fiscal Fiscal Year 2004 Motion_____ Second_____ Vote_____	39
4.4-C Resolution 03-14: GANN Limit Appropriation Computation	<u>Staff Recommendation:</u> Approve Resolution 03-14: Resolution for a State Institutional Initiative that was enacted in the early 1980's. It allows budget appropriations within the requirements of that law. The amendments to that Initiative allows for the compliance with the GANN Initiative to transfer from the local level to the State Motion_____ Second_____ Vote_____	51

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

1.1-CF Board Subcommittee Report on FCMAT (Fiscal Crisis Management Assistance Team) Review	<u>Board Recommendation:</u> Receive for information.	60
---	--	----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT Schedule of Board of Education Meetings for 2003:

October 1, 2003
October 15, 2003
November 5, 2003
November 19, 2003
December 3, 2003
December 17, 2003

ADJOURNMENT: Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, October 8, 2003

Call to Order The Presiding Officer will call the Meeting to Order at **6:30** p.m.
The Board will recess to Closed Session at **6:30** p.m.

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Public Employee Performance Evaluation: Superintendent

Report Closed Session Action

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT

**Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, October 15, 2003

Call to Order The Presiding Officer will call the Meeting to Order at **6:00 p.m.**
The Board will recess to Closed Session at **6:00 p.m.** and
reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and
54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
 - 1) Superintendent's Evaluation
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed Session Action	Motion_____ Second_____ Vote_____	
Approve Agenda	Approve the Regular Meeting Agenda of October 15, 2003 Motion_____ Second_____ Vote_____	
Approve Minutes	Approve the Board of Education Minutes: May 7, 2003, Regular Meeting June 4, 2003, Regular Meeting June 18, 2003, Regular Meeting July 2, 2003, Regular Meeting August 13, 2003, Special Meeting September 3, 2003, Regular Meeting September 10, 2003, Special Meeting October 1, 2003, Regular Meeting October 8, 2003, Special Meeting Motion_____ Second_____ Vote_____	1

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Reports
 Superintendent's Report
 Board Members' Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C	<u>Staff Recommendation:</u>	72
Acceptance of Gifts/ Donations	Accept the gifts/donations to the District or facilities from individuals and/or companies Motion_____ Second_____ Vote_____	

1.2-C Board Member Recommendation: 73
Change of Date Approve the new election and termination
for the Petition schedule
to Abolish the Motion_____ Second_____ Vote_____
the Merit System

Human Resources

2.1-C Staff Recommendation: 75
Acceptance of Accept Personnel Report 03-28 as submitted.
Personnel Report Motion_____ Second_____ Vote_____

Educational Services

3.1-C Staff Recommendation: 82
Overnight Field Approve the overnight field trips for students
Trip Requests consistent with District Policies and
Instructional Programs
Motion_____ Second_____ Vote_____

3.2-C Staff Recommendation: 83
Overnight Travel Approve the overnight travel for Berkeley Unified
Request School District staff consistent with District Policies.
Motion_____ Second_____ Vote_____

3.3-C Staff Recommendation: 84
Out-of-State Travel Approve out-of-state travel request for school-based
Request mental health conference attendance.
Motion_____ Second_____ Vote_____

Business and Operations

4.1-C Staff Recommendation: 85
Approval of Contracts/ Authorize the Deputy Superintendent and
Purchase Orders for Purchasing Agent to execute Purchase Orders
Services and Contracts Motion_____ Second_____ Vote_____

4.2-C Staff Recommendation: 94
Approve Listing of Approve the monthly bill warrant list issued in
Warrants issued September 2003
In September 2003 Motion_____ Second_____ Vote_____

