

Meeting Minutes of October 13, 2016

Members Present: Stephanie Allan Susi Marzuola Eric Weaver Nicolie Bolster-Ott David Goldin

Staff Present: Timothy E. White, Executive Director of Facilities
Chanita Stevenson, Administrative Coordinator

1. **Call to Order:** The meeting was called to order at 6:04 PM.
2. **Approval of Meeting Minutes:**
Secretary Weaver moved to approve the minutes. Member Bolster–Ott seconded the motion. The minutes were approved unanimously.
3. **Public Comments:** There were no public comments.
4. **Staff Report.**
 - a. **Presentation of the Draft Recommended Measure I Bond Facilities Program Reallocation:**
Staff presented a draft of the Measure I Bond Program Reallocation to the Committee.
 - 1) **Introduction:** Staff gave an overview of the Measure I program including the number of completed projects. Approximately \$89.6M has been spent to date.
 - 2) **Status of Funds:** Staff explained the current sources of program revenue and use of funds. He highlighted the expenditures by fiscal year with majority of the expenditures occurring in fiscal year 2013 -2014 during the Berkeley High School Phase II & III Project. The available fund balance is \$42.5M. There is \$85M in unissued Measure I bonds.
 - 3) **Current remaining projects in the program:** Staff stated that there are 38 separate projects with small scopes of work scheduled over the next 4 years at our school sites.
 - 4) **Considerations for change:** Staff explained that multiple small projects are inefficient with high management, architectural and engineering costs. By consolidating the projects, the Facilities Division will:
 - i. Address educational program deficiencies by providing comprehensive building assessments and program upgrades to support 21st Century Learning

- ii. Expand elementary capacity needs by adding student capacity in impacted zones. New projects will upgrade elementary site infrastructure to support high levels of enrollment and provide adequate educational program support spaces.
- iii. Finish incomplete and un-modernized buildings by expanding the scope of the Berkeley High School Community Theater Project and modernize underutilized buildings at West Campus.

5) **Proposed Reallocation of Measure I Projects**

Staff shared his proposed reallocation of the Measure I program with the Committee. Some of the highlights of the proposed reallocation include the following projects:

- **LeConte Elementary Capacity Project:** This project will include a new 5 classroom wing with restrooms and one project-based learning space.
- **Oxford Modernization and New Construction:** The planning for the modernization project has begun. The reallocation would add a new multipurpose room, administration and new classroom space in the existing building.
- **West Campus Elementary Capacity Project:** This project would modernize the auditorium, gym and locker room. It will create a new cafeteria, playground and drop off parking.
- **Berkeley High Community Theater:** The reallocation would increase the project budget to include a classroom wing, reconfiguration of the Schwimley Theater along with planned system upgrades.

6) **Schedule and phasing:** The reallocation will go to the Board for discussion on November 16th.

b. Questions from the Committee:

Co-Chair Marzuola commented that the outstanding bond projects are being replaced with new consolidated projects. She asked how did Staff specifically identify the new projects. Staff explained that the new projects are centered around the redevelopment of West Campus. A renovated West Campus auditorium and elementary school would provide housing for programs undergoing extensive renovation. The new projects will provide sufficient funding to complete one comprehensive project instead of going to a site multiple times to achieve the same outcome.

Co-Chair Marzuola added that it would be helpful to add a section to the presentation that explains how the plan will change from doing projects with multiple scopes of work over multiple years to one comprehensive project. It will still provide the same upgrades to the site but sooner instead over a long period.

Member Bolster-Ott asked about the sites that are not in the planned reallocation. Staff responded that the goal of the reallocation is to prioritize comprehensive upgrades at a few sites, with the intention of deferring sites not listed in the plan for a comprehensive upgrade in a future bond.

Secretary Weaver stated that one of the criteria that proposed plan provides is equity. He explained that the proposed Oxford project would improve their facilities. The capacity project at LeConte would relieve the overcrowding at Malcolm X.

Member Goldin stated that this proposed plan tackles the pressures of growth in an equitable way. It adds projects that will enhance the educational program at the school sites. In addition, it will save the District money from escalation by bidding projects earlier. His final comment was that Facilities should consider expanding the pool of architects to design the new set of projects.

Co-Chair Allan suggested that the Committee attend the Board meeting to support the proposed plan. Staff will present the plan to the Board on November 16.

Member Bolster – Ott asked how spending the funds earlier would potentially impact the tax burden on a Berkeley homeowner. Member Goldin reminded the Committee that Board Director Daniels stated in a previous meeting that the increase in property values in Berkeley could allow the District to issue a certain amount of bonds ahead of schedule without any impact to the taxpayers. Staff noted that he would provide this information to the Board as a part of the implementation package.

Co-Chair Marzuola asked how the masterplan process fits into this reallocation plan. Staff explained that the District has not initiated the master plan process at this time. The Committee believes that the reallocation could serve as a mini master plan to address the current needs of the District now in an efficient way. Co-Chair Allan would like to revisit this topic at our next meeting.

5. **Discussion of the Maintenance Facility:** This topic was postponed to a future meeting.
6. **Discussion of repurposing district facilities:** This topic was postponed to a future meeting.
7. **Monthly Report from the Subcommittees:** There were no reports.
8. **Next Scheduled Meeting Date:**
 - The next meeting is tentatively scheduled for November 10th.
9. **Adjournment:**
 - The meeting adjourned at 7:27 PM.