



## Facilities Subcommittee of the Board of Education

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2020 Bonar Street, Room 125, Berkeley, CA 94702

**Meeting Notes**

**January 31, 2017 9:00 – 10:30**

**Subcommittee Members:** Board Member Judy Appel, Board Member Karen Hemphill

**District Staff:** Timothy White, Executive Director of Facilities, Chanita Stevenson, Facilities Analyst

**1. Approval of Minutes of Facilities Subcommittee Meeting Held December 13, 2017.**

**2. Public Comment**

No public comments

**3. Action Items**

**a. Approve recommendation to the Board of Education to transfer Bond Administration Expense to Measure I and new project for Rosa Parks Roof Repairs**

Executive Director, Tim White, explained there are more funds in Measure I. This transfer will allow more flexibility in Measure AA.

*Committee recommends the Board of Education approve this transfer of funds.*

**b. Approve recommendation to the Board of Education to enter into a contract with Kathleen Moore & Associates to submit applications to California Department of Education (CDE)**

The Committee requested a list of projects that could potentially be funded by the \$15m the District expects to receive from State funding.

*Committee recommends the Board of Education approve this contract.*

**4. Discussion**

**a. HY Architects presents Cafeteria Projects: Washington, Cragmont, Muir, BAM, Malcolm, Emerson**

Design team had ten (10) meetings with facilities and staff to understand the existing conditions and needs of the kitchens/cafeteria spaces.



Washington: the existing kitchen currently does not have a direct connection with the cafeteria. Some space in the multi-purpose room will be used for kitchen serving. Board member Hemphill noted that when Washington Elementary School is at peak enrollment, not all students can fit in multi-purpose room for an assembly.

Cragmont: Existing walls have structure and addition was designed into the cafeteria space. After review with principal, design was altered to ensure optimal views of stage from audience.

Muir: One of the site challenges is the existing sewer connection. Question was asked if there would be a range for students to have cooking class. No, the kitchens have been designed to be finishing kitchens per direction from Nutrition Services.

BAM: The site requested delivery of goods from trucks be improved because it causes traffic issues when students are coming to school in the morning. Driveway will be leveled to get trucks off of street.

Malcolm X: Structural wall provides a challenge for design at this site.

Emerson: The existing conditions need new finishes. The current kitchen has lots of space and the site currently uses adjacent storage for books.

Interim feeding – question was brought up as to how students would receive meals during construction of kitchens. One option is to have bagged lunches brought in or food trucks. When Willard kitchen construction was delayed, it impacted food sales. Loss of revenue could be built into the budget.

Washington – Stephanie Allan commented there is an administration entrance issue at this site. Board Member Hemphill requested staff look into potential expansion areas for expansion at Washington. Years ago there was a concept of building an annex across the street. Staff to look into costs for this project for the next bond. Staff to find report.

Public comment – would like cooking for the community available. It was explained this can be a health department issue. Longfellow has a separate cooking room. Board Member Appel brought up the Conscious Kitchen Program and the importance to have more community and more integration with teaching and learning.

Committee commented that all the kitchen designs were well thought out and requested that we find ways to include cooking at schools.



**b. Berkeley High School Tennis Courts and Staff Parking – revised design concept and updated project budget.**

There are currently 127 parking spaces for staff at BHS. BHS needs 200 parking spaces. Designs for a two-level parking structure will provide 148 spaces. Chanita Stevenson commented that parking at Berkeley High School was removed through the Capital Program South of Bancroft. There has always been a plan and budget for parking. Adding tennis courts to this budget has been a more recent development. Erin Schweng stated there are currently 240-250 staff at BHS. Staff that live within a mile radius of the school and part time staff do not receive a parking pass. Lack of parking for staff is a quality of life issue on a daily basis.

Jeff Jue stated he is working with the City of Berkeley to allow street parking permits for staff. There is a Community Meeting on March 8<sup>th</sup> at BHS in the College Career Center. Superintendent Donald Evans stated no parking permits have been issued by the City for BHS staff.

Committee Members requested the district improve the tennis courts at King Middle School since this is where the BHS tennis team practices.

Public comment – it is an inequity issue that BHS is the only comprehensive high school that does not have tennis courts.

Board Member Appel stated she would like to see tennis courts on Milvia over parking. The district does not want to encourage driving, wants to raise funds of \$14m for project and does not want to wait until the 2020 bond. She requested an analysis of revenue if we had a parking structure open to public during some evenings.

5. Next Meeting Date: February 14, 2018
  - a. Agenda topics for future meetings:
    - i. Berkeley High School G Building Classrooms (2/14/18)
    - ii. CTE chart of classes (2/14/18)
    - iii. Tenant Improvement at Willard at prior VAPA location
    - iv. Technology Plan – replacing chrome books
    - v. BTA IS program
    - vi. Green Practices: maintenance and facilities including pesticides and cleaning products (2/21/18)