

Superintendents Budget Advisory Committee Minutes
November 14, 2017
 BUSD Offices – Room 125
 2020 Bonar Street, Berkeley, CA 94702

SBAC Committee Members Present

Cathy Campbell, BFT	Matt Meyer, BFT
Christine Staples, PTA	Paula Phillips, BCCE
Cynthia Allman, BFT	Rosa Luevano, BHSDG
Dan Lindheim Audit Committee representative	Robin Henke, Superintendent Appointment
Eric Weaver, Superintendent Appointment	Rebecca Todd, UBA
Erin Schweng, UBA	Stephen Collins, Local 21
Frank Hernandez, BCCE	Stephanie Upp, P&O
Josh Daniels, Board	

SBAC Committee Members Absent

Maria Ferguson, BCCE	Tim Mull, Local 21
Bruce Simon, P&O	Patricia Saddler, PAC sub
Jessica Hilton, BHSDG	Judy Appel, Board

Visitors, Guests

BUSD Staff

Donald Evans, Ed.D, Superintendent	Natasha Berry, Director of BSEP
Pasquale Scuderi, Associate Superintendent	
Pauline Follansbee, Assistant Superintendent	

Meeting called to order at 5:35 pm

1. Opening of Meeting
2. Roll Call of Committee Members
3. Public Comments; Cathy Campbell asked Dr. Evans to extend the time for public comment to 30 minutes. Committee voted to extend the time.

There were 60 people in attendance for public comment inside the meeting room with more people listening and responding from the doorway into the hallway. Most of those attending were there to support speakers who asked the committee to consider the safety of the students at Washington Elementary when deciding whether to cut the school's safety officer position. There were speakers advocating to keep services for older adults at the Adult School. There were teachers imploring the committee not to cut the VP at Malcolm X and Wyn Skyles asking not to cut the CTE coordinator position (see attachments).

1. David Schroder, Teacher: do not cut staff at IS & BTA, will bring other opportunities for funding in January

2. Wynn Skeel, program supervisor, CTE program advocate: position is central to what we have to offer.
3. Stephanie Allen, CTE advisor: fall of 2019 will launch three new major pathways in which we invested \$5.4 million. This qualify us for emerging grants. Managing pathways is full time endeavor, without the support of the coordinator the program will collapse.
4. George Porter, BAS advocate: the adult school budget has been cut many times over the last decade, the older population is growing, and the South Berkeley Senior Center is now available to host classes.
5. Naomi P., Adult School instructor: Reject any proposal for cuts. Program is important to the community
6. Karin from Washington Elementary School: don't cut safety monitor. We have a campus split by a street that 2nd graders need to cross. The children's bathrooms are accessible to the public. We need the safety monitor.
7. Ethel Murphy, student of Lifelong Learning, Berkeley Commission on Aging: older adult classes are a lifeline
8. Mexican American immigrant: communication and critical thinking learned from Adult School, life long program
9. Heidi Weber, coordinator of IS: Advocating for BHS attendance dean, who improves students' attendance in measurable ways
10. Phyllis Bishop, Life Long Learning advocate
11. Holly Wagner, 3rd grade teacher at Malcolm X: Need VP for professional development of teachers in school of 550 kids.
12. Amy Rocha, special ed teacher at Malcolm X: We have 60 special ed students at Malcolm X, which translates into 90 hours in annual meetings that are required to have an administrator. VP is needed to participate in these meetings, coordinate services, supervise teachers and instructional services.
13. Terry Goodman, counselor at BHS: BHS academic counselors have been cut from 10 to 8, can't absorb more cuts. More cuts will mean most fragile students will lose the most.
14. Dove Sher, parent at Independent Study: The cuts to IS administration that are proposed have been tried before and didn't work.
15. Kathleen Richardon, 1st grade teacher at Malcolm X: too many people need the attention of the school administrator
16. Amy Allen, Independent Study: Students need extra support because of their health and mental health needs. We need a FT administrator.
17. Stacy S., BHS safety officer: We serve students in crisis; they need us. Cutting 4 safety officers, from 14 to 10, will not work.
18. Sarah Garcia, another BHS safety officer: BHS campus covers 17 acres, includes 9 buildings and 19 floors. School shootings happen, there are mentally ill people wandering on our campus.
19. Cory Asteria, BHS math department: We need school counselors. The proposed cuts will increase caseloads by 100 students.
20. Another BHS teacher: Speaking for counselors, kids face a lot of trauma.
21. Heather Flood, Washington elementary parent: We need the student safety officer to keep students safe.
22. Mariana ?: need safety officer at Washington. The mentally ill people who inhabit downtown are scary.