<p>4.3-C Approval of Payroll Warrants issued in August and September 2003</p>	<p><u>Staff Recommendation:</u> Approve payroll payments made in August and September 2003 Motion_____ Second_____ Vote_____</p>	<p>97</p>
<p>4.4-C Resolution 03-15: Authorization to Accept the King Modernization Project</p>	<p><u>Staff Recommendation:</u> Accept the King Modernization Project as complete. Motion_____ Second_____ Vote_____</p>	<p>101</p>
<p>4.5-C Resolution 03-16: Authorization to Accept the Bid of the The Lowest Responsive Responsible Bidder for The Franklin Adult School Project</p>	<p><u>Staff Recommendation:</u> Approve the contract award to West Coast Contractors Motion_____ Second_____ Vote_____</p>	<p>103</p>
<p>4.6-C Resolution 03-17: Authorization to Accept completion of the Willard Middle School Walkway Roofing Project</p>	<p><u>Staff Recommendation:</u> Accept the Willard Middle School Walkway Roofing Project as complete. Motion_____ Second_____ Vote_____</p>	<p>107</p>
<p>4.7-C Resolution 03-18: Authorization to Accept Change Order #1 for Dead and Diseased Tree Removal and Tree Pruning Services at various sites</p>	<p><u>Staff Recommendation:</u> Accept contract deduction amount of \$451.00 and approve the new contract amount of \$23,004.00 for Cleary Brothers, Landscape, Inc. Motion_____ Second_____ Vote_____</p>	<p>109</p>

4.8-C Resolution 03-19: Authorization to Accept completion Of the Grounds Renovation Project At Cragmont Elementary School Playground	<u>Staff Recommendation:</u> Accept the completion of the Grounds Renovation Project at Cragmont Elementary School Motion_____ Second_____ Vote_____	112
4.9-C Resolution 03-20: Authorization to Accept completion of the dead and Diseased tree removal and tree pruning Services at various Sites	<u>Staff Recommendation:</u> Accept completion of the dead and diseased tree removal and tree pruning services at various sites Motion_____ Second_____ Vote_____	114
4.10-C Review and accept Treasurer's Quarterly Investment Report	<u>Staff Recommendation:</u> Accept the County Treasurer's Quarterly Investment Report Motion_____ Second_____ Vote_____	116

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Human Resources

2.1-A Declaration of Need For Fully Qualified 2003-2004 Educators	<u>Staff Recommendation:</u> Approve the Declaration of Need for Fully Qualified 2003-2004 Educators as submitted. Motion_____ Second_____ Vote_____	129
2.2-A Reclassification of Account Clerk Positions to Account Technician in Business and Operations	<u>Staff Recommendation:</u> Approve Reclassification of Account Clerk Position to Account Technician in Business and Operations Motion_____ Second_____ Vote_____	134

1.2-CF
First Reading:
Board Policy 3530,
Self Insurance

Staff Member Recommendation:
Accept, for First Reading, proposed Board
Policy 3530: Self Insurance
Motion_____ Second_____ Vote_____

172

INFORMATION

These items are intended to keep the Board informed on various District business materials, which do not require formal action, by the Board.

Educational Services

9:00 P.M.

3.1-I
Presentation on the
Performing Arts
Programs in the
District

Staff Recommendation:
Receive for information.

174

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

October 15, 2003
November 5, 2003
November 19, 2003
December 3, 2003
December 17, 2003

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT

**Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

Phone: (510) 644-8764 Fax: (510) 540-5358

SPECIAL MEETING OF THE BOARD OF EDUCATION - AGENDA

Tuesday, October 21, 2003

Call to Order The Presiding Officer will call the Meeting to Order at 7:30 p.m. The Board will recess to Closed Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—**Educational Services Conference Room**

- a) Conference with Legal Counsel—Existing Litigation
- b) Public Employee Performance Evaluation: Superintendent

Report Closed Session Action

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, November 5, 2003

Call to Order The Presiding Officer will call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion'
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) 1) Instructional Assistant
- f) Public Employment Appointments
 - 1) Superintendent's Evaluation
- g) Liability Claims
- h) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action

Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of November 5, 2003
Motion_____ Second_____ Vote_____

Approve Minutes

Approve the Board of Education Minutes as follows: 1
May 7, 2003, Regular Meeting
June 4, 2003, Regular Meeting
June 18, 2003, Regular Meeting
July 2, 2003, Regular Meeting
August 13, 2003, Special Meeting
August 20, 2003, Regular Meeting
September 3, 2003, Regular Meeting
September 10, 2003, Special Meeting
September 17, 2003, Regular Meeting
October 1, 2003, Regular Meeting
October 8, 2003, Special Meeting
October 15, 2003, Regular Meeting
October 21, 2003, Special Meeting

Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per spokesperson to address the Board.

