

## **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** Planning and Oversight Committee  
**FROM:** Natasha Beery, Director of BSEP and Community Relations, and  
Patricia Saddler, Director of Programs & Special Projects  
**DATE:** June 5, 2018  
**SUBJECT:** 2018-2019 Single Plans for Student Achievement

### **BACKGROUND INFORMATION**

The *Berkeley Public Schools Educational Excellence Act of 2016* (Measure E1 of 2016) allocates 10.25% of the available revenues annually for School Site Programs:

*“The School Site Council (as described in Section 8.C) shall develop recommendations to allocate these revenues for the personnel, services and materials required to deliver effective and equitable opportunities for student engagement, enrichment, and achievement.”* (Section 3.B.iii)

The California Department of Education requires every school participating in school-based categorical programs to have a Board-approved Single Plan for Student Achievement (SPSA) that must be revised annually based on current student data. The principal at each site worked with School Site Councils (SSCs) to develop a comprehensive plan for the school, in which BSEP site funds are allocated.

SSCs begin with a review of student data from previous years, with the assistance of the Berkeley Research Evaluation and Assessment (BREA) Office. In addition, some SSCs chose to gather community feedback independently. The District distributed a family engagement survey in March that focused on school climate and Local Control Accountability Plan (LCAP)-funded programs. Some SSCs were able to review the district survey results in April, though some sites were in the last stages of site and budget planning at that point and chose to use the data to inform next year’s process.

In addition to BSEP site funds, other BSEP resources also provide support for important elements in the School Site Plans. 2.75 FTE for elementary Literacy Coaches are funded out of the BSEP Professional Development budget; BSEP Effective Student Support funds contribute 3.3 FTE for elementary Literacy Coaches, 4.8 FTE for Middle School Counselors, as well as 2.75 FTE for primary RtI teachers and 2.75 FTE for secondary RtI teachers; and BSEP Support for Teaching funds contribute 1.6 FTE at the middle schools and 6.0 FTE at Berkeley High School for Expanded Course Offerings.

In order to serve the target populations specified in the LCAP, the District designated LCAP supplemental funds to support Literacy Coaches, RtI and

ELD teachers, as well as lump sum and per pupil dollars for academic intervention and counseling at school sites as well.

After reviewing data, the District's LCAP-aligned goals and funding, and centrally allocated positions and programs, each SSC developed an action plan and identified strategies to address school needs using Federal Title I funds (if applicable), BSEP Site Discretionary funds, and any other available resources such as grants or PTA monies.

At the elementary level, the increase in prep time to be given to 2<sup>nd</sup> and 3<sup>rd</sup> grade teachers district-wide impacted the SSC planning process at many sites. In some cases, logistically and financially balancing the district-provided staff for this prep/enrichment expansion made existing programs (such as certain sections of Dance or Art) unsustainable in 2018-19.

In addition to what have become standard site plan items such as academic, intervention, and enrichment staff, and materials/supplies, many K-8 sites chose to support mental and behavioral health either through funding counselor salaries or counseling contracts. Several sites also directed funds toward parent education, and one site proposed to use carryover funds to provide a late bus to allow intervention time for students who otherwise could not stay after school.

Berkeley High School's BSEP Site Committee, comprised of the principal, teachers, parents, students, and classified staff, was able to continue funding each of the existing programs from 2017-18 despite increased staffing costs in almost every position; though funds were **not** sufficient to support a newly-requested Math 1 Intervention Case Manager position.

The total district-administered budget for these site plans is \$3,037,961, of which BSEP School Site Allocations provide \$2,699,060. The BSEP funds were provided based on a per-pupil allocation of \$260, an increase over the \$255 in 2017-18. All but 3 sites (Oxford, John Muir, and Longfellow) saw an increased allocation over 2017-18.

Each of the School Plans includes the following components:

- A cover page listing all members of the School Governance Council and signed assurances that all regulations have been followed
- School Vision and Mission
- School Profile
- Comprehensive Needs Assessment Components
- Description of Barriers and Related School Goals
- School and Student Performance Data
- Planned Improvements in Student Performance (goals, action steps, and budgets)

- Appendix A – Total Allocations and Expenditures by Funding Source
- Appendix B – Total Expenditures by Type
- Appendix C – Total Expenditures by Type and Funding Source
- Appendix D – Total Expenditures by Goal
- Attachment – School Site Budget Summary of BSEP / Title I / LCAP / PTA/Other Resources

The School Plans comply with the basic legal assurances for Title I as well as BSEP/Measure E1 of 2016. The Plans have been reviewed by the Office of Programs and Special Projects. The staff believes that each site has an understanding and ownership of its plan and has identified strategies to increase the performance of all students while accelerating the achievement of those who have not been succeeding in school.

A summary of all site plans is provided separately, and a copy of the comprehensive plan and summary will be available in the Superintendent's Conference Room for public viewing.

### **SMART GOALS**

In addition to the program endeavors outlined above, the following specific goals are intended to be measurable outcomes for the year 2018-19:

1. The BSEP Program Specialist and/or Director will attend at least one SSC meeting for each site, provide feedback to Principals and Chairs, and report to P&O on best practices.
2. Produce educational materials around newly-revised K-8 SSC Bylaws, to be included in the Fall SSC Orientation.
3. Begin revising Berkeley High School SSC Bylaws.
4. Improve communication of the deadlines that inform SSC site plan and budget creation processes, to help site committees plan work and prioritize needs that enable meaningful decision making.