

Berkeley Unified School District  
Facilities Safety and Maintenance Oversight Committee (FSMOC)

**Minutes**

October 12, 2016  
1720 Oregon St.

Committee members present

Fred Dodsworth Igor Tregub Toni Stein

Committee Members absent

Marc Beyeler Seth Watchtel

Staff

Steve Collins Rhonda Cervantes

**1. Call to Order/Quorum/Approve Agenda**

The quorum was established with 3 FSMOC members present. The meeting was called to order at 5:55 pm. The Agenda was unanimously approved. The change in the order of agenda items was unanimously approved.

**2. Presentation by William Tunick of Dannis Woliver Kelly: By-Laws**

- Tunick presented the purpose, role and procedure of By-laws.
- Tunick explained that while the Committee is given a little bit of an advisory role, the primary purpose of the Committee is oversight to ensure that funds are spent per the language of the Measure.
- Tunick stated that The Measure does not require both an Annual Report and an Annual Plan; Tunick suggested combining them
- It was explained that an audit is not required by the Measure; however, an audit is performed and published.

**4. Report from Maintenance Management**

- Collins reported on the summer projects completed by Maintenance Staff.

**Committee Discussions**

- Stein asked that there be clarifying language to call out that the Committee does not concern itself Operations, as the title is misleading.
- Dodsworth stated that the Committee should look at safety as a separate issue, i.e., "Safety and Maintenance".
- Committee members discussed the possibility of changing the meeting dates from Wednesdays to Tuesdays. The discussion was tabled.
- Stein requested line items, such as fencing, by site as they relate to the Facilities Inspection Reports.
- Committee members discussed a preference for low VOC carpet and tiles.
- Stein discussed the toxicity of artificial turf and rubber matting, and said she will bring information to the next meeting.
- Stein recommended a letter be written to the Alameda County Board of Supervisors regarding exemptions granted per the development report. Dodsworth suggested that she contact Tregub privately to follow up.

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**4. Committee Statement to the Board of Education**

The Committee had no statement this month.

**5. Public Comment on non-agenda items:**

There were no members of the public in attendance.

**6. Adjournment**

The meeting was adjourned at 7:30 pm.