REPORTS

Union Representatives' Reports
Superintendent's Report
Board Members' Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Veterans' Day Event	<u>Board Member Recommendation:</u> Approve the Berkeley Veterans Day Event Resolution. Motion_____ Second_____ Vote_____	111
------------------------------	--	-----

Human Resources

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 03-09 as submitted. Motion_____ Second_____ Vote_____	115
2.2-C Rescission of Personnel Commission Appointment in the case of Mr. George Johnson	<u>Staff Recommendation:</u> Approve as submitted. Motion_____ Second_____ Vote_____	122

Educational Services

3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trips for students consistent with District Policies and Instructional Programs Motion_____ Second_____ Vote_____	123
3.2-C "No Child Left Behind" Title I Private Schools Inter-district Service Agreement	<u>Staff Recommendation:</u> Approve the "No Child Left Behind" Title I Private Schools Inter-district Service Agreement Motion_____ Second_____ Vote_____	124
3.3-C Request for Field Trip To France and Spain April 4-13, 2004	<u>Staff Recommendation:</u> Approve the Request for Field Trip to France and Spain, April 4-13, 2004 Motion_____ Second_____ Vote_____	125

<p>3.4-C Grant Application for Sign Language Instruction at John Muir Elementary School</p>	<p><u>Staff Recommendation:</u> Approve Intent to Apply for a Grant to the San Francisco Foundation. Motion_____ Second_____ Vote_____</p>	<p>126</p>
<p>3.5-C New Non-public School Placements for Special Education Students</p>	<p><u>Staff Recommendation:</u> Approve the non-public school placements for Special Education Students Motion_____ Second_____ Vote_____</p>	<p>127</p>
<p><u>Business and Operations</u></p>		
<p>4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts</p>	<p><u>Staff Recommendation:</u> Authorize the Deputy Superintendent and Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____</p>	<p>129</p>
<p>4.2-C Resolution 03-23: Authorization to Participate in the Department of General Services Procurement Division Surplus Property Program</p>	<p><u>Staff Recommendation:</u> Approve Resolution 03-23: Authorization to participate in the Department of General Services Procurement Division Surplus Property Program. Motion_____ Second_____ Vote_____</p>	<p>137</p>
<p>4.3-C Board Policy 3400: Fraud</p>	<p><u>Staff Recommendation:</u> Adopt, at Second Reading, Board Policy 3400: Fraud Motion_____ Second_____ Vote_____</p>	<p>139</p>
<p>4.4-C Board Policy 3530: Self Insurance</p>	<p><u>Staff Recommendation:</u> Adopt, at Second Reading, Board Policy 3530: Self Insurance Motion_____ Second_____ Vote_____</p>	<p>143</p>

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business and Operations

4.1-A **Staff Recommendation:** 145
Modifications of Property Management Guidelines
Approve components and guidelines for property management and use of facilities
Motion_____ Second_____ Vote_____

4.2-A **Staff Recommendation:** 162
Approval of Modifications to the Franklin Adult School Project
Approve the Modifications for the Franklin Adult School Project and direct the architect to finalize the design modifications for pricing by the contractor, recognizing the Board's Authority to rescind such action pending Unanticipated legal or financial implications
Motion_____ Second_____ Vote_____

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF **Staff Recommendation:** 164
2003-2004 Work Plan for the FCMAT Report
Accept the 2003-2004 Work Plan for the FCMAT Report
Motion_____ Second_____ Vote_____

INFORMATION

These items are intended to keep the Board informed on various District business materials, which do not require action, by the Board.

Educational Services

8:00 p.m.

