



**BERKELEY UNIFIED SCHOOL DISTRICT**  
**BERKELEY SCHOOLS EXCELLENCE PROGRAM**  
2020 Bonar Street, Third Floor  
Berkeley, CA 94702  
Phone: 644-8717 Fax: 644-8923

### MEETING NOTICE

**COMMITTEE:** BSEP Planning & Oversight Committee  
**DATE:** Tuesday, December 12, 2017  
**TIME:** 7:00 p.m. Gavel down: 7:15 p.m.  
**LOCATION:** 2020 Bonar Street, Room 126

Parking on street or in open lot at Browning and Addison St.

---

### AGENDA

- 7:15 Call to Order/Introductions and Site Reports
- 7:25 Establish Quorum/Approve Agenda
- 7:30 Chairpersons' Comments
- 7:35 BSEP Director's Comments
- [Action] 7:40 Approval of Minutes 11.14.17
- 7:50 Public Comment
  
- [Presentation] 8:00 BSEP Audit for 2015-16  
*Elizabeth Karam, BSEP Budget Analyst*
  
- [Presentation] 8:10 BSEP Annual Report for 2016-17 (Part One)
  - o Overview – *Natasha Beery, BSEP Director*
  - o Professional Development – *Susanne Reed, Professional Development Coordinator*
  - o Program Evaluation – *Debbi D'Angelo, Director of Evaluation & Assessment*
  - o Technology – *Jay Nitschke, Director of Technology*
  - o Public Information – *Natasha Beery, BSEP Director*
  
- [Presentation] 9:00 Superintendent's Budget Advisory Committee Update  
*Natasha Beery, BSEP Director, and Bruce Simon and Stephanie Upp, P&O Reps*
  
- [Action] 9:15 Elections: (Co-) Chair, Steering Committee, SBAC Representative(s)
  
- 9:25 For the Good of the Order
- 9:30 Adjournment

This meeting is open to the public and subject to the Brown Act.

**Next P&O Meeting: January 9**

*BSEP Annual Report for 2016-17 Part Two*

**Action:** *BSEP Annual Report 2016-17*

*Teacher Template 2017-18 and 2018-19 BSEP Allocations Preview*