

**Superintendents Budget Advisory Committee Minutes  
March 14, 2017**

BUSD Offices – Technology Room 126  
2020 Bonar Street, Berkeley, CA 94702

**SBAC Committee Members Present**

Marie Ferguson, BCCE	Paula Phillips, BCCE
Cathy Campbell, BFT	Cynthia Allman, BFT
Matt Meyer, BFT	Stephen Collins, Local 21
Bruce Simon, P&O	Robin Henke, Superintendent appointment
Rebeca Todd, UBA	Rosa Luevano, BHSDG
Christine Staples, PTA	Frank Hernandez, BCCE
Dan Lindheim, Audit Committee representative	Stephanie Upp, P&O (A)
Martin Demuchaflores, P&O	Audrey Amos, UBA (A)
Eric Weaver, Superintendent appointment	Michael Herbert Gray, PAC
Nya Sandeford, BHS Student Member	

**SBAC Committee Members Absent**

Judy Appel. Board Member

**Visitors, Guest**

None

**BUSD Staff**

Donald Evans, Ed.D, Superintendent	Javetta Cleveland, Deputy Superintendent
Jay Nitschke, Director of Technology	Patricia Sadler, Director Special Projects

Meeting called to order at 5:45pm

1. Opening of Meeting and Roll Call of Committee Members
2. Public Comments (none)
3. Reading and Approval of Minutes from February 28<sup>th</sup> – approved unanimously
4. Superintendent's Comments

*Dr. Evans, Ed.D*

Budget cuts are a first for me, since arriving to the district, this is a tough process. We started scrubbing the budgets from the district office first. We will review LCAP and BSEP drafts and determine where we are.

5. Old Business (none)
6. New Business
- 7.

**Second Interim review**

- Restricted versus unrestricted general fund various funds: 1-8 are BSEP past and present, Measure BB etc., Fund 17 is the 3% state required reserve.

### **Unrestricted budget**

- Budget adopted by July 1 to June 30 budget year
- 1<sup>st</sup> interim through Oct 31 presented by Dec 15 to Board
- 2<sup>nd</sup> interim through Jan 31 presented by March 15 to Board
- Summary pages of report is the most important overview.
- State revenues have been low – messaging to cost contain. Tide has begun to turn. Reduction in state funding level.

### **Staff recommendations of budget priorities/reductions, (see attached spreadsheet.)**

- The structural deficit is \$500,000 for 2017-18
- Presented critical need areas, determined that additional meeting needed to allow input from committee. Deputy Cleveland advised priorities going to board on 3/22 session for discussion, then back for approval on 4/26.
- Our enrollment dropped by 127 and our ADA dropped by 110. Unless we add back the students, we will have an ongoing \$800,000 reduction in revenue.
- Christine Staples wanted to know where the “missing kids” are.
- RTI Staffing was skipped on budget priorities list; do not have numbers yet, still pending.
- Budget assumption is we would increase enrollment by 60, and we will get 60 extra students. Without these additional students, the deficit would be \$1,000,000 in 17-18 or \$1,500,000 the following year 18-19.
- Cathy Campbell very concerned about Special Ed cost – Cathy says \$400,000 more? Deputy Cleveland says, “it could be Instructional Assistants and Non-Public agency cost (NAP)”, settlement cost less than expected. Legal about level. Non-Public School is less. Deputy Cleveland stated “so far only \$147k in ongoing plus \$100K in one time, need to see how it all ends up. Cathy Campbell notes the top of page 13. \$500k is bonus, \$600k is salary, \$500 other cost.

### **LCAP draft recommendation Common Core Update**

- Paula Phillips, BCCE asked where PD is for classified “not sure where PD for instructional assistants need further work and BCCE could assist with a plan. ” Paula states, budget is for both certificated and classified, but does not include classified.
- Mr. Gray suggested consideration for new learning management system; learning development model compared to enhance or upgrade in comparison to what is used now for PD

### **BSEP update**

- Continued to March 28th.

### **Review Date/Time of Next Meeting**

- Discussed and decided to schedule additional meeting on March 28th prior to April 18th scheduled meeting, to continue discussion and receive input on budget priorities and reduction. Meeting to begin at 6:00pm and will end at 7:30pm

Meeting Adjourned at 8:00pm