3.1-I Educational initiatives and instructional improvement.	<u>Staff Recommendation:</u> Staff will present work being done to incorporate and advance District goals into the curriculum.	Presentation
3.2-I Monthly Enrollment and average daily attendance summary	<u>Staff Recommendation:</u> Receive the monthly enrollment and average daily attendance summary reports for for information.	172

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ADJOURNMENT

Schedule of Board of Education Meetings for 2003:

- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Berkeley's Government Access Channel 33**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

AGENDA

Saturday, November 15, 2003, 2:00 p.m.

- | | |
|----------------|---|
| Call to Order | The Presiding Officer will Call the Meeting to Order at 2:00 p.m. The Board will recess to Closed Session at 2:00 p.m. |
| Roll Call | President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Bradley Johnson* |
| Administration | Superintendent Michele Lawrence, Secretary |

RECESS TO CLOSED SESSION To 1921 San Antonio
Berkeley, CA 94707

AGENDA ITEM a) Public Employee Performance Evaluation:
Superintendent

REPORT OF ACTION TAKEN IN CLOSED SESSION

ADJOURNMENT

*The Student Director does not attend Closed Session.

BERKELEY UNIFIED SCHOOL DISTRICT
Office of the Superintendent
District Administrative Offices, Board Conference Room
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

Wednesday, November 19, 2003

Call to Order The Presiding Officer will call the Meeting to Order at **5:30 p.m.** The Board will recess to Closed Session at **5:30 p.m.** and reconvene in Public Session at 7:30 p.m.

Roll Call President Joaquin J. Rivera
 Vice President John T. Selawsky
 Director Terry S. Doran
 Director Shirley Issel
 Director Nancy Riddle
 Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of
November 19, 2003
Motion_____ Second_____ Vote_____

Approve Minutes Approve the Board of Education Minutes of
November 5, 2003
Motion_____ Second_____ Vote_____

Page
1

RECOGNITION AND ACKNOWLEDGEMENT

Recognition and Acknowledgement of Mr. Larry Goldenberg, President, Berkeley Rotary Club and the Berkeley Rotarians, for donating and distributing The American Heritage Children's Dictionary, by Houghton Mifflin, to every third grade student in the City of Berkeley.

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public testimony is limited to 30 minutes—3 minutes per spokesperson to address the Board.

REPORTS

Union Representatives' Reports
Superintendent's Report
Board Members' Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Board Member Recommendation: 15
Resolution Opposing Approve Resolution Opposing Liquor Sales at Proposed
Liquor Sales at Long's Drug Store at 2300 Shattuck Avenue, Berkeley
Proposed Long's Motion_____ Second_____ Vote_____
Drug Store at
2300 Shattuck
Avenue, Berkeley

Human Resources

2.1-C Staff Recommendation: 17
Acceptance of Accept Personnel Report 03-30 as submitted
Personnel Report Motion_____ Second_____ Vote_____

Educational Services

3.1-C Staff Recommendation: 22
Approval of Berkeley Approve Carl D. Perkins Vocational and
High School Carl D. Technical Education Application/Plan for
Perkins Vocational Funding
and Technical Motion_____ Second_____ Vote_____
Education Application
Plan for Funding

Business and Operations

4.2-C Staff Recommendation: 48
Resolution 03-21: Approve Resolution 03-21: Authorization to
Authorization to establish Separate Payroll and Benefits
Establish Separate Clearing Fund at the County-Treasurer's Office
Payroll and Benefits Motion_____ Second_____ Vote_____
Clearing Fund at the
County Treasurer's Office

4.3-C Staff Recommendation: 50
Resolution 03-25: Approve Resolution 03-25: Authorization to Accept
Authorization to Accept completion of the New Campus Green Project at
Completion of the New Berkeley High School
Campus Green Project Motion_____ Second_____ Vote_____
At Berkeley High School

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business and Operations

4.1-A Fee Schedules for the rental and leasing of District property	<u>Staff Recommendation:</u> Approve the proposed Fee Schedules for the rental and leasing of District property Motion_____ Second_____ Vote	52
---	--	----

INFORMATION

These items are intended to keep the Board informed on various District business materials, which do not require action, by the Board.