23. Another Washington father who works as an emergency manager: Mr. Hunter, the Washington safety officer, designed a drop off routine that keeps people safe. Safety should be our first priority.
24. BHS teacher who is also Washington parent: Every parent in this room who saw the corner would recognize the need for the safety officer on the Washington campus.
25. Christine Staples, BHS parent: We need data on how many safety officers are needed. Data on what other schools provide is not sufficient. We also need data on the Independent Study cuts.
26. Washington teacher and parent: We need Mr. Hunter (Safety Officer). There are high-speed car chases in the downtown area.

Dr. Evans concluded public comments and asked the committee to review the minutes.

4. Review of Minutes; Motion to approve; approved
5. Superintendent comments: No comments
6. Old Business; Superintendent Evans had no comments, except to say that at each meeting the arguments are more compelling than the last which makes each decision harder. He instructed the committee to keep in mind a larger picture of the entire district so we can continue keeping the district solvent and maintain a positive certification. He turned the meeting over to Pauline Follansbee.

Interim Superintendent Follansbee: The objective at this meeting is to get a list of recommendations on the schedule today. She refers to the information that she was asked to bring back.

BHS Health Center: We have an agreement with the City of Berkeley, they provide a nurse for first aid plus two FT qualified staff plus interns to address student mental health. It is budgeted. It is an agreement that has been around since 1990's. The city would like to update to make sure all costs are covered. We pay \$180K a year, and the costs are going up. We are billed quarterly. It changes depends on the hours the nurse works. This is the agreement we inherited. I am not sure of site supervision; Pauline asked Principle Schweng for clarification.

Erin Schweng principal of BHS: I thought the question was around the mental health services provided through the health center, the nurse is a first aid nurse and is there to respond to first aid issues in conjunction with classified safety staff on campus as things happen. Why is so much of the mental health work falling to our intervention counselors and our academic counselors? That is what I thought we were going to discuss. The nurse is not what is causing the mental health crunch at BHS. The issue has to do with the ongoing structure of how the City of Berkeley wants to staff the health center to do preventative health care and ongoing therapeutic services, leaving few resources available for crisis and intervention work that has to be done on a daily basis. That work is falling to the LCAP intervention counselor, classified staff, and academic counselors.

Cathy Campbell asked if this information is quantifiable, she believed there is no service in the afternoon.

Principal Schweng: Right now the city is trying to hire a second qualified mental health staffer. LCAP is providing drop in service triage through 4th period.

Cathy asked if city will cover mental health services during periods that are not covered on an ongoing basis.

Principal Schweng: In the short term, they are interested in that. In the long term, there was the intention to change the model to become a public health and how does that outreach get integrated into the curriculum. We have to find a way to do that.

Superintendent Evans clarifies what the question/challenge re: the health center is being discussed: With the limited mental health staff at the clinic, the counselors are taking on the mental health crisis work? Is that what you are asking Paula?

There was a discussion to understand what the city provides and what the district provides in nurses and crisis intervention services. Principal Schweng will bring back what services are provided in the health center and what mental health services are being provided by the counselors. Dr. Evans asked for data on how many students use the health center.

Paula Phillips mentioned that there was a mental health assessment study done and the information is available in that summary with demographic information.

Principal Schweng to bring back exact information on services that are provided by health services and what services that are being provided by counselors and staff, and why are they doing things that the city had previously done, and the cost related to this reduction in services compared to what we are paying for now.

Child Development

Proposing not contributing anything to the program. Pauline Follansbee asked the committee to review the presentation that was given to the board. They had three proposal of how they could operate their program without cuts. The recommendations: (1) Reduce funding (2) More outreach (3) Combining ½ class to full day class.

This presentation indicates how we can reduce our contribution to the CDC. Proposes adding classes to maximize dollars in the program. Converting half-day class to full day class. End result we think there is a way the program will not be impacted.

Cathy Campbell asked how this proposal will affect the general fund? Pauline clarifies that the program has not been earning their contracted amount, and if the proposal moves forward, there's a greater chance that it will earn the contracted amount in 2018-19, and the \$127K funding will not be needed. This is going back to the board to make sure it's optimum for the program to succeed.

Legal Costs

Cathy Campbell recommended that funding for legal costs be cut by \$200K. Over reliance on legal counsel represents? a lack of investment of our own expertise. Legal costs have doubled in a four-year period. *Will add as a committee recommendation when we get to that section.* Committee member asked for clarification on how much of legal costs are spent in lawsuits, judgments, and settlements, and how much is spent on consulting. He believes that consulting is the bulk of the cost and finding other

firms to provide services, i.e., IEP/Special Ed vs. personnel matters vs. facilities etc., could reduce these expenditures. District self-insured on settlements.

Paula Phillips wanted to know how much over budget HR was in legal costs. Previously, a suggestion to bring labor relations personnel in house to help with negotiations was dismissed. She suggested that the district revisit this suggestion.

BSEP Recommendations

Assistant Superintendent Follansbee comments on BSEP information in review.

