

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126
Berkeley, CA 94702

Personnel Commission

Heidi Goldstein, Chairperson

Dr. Reynaldo Ortiz, Vice-Chairperson
Patricia Duwel, Secretary

Tim Carter, Commissioner

Special Meeting Agenda

January 25, 2018 – 3:00 pm

1. **Call to Order** **Chairperson Goldstein**

2. **Roll Call & Establishment of Quorum** **Secretary Duwel**

3. **Public Comments (15-minute limit)** **Public**
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.

4. **Approval & Adoption of Agenda** **Chairperson Goldstein**

5. **Conference Items** **Chairperson Goldstein**
These items are presented for discussion and action and may be carried over from a previous meeting.
 - a) Desk Audit- School Administrative Assistant II, **Attachment A**
 - b) Agenda Item Request – M. Ferguson, **Attachment B**

6. **Closed Session (2 matters)** **Chairperson Goldstein**
 - a) Employee Discipline and Legal Matters - Government Code § 54954.5 (2017-D-01) (2017-D-02)
 - b) Performance Evaluation of the Director, Classified Personnel

7. **Report from Closed Session** **Chairperson Goldstein**

8. **Public Comments (15-minute limit)** **Public**
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9. **Next Meeting** **Chairperson Goldstein**
Follow up items for next Personnel Commission Meeting.

10. **Adjournment** **Chairperson Goldstein**