Educational Services

8:30 p.m.		
3.1-I Performance Levels on the California Standards Test	<u>Staff Recommendation:</u> Receive the California Standards Test results for review and information.	56

9:00 p.m.		
3.2-I 5 th Annual Report on the District’s Early Literacy Plan	<u>Staff Recommendation:</u> Receive the 5 th Annual Report on the District’s Early Literacy Plan for review and information	128+ Separate document

Business and Operations

4.1-I Revised Modifications of Property Guidelines	<u>Staff Recommendation</u> At the last Board Meeting, the Board requested that staff submit a revised copy of the Modifications of Property Management Guidelines. Attached is the revised document	131
---	---	-----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2003:

November 19, 2003
December 3, 2003
December 17, 2003

ADJOURNMENT

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Berkeley's Government Access Channel 33**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY.**

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings except matters pertaining to individual employees of the Berkeley Unified School District. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

BERKELEY UNIFIED SCHOOL DISTRICT

Office of the Superintendent

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, December 3, 2003

Call to Order The Presiding Officer will call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action

Motion_____ Second_____ Vote_____

ANNUAL ORGANIZATIONAL MEETING

Election of Officers

President_____
Motion_____ Second_____ Vote_____

Vice President_____
Motion_____ Second_____ Vote_____

Secretary_____
Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of
December 3, 2003
Motion_____ Second_____ Vote_____

Approval of Resolution
Of Appreciation for
Outgoing President
Joaquin J. Rivera

Board Member Recommendation:
Approve the Resolution of Appreciation
for Outgoing Board of Education
President Joaquin J. Rivera
Motion_____ Second_____ Vote_____

Separate
document

Board of Education
Representatives to
Board Committees
for 2004

Staff Recommendation:
Approve the representation of individual
Board members on District and Community
Committees
Motion_____ Second_____ Vote_____

1

2004 Board of
Education Meeting
Schedule

Staff Recommendation:
Approve the proposed 2003 Board of Education
Meeting Schedule
Motion_____ Second_____ Vote_____

3

Approval of Minutes

Staff Recommendation:
Approve the Minutes:
November 15, 2003, Special Meeting
November 19, 2003, Regular Meeting
Motion_____ Second_____ Vote_____

4

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS:	Union Representatives’ Reports	
	District Music Curriculum Committee Report	18
	Board Members’ Reports	
	Superintendent’s Report	

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be removed to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Adopt-A-School	<u>Board Member Recommendation:</u> Reaffirm Adopt-A-School Assignments for 2003-2004 Motion_____ Second_____ Vote_____	24
1.2-C Acceptance of Gifts/Donations	<u>Staff Recommendation:</u> Accept the gifts/donations to the District or facilities from individuals and/or companies, as submitted. Motion_____ Second_____ Vote_____	25
1.3-C Call for Nominations for CSBA Delegate Assembly	<u>Staff Recommendation:</u> Approval of nominations for the CSBA Delegate Assembly Motion_____ Second_____ Vote_____	26
1.4-C Addition of Board Policies to adopted Policy Manual	<u>Board Member Recommendation:</u> Receive for information. Motion_____ Second_____ Vote_____	30

Human Resources

2.1-C Staff Recommendation: 88
Acceptance of Accept Personnel Report 03-31 as submitted.
Personnel Motion_____ Second_____ Vote_____
Report

Educational Services

3.1-C Staff Recommendation: 91
Overnight Approve the overnight field trips for students
Field Trips consistent with District policies and
instructional programs
Motion_____ Second_____ Vote_____

Business and Operations

4.1-C Staff Recommendation: 93
Approval of Contracts/ Authorize the Deputy Superintendent and
Purchase Orders for Purchasing Agent to execute Purchase Orders
Services and Contracts Motion_____ Second_____ Vote_____

4.2-C Staff Recommendation: 98
Approve Listing of Approve monthly bill warrants issued in
Warrants Issued in October, 2003
October 2003 Motion_____ Second_____ Vote_____

4.3-C Staff Recommendation: 101
Receive and Approve Approve Payroll payments made in October, 2003
Information on the Motion_____ Second_____ Vote_____
Issuance of Payroll
Warrants for Employee
Services for October
2003

