

## **Effective Student Support: Family Engagement**

### **Plan Overview: FY 2018-19**

#### **Budget Managers:**

Patricia Saddler, Ed.D, Director of Special Projects and Programs  
Ann Marie Callegari, Supervisor of Family Engagement and Equity

The BUSD Office of Family Engagement and Equity (OFEE) offers district-wide support for families. The work of the Family Engagement and Equity staff is to support and educate parents and families in three main focal areas:

- 1) Establishing links between home and school for academic success,
- 2) Improving behavioral supports for students by helping families build trusting relationships with school staff and students, and
- 3) Promoting attendance and access to services.

The OFEE Staff provides targeted support and guidance to school staff and families in order to build meaningful partnerships that foster success for all students. Funding for OFEE comes from this BSEP resource, LCAP funds and site discretionary funds.

#### **BUDGET RECOMMENDATIONS FOR FY 2018-19**

<b>Staff</b>	<b>\$374,500</b>
● Supervisor, Family Equity and Engagement	1.00 FTE
● Site Coordinators, Family Engagement	2.60 FTE
● Family Engagement Specialist, Berkeley High School	.27 FTE

#### **Supervisor, Family Engagement and Equity** **1.00 FTE**

This position supervises, evaluates, and provides ongoing professional development to the Family Engagement Specialists, provides professional development and support to the District in areas of educational equity and family engagement to other groups, and coordinates district-wide parent education.

#### **Family Engagement and Equity Specialists** **2.60 FTE**

Six specialists support eleven elementary school sites on a part-time basis, and two specialists support Berkeley High School. BSEP funds provide 2.60 FTE, and the remainder is provided through LCAP Supplemental funding and site funds. Specialist positions report to the Supervisor of Family Engagement and Equity. The specialists provide the following supports:

- Case management of all students on the 10% chronic attendance list, and attendance celebrations at each school site.
- Rtl Collaboration and advocacy for underserved students
- Parent education workshops including:
  - Why 9th Grade Matters
  - Immigration forums and community engagement around supporting immigrant families

- Ramp Up Parent workshop series to empower parents with knowledge and strategies help their children at home.
  - Transcript Review College Readiness Clinics
  - College Financial Aid Workshops
  - Upward Bound Parent Workshops
  - Site based parent education around Math and Literacy
- Review student literacy levels, engage families and teachers, identify and implement supports, and monitor impact of family engagement.
  - Attend school and district meetings to support, engage and advocate for students and families, including: School Site Council (SSC), Individual Education Plan (IEP) and 504, Response to Instruction and Intervention Team (RtI<sup>2</sup>), Student Success Team (SST), Parent Teacher Association (PTA), Student Attendance Review Team (SART), Student Attendance Review Board (SARB), BSEP P&O Committee, Local Control Accountability Plan Parent Advisory Committee (PAC), Parents of Children of African Descent (PCAD), English Language Advisory Council (ELAC), District English Language Advisory Council (DELAC)

### **Berkeley High School**

**0.27 FTE**

There are two Family Engagement Specialists positions at Berkeley High School, of which this BSEP resource pays for 0.27 FTE, with remaining funding coming from BSEP site funds and LCAP. These positions support students and families with locating and navigating school and community resources to become more engaged in their children's education. OFEE collaborates with school staff to engage students to support positive behavior, academic performance and attendance.

Family Engagement Specialists design and often facilitate workshops and programs at the high school, including: Why 9th Grade Matters, College Readiness Series, Middle to High School Parent Workshops, Mentor program in collaboration with UC Berkeley, and workshops to address relevant issues. This office also serves drop-in students and parents. Additionally, the annual Black and Latino Graduations are coordinated and supported by these positions.

### **Program Expenses**

#### **Classified Hourly for Meeting and Family Event Support**

**\$2,000**

Funds support evening and weekend meetings with child care, custodial and translation support for district and site-based family events.

#### **Contracted Services**

**\$5,000**

Experts in specialized subject areas of cultural competency, family engagement and parent leadership will provide training to Office of Family Engagement and Equity Site Coordinators, Parents/Guardians, and district staff.

#### **Materials and Supplies**

**\$4,000**

This budget will provide the OFEE with materials and supplies to support the program, including family engagement events.

**Staff Development and Mileage** **\$4,000**

Funds will be allocated for staff to attend state and local workshops for professional development.

**Cell Phone Service** **\$4,300**

Funding will provide cell phone service for the site coordinators to facilitate communication.

In addition to the overall program goals and objectives described above, following are a few specific, measurable, achievable, relevant and time-bound goals for the year 2018-19.

**SMART Goals for 2018-19**

1. Provide 1-2 eight-week parent education math academies for BHS target Universal 9th Grade Families in Fall 2018 and Spring 2019.
2. Provide 1-2 Math Parent Education Workshops for K-5 & Middle school parents/families in the Fall of 2018 and Spring 2019.
3. Provide one District-Wide Research Symposium & Parent Engagement/ Education Summit in the Fall of 2018.
4. Bring school site parent affinity groups together two times during the school year (Fall & Spring) for input, needs assessment and feedback on school site and district programs.
5. Establish cohorts of third grade students and families based on prior year academic outcomes and provide regular check-ins and sustained monitoring of access to services and supports. BREa will evaluate individual student and cohort progress on local and state assessments at the end of the school year.

**BUDGET SUMMARY**

The budget for 2018-19 requires drawing upon the fund balance and carryover. One of the family engagement staff is funded by Measure A carryover funds in order to sustain the current staffing model; that is an accounting decision and does not reflect a programmatic decision.

The current model for Family Engagement is under review and will be revised by Educational Services and Student Services to create an effective and sustainable model to meet the changing needs in the district.

Following is the proposal for expenditures for Family Engagement from funds allocated to this purpose in accordance with *The Berkeley Public Schools Educational Excellence Act of 2016* (BSEP/Measure E1) and carryover funds from *The Berkeley Public Schools Educational Excellence Act of 2006* (BSEP/Measure A).

**Measure E1 (Resource 0757) Budget Summary**

**Revenue**

Net Revenue Allocation 371,235

**Expense**

Family Engagement Staff 320,900

Classified Hourly 2,000

Books & Supplies 4,000

Contracted Services 5,000

Staff Development and Mileage 4,000

Cell Phone Service 4,300

Reserve for Personnel Variance 10,253

Indirect Cost 20,782

**Total Expense** 371,235

**Revenue Less Expense** 0

**Beginning Fund Balance** 14,072

**Net Change in Fund Balance** 0

**Ending Fund Balance** 14,072

**Measure A (Resource 0857) Budget Summary**

**Revenue**

Net Revenue Allocation 0

**Expense**

Classified Salaries & Benefits 53,600

Reserve for Personnel Variance 2,000

Indirect Cost 3,297

**Total Expense** 58,897

**Revenue Less Expense** (58,897)

**Beginning Fund Balance** 140,000

**Net Increase/(Decrease) in Fund Balance** (58,897)

**Ending Fund Balance** 81,103