



Facilities Subcommittee of the Board of Education

2020 Bonar Street, Room 125, Berkeley, CA 94702

Meeting Notes

February 14, 2018 9:00 – 10:30

Subcommittee Members: Board Member Judy Appel, Board Member Karen Hemphill

District Staff: Timothy White, Executive Director of Facilities, Chanita Stevenson, Facilities Analyst

1. Approval of Minutes of Facilities Subcommittee Meeting Held January 31, 2018.

2. Public Comment

No public comments

3. Action Items

a. Approve recommendation to the Board of Education for HY contract for Oxford

Executive Director of Facilities, Tim White, explained that this individual contract reflects the approval of the previous project approval by the Board of Education.

Committee recommends the Board of Education approve this contract.

b. Approve recommendation to the Board of Education to create a project for King Middle School Tennis Court Renovation and for Verde contract for King Middle School Tennis Court Renovation

Director White explained that staff provided analysis of site. Devin Conway of Verde Design stated the scope of work would include:

- 1) Clean surface, color coat and resurface tennis courts
- 2) Repair concrete ball wall, structural engineer to verify
- 3) Fencing is embedded in concrete – may only replace chain link fabric
- 4) Drainage issue – add filtration or detention
- 5) Gates to be updated to code
- 6) Pavement drive for vehicles to be repaired

A separate meeting with athletic directors, facilities and site principals to be scheduled to prioritize District tennis programs and address scheduling of tennis court usage.



Tennis team to work with City to gain access to nearby pool house for changing and restroom facilities use.

Committee recommends the Board of Education approve this project and contract.

4. Discussion

a. Berkeley High School G Building classrooms G107 & G109

The non-district occupant has been in G107 & G109 since 1994. The original agreement was for students to use the space during the day and the occupant to use the space after school hours and to share resources. This never happened. In 2008 a memo was written reflecting occupant had been on site and had never shared curriculum or production services.

An eviction notice was sent to occupant in January 2018 to leave by June 2018.

These two classrooms are an asset to Berkeley High School because currently guitar students meet outside because there is no classroom for them to use. Other music students practice in hallways and stairwells because there is no classroom available for them to use. The robotics class is currently using the green room behind the stage because there is no classroom for them to use. The new Sound and Light CTE program will begin in August 2018 and does not have a classroom for their use.

Berkeley High School students who are part of the Digital Media CTE program will be able to stream Berkeley Unified School District Board of Education meetings. This will be a great opportunity for them to get career ready experience.

The availability of G107 & G109 is an excellent opportunity for teachers to be in a classroom they want to be in during the construction of Building A.

The Superintendent has met with the Mayor and there is a plan to find a new location for the occupant. The District offered an alternate space to the occupant at West Campus, but the space was insufficient for their needs.

Berkeley High School Principal is currently working on the master schedule of classes for the 2018 – 2019 school year and is scheduling use of G107 & G109 classrooms and needs to know when these classrooms will be available.

Committee members requested staff get a proposal from an architect who can assist the district with preparing these two classrooms for use for August 2018.



5. Next Meeting Date: February 21, 2018
 - a. Agenda topics for future meetings:
 - i. Berkeley High School G Building Classrooms architect proposal
 - ii. Tennis court update – full project discussion
 - iii. Facilities Master Plan RFP
 - iv. Berkeley Community Theater update
 - v. CTE chart of classes
 - vi. Tenant Improvement at Willard at prior VAPA location
 - vii. Technology Plan – replacing chrome books
 - viii. BTA IS program
 - ix. Green Practices: maintenance and facilities including pesticides and cleaning products