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Educational Services

3.2-A English Language Development Standards	<u>Staff Recommendation:</u> Approve the English Language Development Standards Motion_____ Second_____ Vote_____	104
--	--	-----

Business and Operations

4.1-A Certification of First Interim Report	<u>Staff Recommendation</u> That the Board of Trustees accepts the Negative Certification of the First Interim Report, certifying that the District will be Unable to meet their financial obligations for the subsequent year without significant expenditure reductions and revenue enhancements Motion_____ Second_____ Vote_____	196+ Separate document delivered prior to the meeting.
---	--	---

4.2-A Approve Third Party Administrator for Administration of Claims for Self Insured Workers Compensation	<u>Staff Recommendation:</u> Approve the firm of Gregory B. Bragg and Associates as the District's third party administrator for workers compensation claims and authorize the Deputy Superintendent to negotiate the remaining terms and conditions of the agreement Motion_____ Second_____ Vote_____	198
--	--	-----

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Educational Services

8:30 p.m.

3.1-CF

Magnet Grant
Presentation and
Consideration

Staff Recommendation:

School site representatives are seeking approval to apply for a Magnet Grant.

Separate document delivered prior to the meeting.

Business and Operations

4.1-CF

Suggested timeline
For a public process
Leading to a new BSEP
Tax measure in
November, 2004

Staff Recommendation:

Consider the proposed timeline for a public process which may lead to a decision to place a modified BSEP tax measure on the ballot of November, 2004

200

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

Educational Services

3.1-I

Monthly School
Enrollment Report
and Average Daily
Attendance Summaries

Staff Recommendation:

Receive for information.

204

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Remaining Board of Education Meeting for 2003:

December 3, 2003

December 17, 2003

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private.** There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

qeg

BERKELEY UNIFIED SCHOOL DISTRICT

**Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, December 17, 2003

Call to Order The Presiding Officer will call the Meeting to Order at 6:00 p.m.
The Board will recess to Closed Session at 6:00 p.m. and
reconvene in Public Session at 7:30 p.m.

Roll Call President John T. Selawsky
Vice President Nancy Riddle
Director Terry S. Doran
Director Shirley Issel
Director Joaquin J. Rivera
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and
54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of
December 17, 2003
Motion_____ Second_____ Vote_____

Approve Minutes Approve the Board of Education Minutes of: 1
December 3, 2003, Special Meeting
December 3, 2003, Regular Meeting

PRESENTATION Berkeley Alliance

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives' Reports
Superintendent's Report
Board Members' Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Staff Recommendation: 22
Acceptance of Gifts/
Donations Accept the gifts/donations to the District
or facilities from individuals and/or
companies
Motion_____ Second_____ Vote_____

1.2-C Staff Recommendation: 23
Resolution 03-28:
Signatures of Board
Members Approve Resolution 03-28: Signatures of
Board Members
Motion_____ Second_____ Vote_____

Human Resources

2.1-C Staff Recommendation: 25
Acceptance of Accept Personnel Report 03-32 as submitted.
Personnel Report Motion_____ Second_____ Vote_____

2.2-C Staff Recommendation: 29
Staffing the new Approval to add classified and certificated
Berkeley High School staff positions needed to manage the new
Facility Berkeley High School facility
Motion_____ Second_____ Vote_____

Education Services

3.1-C Staff Recommendation: 32
Overnight Field Trips Approve the overnight field trips for students
consistent with District policies and
Instructional Programs
Motion_____ Second_____ Vote_____

3.2-C Staff Recommendation: 33
Public Art Proposal Approve the request to display public art at
for Thousand Oaks Thousand Oaks School
School Motion_____ Second_____ Vote_____

3.3-C Staff Recommendation: 34+
Consolidated Application Approve the Consolidated Application for Separate
for Categorical Funding, Part II Funding Categorical Aid Programs, Part II documen
Part II Motion_____ Second_____ Vote_____

3.4-C Staff Recommendation: 36
English Language Approve the English Language Arts-English
Arts-English Language Language Development Standards Map K-12
Development Standards Map K-12
Map K-12 Motion_____ Second_____ Vote_____

