

Draft Meeting Minutes of December 15, 2016

Members Present: Stephanie Allan Susi Marzuola Eric Weaver David Goldin Carl Bridgers

Staff Present: Timothy E. White, Executive Director of Facilities
Chanita Stevenson, Facilities Analyst

Members of the Public: Tom Kelly

1. **Call to Order:** The meeting was called to order at 6:27 PM.
2. **Approval of Meeting Minutes:** The minutes from the November 10th meeting will be for available for approval at the January meeting.
3. **Public Comments:** Tom Kelly, member of the public, spoke about Community Choice Energy (CCE). CCE is a new program that would provide electricity to all customers in Alameda County government entities at a reduced rate. The electricity will have a higher renewable energy content and fewer greenhouse gases than electricity provided by PG&E. The cost will be competitive with PG&E rates. He encouraged the District to look into this opportunity.

Next, Mr. Kelly gave the Committee a handout that contained information about the performance of the solar panels at Emerson Elementary School. He explained that from 2012-2014 the panels had a projected \$89,213 savings to the District. Since 2015, the panels have been offline for a total 331 days that has caused a projected loss of \$36,148. Mr. Kelly wanted to bring this to the CBOC's attention. The Facilities investment requires a budget for maintenance. He encouraged the District to consider purchasing a district-wide monitoring system and setting up a maintenance contract with a local firm to maintain these systems. Executive Director White responded that there is not sufficient budget to cover these additional costs. Staff agreed to provide information regarding the rebates received for all solar projects for a future meeting. Upon review, the Committee will set a meeting with Business Services to discuss how to establish a budget related to the maintenance of the solar panels.

4. **Staff Report.**

a. **Facilities Plan Reallocation Update**

Staff stated that this item will go to the Board for approval on January 11, 2017. The Board requested that Staff engage with the Principals to solicit feedback on the new plan. Staff is scheduled to attend the Principal's meeting on January 4th.

- b. **Community Theater Update:** Staff stated that the Architect is currently meeting with a selected group of members from Berkeley High School. Co-Chair Allan, who attends the meeting as a representative of the CTE Stagecraft program, raised a concern to the

Committee about the project meetings. She stated that a representative from the Bond Committee should attend future meetings to ensure that the Architect explains the costs of program related items to the Community Theater Site Committee. Member Goldin asked about the current phase of the project and the types of meetings are currently taking place. Staff responded that the project is in the internal pre-design phase to determine programming needs for the facility. Co-Chair Marzuola asked if the Architect plans to provide an estimate at the end of this phase. Staff responded that a scope of work for the project and an estimate would be prepared. Member Goldin expressed that the Committee would be overstepping their boundaries if a member attended these internal programming meetings. However, he noted that it is within the Committee's purview to demand an accounting of costs related to this project from Facilities. Staff explained to the Committee that the next phase of project planning would include hiring a project manager to manage the scope and costs of the project. Berkeley High School Staff along with Educational Services are interested in keeping the classes displaced by theater construction on campus. The current strategy will be to keep as many programs on campus as possible. Member Goldin requested that this item remain on the agenda for future updates.

- c. **CTE Project Update:** The administrative staff at Longfellow Middle School would like the District to consider adding plans to create a makerspace in the old cafeteria. The District hired an architect to begin planning in November. The District is waiting for the architect to sign off on the contract to begin. The current CTE project includes plans to convert spaces in the Adult School and the old auto shop room at BHS. It will also convert a space that currently houses Berkeley Community Media located in the G Building.
- d. **Longfellow Cafeteria:** The District plans to open the cafeteria for students January.

5. **Next Scheduled Meeting Date:**

- The next meeting is tentatively scheduled for January 19th.

6. **Adjournment:**

- The meeting adjourned at 7:20 PM.