

Meeting Minutes of February 16, 2017

Members Present: Stephanie Allan Susi Marzuola Eric Weaver David Goldin Carl Bridgers
Nicolie Bolster-Ott Allen Nudel

Staff Present: Timothy White Chanita Stevenson

1. **Call to Order:** The meeting was called to order at 6:01 PM.
2. **Approval of Meeting Minutes for January 19, 2017:** Secretary Weaver moved to approve the minutes. Member Nudel seconded the motion. The minutes were approved unanimously.
3. **Staff Updates**
 - a. **Review of the Facilities Plan Update**

Staff provided an update regarding the monthly report and a concern from the CBOC regarding an increase to the Blacktop project not listed on the monthly update. Staff explained that the monthly update reports on projects that are currently under construction. The Blacktop project construction was complete and was accepted by the Board at the time of the last update. Staff will ensure that the proper information is provided in the reports. In addition, the next Facilities Plan Update will include all of the new projects that were approved in the Measure I reallocation.
 - b. **Reallocation Plan:** The reallocation plan was approved by the Board on January 11th. The current projects moving forward include the Berkeley Community Theater, Oxford Modernization, LeConte Modernization, West Campus and the Cafeteria Service upgrades at selected elementary schools. The Facilities Division will partner with the Communications Team to provide information about all projects. In addition, our construction management team has added a program manager to assist the District with the planning process for these projects. Staff is reviewing all budgets and schedules of projects that are interdependent on the West Campus Capacity Project.
 - c. **BHS Career Technical Education (CTE):** The Board recently approved SVA Architects to design the CTE projects for Berkeley Adult School and Berkeley High School. The architect met with the CTE program administrators today. The program at BHS will be housed in a space currently utilized by Berkeley Community Media in the G Building. Staff plans to schedule a meeting with City of Berkeley and Berkeley Community Media to discuss relocation. The current plan anticipates the space will be ready in Fall 2018
 - d. **BHS Community Theater:** The Architect plans to present concepts to the internal BHS Committee next month. Co-Chair Allan requested that a member from the CBOC attend the next meeting. Member Bolster-Ott is planning to attend. Outreach to the City of Berkeley

and performing arts community will begin next month. The architect has met with Board members. The building assessment is almost complete. The historic evaluation of the Community Theater has begun.

- e. **King Auditorium:** This project was not included in the original reallocation plan. The planned scope includes flooring, seating replacement and potentially refinishing the stage floors. Facilities will do a site assessment and provide an update at a future meeting.
- f. **Maintenance Facility:** Staff has met with the architect to update the program for this facility. The architect was also tasked with reviewing the Oregon Street section of the facility for housing. Currently, the plan includes 9 – three bedroom units. Staff explained the challenges of this site. Environmental and zoning issues would limit the District from demolishing the Oregon Street building. Staff has requested that the architect provide a design with a maximum number of units within the Oregon Street footprint. Staff anticipates an update next month.
- g. **City of Berkeley Update:** Staff plans to schedule a meeting with the City Manager to discuss facilities related issues, including the Longfellow Gates project, CEQA for upcoming projects and lease of the board room.
- h. **Transitional Housing for BHS Community Theater:** The current plan would include housing all programs in the A building on campus during construction. The District is considering adding two portables to the campus to provide additional space for displaced programs.
- i. **West Campus Capacity Project:** A kickoff meeting took place today. REALM's lease is expected to end in June. The District's Visual and Performing Arts Program Offices will relocate from Willard Middle School to the E Building until their permanent location (Boy's Locker Room at West Campus) is complete.
- j. **LeConte Modernization:** A Request for Proposals was sent out for this project. The project will include a full building assessment, development of a masterplan and the replacement of some building systems. The current budget is insufficient. Additional work will take place in a future bond.
- k. **Cafeteria Upgrades at Elementary Sites:** This project is in predesign. The program manager is working with the Nutrition Services staff to learn about programmatic needs of the sites.
- l. **Oxford Elementary School:** The site committee met twice to review the schematic design. Facilities anticipates that this project will begin in Summer 2018.
- m. **Developer Fees:** The Board approved the implementation of developer fees and extended the date of implementation from 60 to 90 days. The Board requested for Staff to return to a future board meeting with an update on the appeals process and an exemption for non-profit affordable housing. Staff is working on the update.
- n. **Malcolm X Painting:** The portables will be removed over spring break. The contractor is currently scheduled to finish the building in late spring. The final scope of work includes reestablishing the field.

4. **Committee Comments:**

Co-Chair Allan announced that the Auditor will come to speak on February 23rd. The meeting in March will include the approval of the audit reports and a discussion about the Committee's annual report.

5. **Future Scheduled Meeting Dates:**

- Future meeting dates include February 23, 2017 and March 30, 2017.

6. **Adjournment:**

- The meeting adjourned at 7:30 PM.