

Berkeley Unified School District
Facilities Safety and Maintenance Oversight Committee (FSMOC)

Minutes

December 4, 2017
1720 Oregon St.

Committee members present

Fred Dodsworth Mark Beyeler Lauren Schiller Igor Tregub Toni Stein

Board Member present

Ty Alper

Staff

Steve Collins Rhonda Cervantes

1. Call to Order/Quorum/Approve Agenda

The meeting was called to order at 5:46 pm. A quorum was established. Public Comment on non-agenda items was moved to the top of the Agenda and the Agenda was unanimously approved. Notes from September 21, 2017 were unanimously approved.

2. Public Comment on non-agenda items

A member of the public commented that they want to lobby everyone possible to purchase electric school buses with solar panels. (See Committee Discussions).

3. Report from Maintenance Management

Committee By-Laws

The By-Laws were revised with regard to *Reporting* to align with what we currently do: Four (4) quarterly reports and two (2) financial reports. Alper stated that the revised By-Laws will go first to the Board Policy Subcommittee and, if approved, to the Board. The Committee will be notified if items pertinent to the Committee are going to Board.

1st Quarter Report

Collins presented the First Quarter Report and explained that the evening maintenance crew rotates among sites to perform preventive maintenance. He explained that the three CNG vehicles in the fleet are difficult to maintain and that parts are expensive and challenging to find. Two to three new vehicles will be purchased each year until the fleet is up to date.

1st Interim Report

Collins reviewed the financial chart and explained that the carryover from last year to this year is \$334,906 more than anticipated. However, we are still deficit spending as expenses and inflation outpace resources. The District as a whole is making cuts and we have identified \$80,000 in cuts which will be presented when the budget is built for 2018-19.

4. Committee Discussions

- With regard to electric school buses with solar panels, Collins explained that there are some electric buses not fueled by solar power and that the replacement and purchase of buses would be the purview of the Transportation Department. Alper reported that he talked to the Superintendent that day regarding electric school buses to take advantage of available funding.

- A discussion was held regarding solar panels. Collins explained that solar panels on buildings are the purview of the Facilities Director. There are solar panels at some sites, while some sites have mechanical structures that preclude the installation of solar panels. Collins explained that more than 90% of District buildings are Energy-Star buildings. The District does have a solar master plan.
- A discussion was held regarding what constitutes a quorum. Collins stated that it is a majority of the Committee membership. With current membership, a quorum is a minimum of three (3) members.
- By-laws were unanimously approved. They will be forwarded to the Board Policy Subcommittee.
- Alper expressed concern that the elevator at Berkeley High Stadium Building does not work. Collins explained that our elevator service vendor was not able to repair it and we have a separate contract in place with the manufacturer. The manufacturer has not been responsive. Replacing the elevator in lieu of repair was discussed, and the matter will be followed up.
- Beyeler asked about the relationship between custodial and disaster preparedness. Collins responded that each school has a container with emergency supplies for which the custodial staff is responsible to monitor. Beyeler expressed concern about overall disaster preparedness, particularly fire. Collins explained that Maintenance is responsible for life safety (emergency lighting, fire suppression systems, exit signs, egress, etc.), but not disaster preparedness. Maintenance has done joint exercises and training with the City regarding earthquake response. Schiller suggested that the fire marshal be invited to a Committee meeting. Stein said she will reach out to the fire marshal.
- Stein expressed concern about glass hazard in the event of an earthquake. She will provide to Collins a list of the glass that is of concern.
- Dodsworth asked about active shooter preparedness. Alper explained that each school has a safety plan that includes active shooter and disaster preparedness.
- Collins reported that we are replacing all exterior lighting via Proposition 39 funding. Collins indicated that the Department is fine tuning its green and sustainable practices, such as LEDs, smart irrigation, hand dryers instead of paper towels, among others.
- Dodsworth had requested at the 09/21/17 meeting that staff contact the City of Berkeley Forestry Department to see if they would take District grounds waste; Cervantes followed up and learned that the City has a separate area at its transfer station for green waste which our Grounds Gardeners are already utilizing.

5. Committee Statement to the Board of Education

The Committee had no statement this meeting.

6. Adjournment

The meeting was adjourned at 7:35 pm.