

**BUSD Extended Learning Taskforce
After School Subcommittee Meeting Minutes
Monday, April 16, 2018**

Attendees: Dr. Pat Saddler, Lisa Warhuus, Ty Alper, BUSD School Board Member, Jay Nitschke, Paula Phillips, BCCE President, Vicki Davis, Angie Won, Robert Collier, Jennifer Dawson, Simone Gikanga, Nina Goldman, Angela Gilder, Veronika Huntsberry, Aaron Jorgensen, Leanne Lewis, Brazil McIntyre, Kacy Robinson, Angela Reed

Designed Alliance

We commit to:

Constructive Debate

Listening to differences

Respect

Tough on ideas Not people

Be here with heart & soul

Open-minded

Assume good will

Pass ideas through the lens of children/families

Creative and imaginative

Appreciate different perspectives

Patience

Introduction/Icebreaker

Before getting started one of the agreements is to Pass ideas through the lens of children/families. Lisa asked everyone to close their eyes for a second and conjure up an image of a child you know or once knew that you care about. Lisa then had everyone go around the room and share one word that gives them an essence of childhood.

Review of Designed Alliance/Recap of last meeting

Last meeting on March 19th the committee broke into four small groups to talk about context, strengths, challenges and short term recommendations for improvements for the 2018/2019 school year. The groups brainstormed recommendations for short term recommendations for improvements that would be improvements the district would make to the afterschool program for 18/19 school year, recognizing that we are commissioning an assessment process that can answer a lot of the data questions and broader questions around the functionality of after school.

Discussion of recommendations for 2018-2019 program Improvements

Lisa explained the committee will again get into small groups to further strengthen program improvement possibilities for superintendent's consideration. Decisions will be shared at the final scheduled meeting on May 7th. The groups will focus on two main topics: Short Term Recommendations for 2018-2019 and ELT Data Request. In the short term while assessment gets on the way, the goal by the end of the meeting is the, ELT Committee will give some concrete recommendations to the district around short term changes for next year. They will work towards implementing in the time between now and the final meeting that they will come back and be able to report on what changes that they will actually be able to do. Also the groups will take another look at all of our data request, go through them, and see if we missed anything we really need, and are there broader questions that people have? The purpose of doing that will be to take the assessment questions requested and work with the UC Berkeley students that are going to do the assessment. They will create an assessment plan that can be shared in the next meeting.

Debrief and Next Steps

Met in groups to read through ELT Data requests, BUSD Extended Learning Taskforce After School Subcommittee Quick Fix Recommendations for 2018-2019 (Generated at March 19th Meeting) and After School Sub-Committee Survey: Context, Strengths, and Challenges: Subcommittee Survey Results, to add additional request, make changes and to write down their thoughts.

Short Term Recommendations

Group 1

- Teacher Liaison
 - To observe homework hour, train on curriculum
- 1 hour prep before work shift.,
 - ie: enrichment planning and meetings
- Use LCAP funds to pay afterschool staff to teach academic intervention Monday through Thursday
- Use those staff on Fridays to sub for grade level
 - So IT's can meet with grade level teachers for 30 min every 6 weeks to collaborate (share curriculum, academic game ideas, best practices for most challenging students, etc)
- Use Learns funds to give these staff more hours (teach enrichment)

- Charge a high registration fee as a deposit to new families that can then be applied to September payment
- Have returning families pay for Sept in June
- Systemically spend first 2 weeks of school following up with families enrolled but not attending to shorten waitlist quickly
- Collaboration between school sites

Group 2

- Who is eligible?
 - Clarification
- Assume number of teachers and recruit more students if enrollment is low
- Online billing
 - Bears
- Both programs at every site
- Connect recess and LEARNS staff in official capacity
- Empower coordinators in program improvement decisions
 - Elevate staff input
 - Manage own staff
- Improve communication and transparency regarding budget and funding
- Manual for standards employee handbook
- Standardization and expectations of the collaboration

Group 3

- Need to Address needs of middle schoolers
- After school coordinators and principals collaborate
- Standard operating procedures for as coordinators
- Increase A.S. coordinator meeting to one additional meeting per month total two times per month to support increased collaboration among and across site to identify best practices and sites where those may be implemented and also the inequities or lack of resources that might make implementation challenging or impossible with a focus on developing strategies to address inequities

Data Request

Group 3

- Number of credentialed teachers participating in After school programs at each site? Percentage of teachers at school site?
 - through LCAP,
 - through other means?
- What are the structures that allow/support credentialed participation? Contractual
 - Teacher liaison
 - LCAP funds
 - Other creative ideas
 - Job descriptions

Group 2

- How much would it cost to increase parent fees to cover all students in one program?
- What are the constraints of having contractors provide enrichment classes in Ed Code and the Merit System?
- Present data by students and site
- Who isn't participating data by race, SES, School zone, grade
- What are practices for PTA's hiring in other districts with merit systems offering enrichment classes

Group 1

- Staffing: get data on cost of one staff person to then calculate how much in parent fees needs to be generated to make the hire fiscally viable
- Fees: transparency on how parent fees are being used (i.e. Oxford runs 2-6pm, Cragmont runs 3-6pm but parents pay the same fee)
- Ask Maggie Riddle to mandate principals to collaborate with LEARNS Program Specialists to truly make programs extended learning (data on which schools have stronger collaborations and proof of correlations to stronger extended learning programs)
- Get School Board/HR, etc to work with union to make necessary changes to empower program specialist, etc.
 - Could improve specialist/IT professional relationship
 - Could improve IT staff development
 - Data on what's holding this back and what use can do to improve this
- Provide study time/test prep and testing accommodations to get more sub IT's to become permanent staff (how many staff are held back by only the test? If staff are otherwise qualified (i.e. passionate, great with behavior support, etc) then

they be placed with younger grades if they struggle with the test? Especially since NCLB was replaced, and we are mostly not Title I anymore?)

Future Dates of Importance

- After-school Subcommittee
 - May 7

Website - www.berkeleyschools.net/elt

Meeting adjourned at 8:01pm