

## **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** Donald Evans, Ed.D., Superintendent  
**FROM:** Lew Jones, Interim Director of Facilities  
**DATE:** June 13, 2018  
**SUBJECT:** Approval of HY Architects to Prepare a Masterplan for Berkeley Unified School District

### **BACKGROUND INFORMATION**

On February 28, 2018, the Board of Education approved a Request for Proposal (RFP) to hire a masterplan consultant for the District. Seven proposals were received. Bill Savidge from K-12 School Facilities and Lew Jones performed a technical evaluation of the proposals and recommended that three firms be interviewed.

The Superintendent, the Associate Superintendent of Educational Services, the Acting Assistant Superintendent for Fiscal Services, the Technology Director and the Interim Director of Facilities interviewed the three firms. The interview team unanimously recommended that HY Architects be recommended to the Board for approval.

The masterplan process has three major components. The first step is a building evaluation and educational facilities evaluation of our schools, incorporating the site or building specific masterplans recently developed. The second step is to develop site specific masterplans. The final step is to compile the site specific plans into a comprehensive document and engage the community in the draft masterplan. We anticipate that this final step will need more discussion with the Superintendent and his team to determine what level of engagement will be undertaken. To the extent the District asks for greater involvement than HY has suggested, the cost of the services will go up. Likewise, if the District determines that the community engagement can be pared back, the cost of the service will go down.

### **POLICY/CODE**

Public Contract Code 10510.4 – 10510.9.

### **FISCAL IMPACT**

Contract award by this action: \$400,000 to be Paid from Measure I Bond Funds. Project budget to be established with the Measure I Bond Reallocation on this same Agenda.

### **STAFF RECOMMENDATION**

Approve a contract with HY Architects to prepare a masterplan for BUSD.