3.5-C Single Plan for Student Achievement for Berkeley Alternative High School	<u>Staff Recommendation:</u> Approve the Single Plan for Student Achievement for Berkeley Alternative High School Motion_____ Second_____ Vote_____	40
3.6-C New Non-Public School Placements for Special Education Students	<u>Staff Recommendation:</u> Approve the non-public school placements for these Special Education students Motion_____ Second_____ Vote_____	50
<u>Business Services</u>		
4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	52
4.2-C Approve Listing of Warrants issued in November 2003	<u>Staff Recommendation:</u> Approve the monthly bill warrants issued in November 2003 Motion_____ Second_____ Vote_____	59
4.3-C Receive and Approve Information on the Issuance of Payroll Warrants for Employee Services for November 2003	<u>Staff Recommendation:</u> Approve Payroll payments made in November, 2003 Motion_____ Second_____ Vote_____	62
4.4-C Review Monthly Investment Reports	<u>Staff Recommendation:</u> Review and Approve the Monthly Investment Reports Motion_____ Second_____ Vote_____	65
4.5-C Resolution 03-26: Authorization to Accept completion of the Landscape Renovation of Jefferson School	<u>Staff Recommendation:</u> Approve Resolution 03-26: Authorization to Accept completion of the Landscape Renovation of Jefferson School Motion_____ Second_____ Vote_____	105

4.6-C Resolution 03-27: Authorization to Accept the Public Address System at Berkeley High School	<u>Staff Recommendation:</u> Approve Resolution 03-27: Authorization to Accept the Public Address System Project at Berkeley High School Motion_____ Second_____ Vote_____	107
4.7-C Budget Development Timelines for FY 2004- 2005	<u>Staff Recommendation:</u> Approve the Budget Development Timelines for FY 2004-2005 Motion_____ Second_____ Vote_____	109
4.8-C Liability Claims submitted to the District	<u>Staff Recommendation:</u> Deny all claims presented. Motion_____ Second_____ Vote_____	113

ACTION ITEMS

Business and Operations

4.1-A Set Self-insured Workers' Compensation Rate for balance of 2003-04 FY and 2004-05 FY	<u>Staff Recommendation:</u> Approval to set self-insured Workers' Compensation Rate for balance of 2003-04 FY and 2004-05 FY Motion_____ Second_____ Vote_____	114
4.2-A BSEP Timeline Calendar	<u>Staff Recommendation:</u> Adopt the BSEP Timeline Calendar Motion_____ Second_____ Vote_____	117
4.3-A Yearly Facilities Plan Modification	<u>Staff Recommendation:</u> Approve the items listed and the process outlined Motion_____ Second_____ Vote_____	120

INFORMATION

These items are intended to keep Board informed on various District business matters, which do not require formal action, by the Board.

Educational Services

8:30 p.m.

3.1-I Presentation by Educational Services Department on Assessment Data using Multiple Measures	<u>Staff Recommendation:</u> Receive the presentation on Multiple Measures for information.	124
--	---	-----

9:00 p.m.

3.2-I Presentation by Educational Services Department on the Guided Language Acquisition Design (GLAD) Staff Development Model	<u>Staff Recommendation:</u> Receive the presentation by the the Educational Services Department on the Guided Language Acquisition Design (GLAD) Staff Development Model	145
---	--	-----

Business Services

4.1-I Measure BB Financial Update	<u>Staff Recommendation:</u> Receive Financial Update on Measure BB.	146
---	---	-----

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located at the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENT

Schedule of Board of Education Meetings for 2004

January 14, 2004
January 21, 2004
February 4, 2004
February 18, 2004
March 10, 2004
March 24, 2004
April 14, 2004
April 21, 2004
May 5, 2004
May 19, 2004
June 2, 2004
June 23, 2004
July 7, 2004 (Tentative)
August 25, 2004
September 1, 2004
September 15, 2004
October 6, 2004
October 20, 2004
November 3, 2004
November 17, 2004
December 1, 2004
December 15, 2004

ADJOURNMENT:

Time _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Berkeley's Government Access Channel 33**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private.** There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