This is our best recommendation for 2018-19; we have not received revised projections, we are operating on what we have now. In terms of revenue we bumped the revenue by a COLA of 3%, estimated 3% as the increase because we are using the Bay Area Consumer Price Index, as specified by the measure. For class sizes and projections, we built in the cost of increases in salary and increase in the teacher template transfer.

- High quality instruction: projection and ending fund balance \$600K for 2018-19 roughly, not precise
- Essential for excellence: projected ending fund balance \$202K
- Effective student support: projected ending fund balance \$38K
- Oversight: deficit spending, yet projecting ending fund balance of \$900K

Committee member asked if the oversight balance was structural or one time.

Pauline Follansbee; responds; that is a good question, the \$900? It would be one time, we would need to re-bench for 2019-20, if this does not have any carryover in it.

Josh Daniels, Board; responds true but, I assuming its structural, expenses are not going up 3% we have not budgeted that amount of raises, and revenue is not going down, no negative COLA, without getting into the nuances it seems generally speaking might be some sort of structural surplus maybe not at \$900K but some non-trivial amount. Now if we do raises or if the COLA does not go up that's the assumption, correct me if I am wrong?

Pauline Follansbee; correct, this does have a 1% raise, that is negotiated. It also takes into account the increase in STRS. We did not do a detail. We did get the four prep periods in there what is going on in the measure, this is our best bet. I also attached the new measure language, what the purpose and whats allowable, so you can refer to that for review at your leisure.

Committee member ask for clarification; to the extent that it is structural and to the extent, the language will allow you to move things into that surplus, those are cuts that do not have to come from general fund?

They are not program cuts, they are reductions in general expenditures, but they would not be program cuts, you would transfer.

Dan Lindheim reminded the committee that Measure E1 was designed to spend less early in the measure to avoid having a shortfall later in the measure. We may need this apparent surplus in later years of the measure.

Pauline Follansbee: You would have to look at the timing and it has no carry over, no nothing, we do build up a reserve, like you said it accounts for the out years of the measure.

Committee member: The basis of that is the rolling nature of class sizes changes we have lower contribution in the first, the in 4 years it eclipse a little bit.

Committee member: Do we ask Natasha to give us an idea of whatever model is underlying, what we hold on to and what is expendable? Then we would have to figure out what we would do, was not easy last time we tried.

Dr. Evans: We could

Can she do 8-year budget?

We have different models every year in terms of projections we

Cathy Campbell asked for list of options to move from GF to BSEP

Enrollment and ADA table

Ms. Follansbee has not received final enrollment numbers from IT, still working on that, so nothing has changed in terms of what we are looking at. We are still thinking there will be an increase of ? 30, waiting to get final number, it may go up. I understand the 9784 enrollment count does not include home or hospital or NPS. If the number of students in these categories is significantly higher, the district could recognize more than 30 ADA. We are still waiting to get that information and still waiting to get an unduplicated student count. First interim in is limbo. What I would like to bring to your attention is the schedule of costs, \$731K. You can see what has been put into the budget in regards to cost.

- WASP
- Special Ed consultant working to identify potential savings
- In-focus videos for camera in parking lot
- Title IX, two contracts for PE \$40K and \$5K
- Legal increase - \$30K for employee issued that was not budgeted
- School Nurse – increase budget
- Thousand Oaks release
- Willard after school IA
- Special Ed IA \$34K
- Athletics; additional \$40K for transportation
- 2.0 FTE Negotiated item
- Utilities – increase \$113K for a gas leak projecting another \$100K – \$213K total

400K added one-time net increases

What is the basis of the 2.0? still being discussed

Ongoing Staffing Positions and Allocation

This shows added new position and programs since 2013-14. We looked at 5 years and came up with this schedule to the best of our recollection.

Noon supervision allocation \$113K – across all schools
ATOC counselors – 50% of cost one-time expenditure; put on list of cuts
Bus Driver – \$62K
Campus monitor at WA – \$33K
Clerical Specialist – \$64K
Compliance Officer – \$112K
TK – \$10K for principal
CTE coordinator – \$104K (sunsetting)
Custodial positions
Director of K-8 - .7 paid by GF
Gardening program – GF contribution matching the city contribution
IB coordinator – \$86K
LEARNS restricted funds not included
School nurse – \$126K
School services assistant at elementary sites – \$76K
Storekeeper
Student success teams – 33K
Teacher leader at BHS – 200K?? PF to fix this number
Technology supervisor - .25 paid by GF
Theatre manager
VP at MX – 200K

Cathy Campbell suggested that we should have a deadline on when committee members will have their recommendation added to the list.

Stephen Collins suggested that we start the next meeting with a straw poll and move forward from that.

Will set January meeting date at December 5th meeting.

Meeting adjourned.