

BSEP PLANNING & OVERSIGHT STEERING COMMITTEE MINUTES
June 19, 2017

BUSD Offices –Superintendent’s Conference Room
2020 Bonar Street, Berkeley, CA 94702

P&O Committee Members Present:

Shauna Rabinowitz, *Jefferson*
Danielle Perez, *John Muir (co-Chair)*
Bruce Simon, *King (co-Chair)*
Aaron Glimme, *Berkeley High*

P&O Steering Committee Members Absent:

Josh Irwin, *Berkeley High*

BSEP Staff:

Natasha Beery, *BSEP Director*
Valerie Tay, *BSEP Program Specialist*

1. Call to Order and Introductions

At 9:05 a.m. Co-chair Bruce Simon called the meeting to order.

2. Establish the Quorum/Approve Agenda

Four of the five voting members were present for a quorum of the Committee. [4 voting members are required for a quorum of the Steering Committee.]

MOTION CARRIED (Perez/Simon): To approve the agenda of the June 19, 2017 P&O Steering Committee Meeting. The motion was approved unanimously.

3. Director’s Report - BSEP Measure Planning Update

Natasha Beery thanked the members for attending so that remaining business could be conducted before the close of the school year.

4. Approval of 5.9.17 and 6.6.17 Minutes

MOTION CARRIED (Glimme/Perez): To approve the minutes of the May 9 and June 6, 2017 P&O Committee Meetings. The motion was approved unanimously.

5. Expenditure for 2016-17 Parent Outreach

Natasha Beery, *BSEP Director*

Simon briefly explained the workshop/training expenditure presented by Ann Callegari at the last P&O Meeting on June 6, noting that it was not an additional expense but a reallocation of monies that had been set aside for local travel. Beery affirmed that it was an expense within the scope that she could have approved, but the decision was made to inform the P&O.

MOTION CARRIED (Glimme/Rabinowitz): To approve the Parent Outreach training expenditure presented at the June 6, 2017 P&O Committee Meeting. The motion was approved unanimously.

6. Recommendation for BSEP Funds for Communication, Translation, and Community Engagement for 2017-18

Natasha Beery, *BSEP Director*

Beery and Perez briefly reviewed the discussions and consensus surrounding the plan, noting that there were no questions or concerns that had been raised.

MOTION CARRIED (Perez/Simon): To approve the Recommendation for BSEP Funds for Communication, Translation, and Community Engagement for 2017-18 presented at the June 6, 2017 P&O Committee Meeting. The motion was approved unanimously.

7. For the Good of the Order

Beery briefly discussed the ongoing work on the Bylaws. Both Glimme and Rabinowitz expressed interest in joining the workgroup.

8. Adjournment

The meeting was adjourned by acclamation at 9:17 a.m.

Minutes submitted by Valerie Tay, BSEP Staff Support