

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126
Berkeley, CA 94702

Personnel Commission

Heidi Goldstein, Chairperson

Dr. Reynaldo Ortiz, Vice-Chairperson
Patricia Duwel, Secretary

Tim Carter, Commissioner

Meeting Agenda

June 7th, 2018 – 4:30 pm

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|------------|---|---|
| 1. | Call to Order | Chairperson Goldstein |
| 2. | Roll Call & Establishment of Quorum | Secretary Duwel |
| 3. | Public Comments (15-minute limit)
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission. | Public |
| 4. | Approval & Adoption of Agenda | Chairperson Goldstein |
| 5. | Approval of Meeting Minutes
Approve the Personnel Commission Meeting Minutes for the following:
a) May 3, 2018, Regular Meeting Minutes, p. 2-7 | Chairperson Goldstein |
| 6. | Consent Items
It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.

Ratification of Eligibility Lists
a) Educational Occupational Therapist, p. 8
b) Nutrition Services Assistant, p.9 | Chairperson Goldstein |
| 7. | Conference Items
These items are presented for discussion and action and may be carried over from a previous meeting.
a) Personnel Commission Budget for Fiscal Year 2018-2019 - Attachment | Chairperson Goldstein |
| 8. | Closed Session (2 matters)
a) Employee Discipline and Legal Matters - Government Code § 54954.5 (2017-D-01) (2017-D-02)(2018-D-01)

b) Performance Evaluation of the Director, Classified Personnel | Chairperson Goldstein |
| 9. | Report from Closed Session | Chairperson Goldstein |
| 10. | Reports
a) Union
b) District Reports
c) Commissioners Reports
d) Personnel Director
i. New Hires and Examinations administered in the month of May, p. 10 | Union Representatives
District Representatives
Commissioners
Secretary Duwel |
| 11. | Public Comments (15-minute limit)
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| 12. | Next Meeting
Follow up items for next Personnel Commission Meeting. | Chairperson Goldstein |
| 13. | Adjournment | Chairperson Goldstein |

Agendas and minutes of Personnel Commission meeting are available at the District's website, www.berkeleyschools.net. Also, in accordance with the Brown Act and Government Code § 54957.5 (b)(1), writings that are related to an agenda item for an open session of a regular meeting, that are public records not otherwise exempt from disclosure and that are distributed less than 72 hours prior to the meeting, shall be made available for public inspection at the time the writings are distributed to at least the majority of Commissioners. The public may request copies of the records at the District's Human Resources office at 2020 Bonar Street, Berkeley, CA 94702.