

BUSD Extended Learning Taskforce After School Subcommittee Quick Fix Recommendations for 2018-2019

(Generated at March 19 and April 16 Meetings)

Already Underway (BUSD)

Early Registration and Notification Dates

- After-school program confirmation for returning families by Friday, April 6, 2018
- Confirmation for new families is April 16, 2018
- Parents should know status of enrollment for their student in the after-school program by June 22, 2018
- After School orientation is August 13-24, 2018

Subcommittee Input

Subcommittee ideas were captured from small group discussions in subcommittee meetings. All input was consolidated and categorized under the five program improvement areas that were identified through surveys and committee discussion.

Increased access and family-centered operations

- Find ways to enroll students more quickly from waitlists. Ideas include:
 - encourage families to disenroll earlier if they won't be attending by, for example, requiring a deposit to keep their space
 - More quickly drop students who are not attending or meeting attendance requirements
 - Create a trigger system when a waitlist gets too long, which could either compel the site to review enrollments to see if all enrolled are utilizing the program and/or consider options for adding new staff.
 - Have returning families pay for Sept. in June
 - Charge a high registration fee as a deposit to new families that can then be applied to September payment
- Ensure consistent, fair, and timely parent billing practices by the district across all sites.
- Provide transparency on use of fees in after school

Equitable quality and consistency

- Standardize academic, enrichment, recreational programming options across the district through, for example, a menu of services and service standards.
- Improve communication and transparency regarding the afterschool programs and options.
- Create alignment between PTA & BUSD on programming, including:
 - Come to an agreement around continued PTA involvement in programming and standardize where applicable
 - Improve transparency of PTA programs.
 - Improve PTA/BUSD contracting, billing and invoicing practices.
 - Ensure that contractors (i.e. through PTA classes) are given the same security screening as employees.

- Identify funding and strategies for afterschool staff to get more exposure to school day activities so they can link those with supports in after school. Ideas include:
 - Have a classroom teacher liaison in after school programs to support academic time and train staff on curriculum.
 - Provide prep. time an hour before afterschool program begins so more thought, planning, and intentionality can go into programming
 - Create/fund opportunities for ITs to attend grade level meetings (i.e. 30 minutes every 6 weeks) to collaborate (share curriculum, game ideas, best practices for challenging students, etc.)
 - Use LEARNs funds (or other source) to get teachers to support after school programming AND support participation of afterschool staff in regular school day.
- Mandate principals to collaborate with LEARNs Program Specialists to truly make programs extended learning
- Enhance collaboration between school sites to generate new ideas and opportunities
 - Increase AS Coordinators monthly meeting time to support this.
- Connect recess with LEARNs staff in an official capacity
- Improve and maximize billing practices and invest revenue in programming

Opportunities for BEARS/LEARNs Integration

- Improve communications and transparency regarding the different program requirements
- Work toward standardizing expectations and requirements across school sites to address inequities and reduce confusion.

Staff recruitment, support, and retention

- Improve staff recruitment process. For example, improve marketing and outreach. Consider reaching out within the school sites or through departments such as the Office of Family Engagement
- Provide meaningful training and professional growth opportunities for ITs
- Improve communications with TK and Kindergarten families so they know how the process works and what their options are.
- Provide funding and opportunities for IT's to observe and collaborate with the classroom teachers during the day. Observing teachers deliver it might help them support students better after school.
- Improve collaboration between the AS Coordinators at the different schools. Use the existing monthly meeting time more collaboratively.
- Empower coordinators in program improvement decisions and managing staff

Partnerships

- No quick fix recommendations were generated in this category